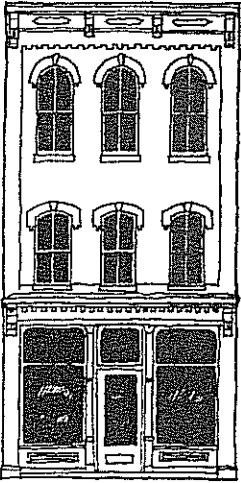


LITCHFIELD HILLS FAÇADE IMPROVEMENT PROGRAM APPLICATION



Litchfield Hills Façade Improvement Program

A cooperative venture
of the Litchfield Hills
Council of Elected
Officials, Northwest
Connecticut Chamber
of Commerce, and the
Towns of Barkhamsted,
Colebrook, Goshen,
Hartland, Harwinton,
Litchfield, Morris, New
Hartford, Norfolk,
Torrington and
Winchester

INSTRUCTIONS: Complete all items carefully. **PLEASE PRINT.**
Construction work started before project approval by the local and regional FIP
committees is **not eligible** for reimbursement. Return complete application by
November 1, 2007 and three copies of all required documentation to:

Torrington Façade Improvement Program
Rose Ponte, Economic Development Director
City Hall, 140 Main Street
Torrington, CT 06790

If you have any questions regarding this application, call Rose Ponte,
Torrington FIP Chairman, at 496-5920.

1. **APPLICANT INFORMATION** - Specify the contact person and address
to which the LHFIP correspondence should be sent:

Name: _____

Mailing Address: _____

Primary contact person: _____

Telephone: _____ Fax: _____

Are you a: _____ Landlord _____ Owner/Occupant _____ Tenant

Is applicant: _____ Corporation _____ Sole Proprietor Business

_____ Partnership _____ Non-Profit Organization

2. **PROPERTY INFORMATION**

Address of subject property: _____

Property identification # (from Assessor's Map): _____

Date building was constructed: _____

Building dimensions: Height _____ Width _____ Depth _____

Number of floors: _____ Total square footage: _____

Business and residential tenants, uses and size/square footage (Attach
additional sheet if needed):

<u>Tenant name</u>	<u>Type of Business</u>	<u>Size/square footage</u>

42 North Street
P.O. Box 187
Goshen, CT 06756
Tel: (860) 491-9884
Fax: (860) 491-3729

- ____ 2. Three sets of drawings/specifications for the improvement.
- ____ 3. Sign design and specifications, if applicable. Three copies needed
- ____ 4. Awning design and specifications, if applicable, including a fabric/color sample. Three copies needed.
- ____ 5. Painting plan, if applicable, and paint color samples. Three copies needed
- ____ 6. Cost estimates from three different general contractors or, if you plan to serve as your own general contractor, cost estimates from three different subcontractors and suppliers for each component of the proposed renovation. Include three copies of all cost estimates.
- ____ 7. Three copies of current photographs showing the front, side and rear facades of the building.
- ____ 8. Copy of Assessor's Property Card

The undersigned applicant(s) affirms that:

- A. All information submitted in this application, and all documentation furnished in its support, is true and accurate to the best of my/our knowledge.
- B. I (we) agree to secure all applicable local and state permits and approvals prior to commencing this renovation project.
- C. I (we) have read and understand the Project Description for the Litchfield Hills Façade Improvement Program. I (we) agree to abide by all program conditions and rules.
- D. I (we) agree to abide by all applicable federal, state and local laws and regulations including Equal Employment Opportunity and non-discrimination regulations.
- E. To the best of my (our) knowledge, the building proposed for improvement is not in violation of any zoning or building codes and the property taxes are fully paid.
- F. The property proposed for renovation has not received any other State funding during the past three years.

Signature of Applicant(s)

_____ Date: _____

_____ Date: _____

Signature of Building Owner (if different from Applicant)

_____ Date: _____