



CITY OF TORRINGTON
Zoning Board of Appeals

APPEAL FROM THE DECISION OF AN OFFICIAL
CHARGED WITH THE ENFORCEMENT OF THE ZONING REGULATIONS

Fee: \$180.00 (including \$30 State Tax)

Date: _____

Property Location: _____

Assessor's Map _____ Block _____ Lot _____ Zone: _____ Lot Area: _____

Property Owner: _____

Address: _____

Appellant: _____

Address: _____

Phone: _____ Fax: _____

Appellant Signature: _____

Appellant's interest in property: (Check One)

- Owner, Contract Purchaser, Lessee, Agent, Abutting Landowner, Other

Date of the action being appealed: _____

(Important information for the Appellants: Connecticut General Statutes Section 8-7 requires that an appeal shall be filed with the ZBA within 30 days of the action being appealed.)

Name(s) of the official(s) whose order, decision or requirement is being appealed: _____

Action being appealed: _____

Grounds for Appeal: _____

Public Hearing information on back of form.

FOR OFFICE USE ONLY

Is this property with 500 feet of another municipality? Yes No

If yes, the town name(s): _____

Date town(s) were notified of Public Hearing: _____

Date of ZBA Decision: _____ Action: _____

PUBLIC HEARING & NOTIFICATION REQUIREMENTS

3. Connecticut General Statutes, Section § 8-7 requires that the notice of the appeal shall be filed with the official whose action is being appealed. The grounds for appeal must be specified.
4. Connecticut General Statutes, Section § 8-6a states that an appeal may be joined with a request for a variance.
5. Fee for an appeal is \$170.00, including \$20 State tax.
6. **PUBLIC NOTIFICATION REQUIREMENTS:**
 - a. Public Hearing Sign - The appellant shall obtain from the Planning & Zoning Department a sign notifying the public regarding the public hearing. A \$50.00 refundable deposit shall be made by the appellant to cover the cost of the sign. The sign shall conform to the following requirements:
 - i. The appellant shall post the sign in a conspicuous location on the property affected by the appeal;
 - ii. The sign shall give the information on the reason for the hearing (ie: appeal) with the date, time and location of the public hearing;
 - iii. The sign shall be clearly legible from the street;
 - iv. The sign shall be posted at least 10 consecutive days before the public hearing; and
 - v. The sign shall not be removed until after the close of the public hearing.
 - b. Failure to post and maintain this sign, shall be grounds for the denial of the appeal.
7. **LETTER TO SURROUNDING PROPERTY OWNERS:**
 - a. At least 10 days prior to the public hearing, the appellant shall send by certified mail, a notice of the public hearing to all persons whose property is within 100 feet of the property affected by the appeal. Evidence of the mailing shall be presented to the Zoning Board of Appeals at the public hearing.
8. Questions regarding this appeal can be directed to the Planning & Zoning Department at 860-489-2220 or 860-489-2221.