



Thursday, February 16, 2023

Carol Anderson  
City Clerk  
RE: City Council Agenda

Dear Carol:

Please include the following request from the Elderly Services Commission on the Monday, February 21, 2023 agenda.

- 1. To recommend that the City Council empower the Mayor to sign the Chore Service Contract with the WCAAA. The Contract is updated Yearly plus extensions beginning October 1, 2023 and Ending September 30, 2025.*
- 2. To recommend that the City Council empower the Mayor to sign the Transportation Contract with the WCAAA. The Contract is Updated Yearly plus extensions beginning October 1, 2023 and Ending September 30, 2025.*
- 3. To recommend that the City Council empower the Mayor to sign the Transportation Grant 5310 with the State DOT. The Contract is for purchase of a new Van, Grant Cycle beginning 2023 and Ending 2024. The City of Torrington would be responsible for 20% of the final purchase price of the vehicle ordered. (100% approximately \$75,000 TBD at procurement) The Funds for 20% match have already been secured through donations.*
- 4. To recommend that the City Council empower the Mayor to sign the Nutrition Department Contracts to be the Elderly Nutrition Program Provider for the Litchfield Hills Area with the WCAAA. The Contract contains and utilizes a sub contract with Trio Community Meals in New Haven. Caterer selection was previously done by RFQ during state open bid RFP and will serve Meals on Wheels in 18 Towns and Congregate Senior Lunch in 6 Towns. The contract runs yearly for Three (3) Years beginning October 1, 2023 and ending September 30, 2026 the contract allows for extensions through September 30, 2028*

Christine Trudeau Brown, Nutrition Supervisor and I plan to be available during the meeting to answer any questions.

With appreciation,

Joel Sekorski, Director Service for the Elderly  
88 East Albert Street  
Torrington, CT 06791