



COE MEMORIAL PARK COMMITTEE

MEETING MINUTES

Meeting date 1/19/2022		MEETING LOCATION: Coe Memorial Park
Call to order: 5:00	By: Marc Trivella	Time: 5:10 pm
ROLL CALL:	<p>Members Present: Mark McEachern, Mary Zbell, Kathy Renzullo, Lori Chiron, Effie Mwanda (telephone)</p> <p>Members Absent:</p>	
PREVIOUS MINUTES APPROVAL:	Minutes of (Date): last minutes from October. 10/20/2021	
	Corrections:	
	Motion to Approve by:	
	Second by:	
CITIZEN'S COMMENTS:	Mayor Elinor Carbone was our guest tonight	
PARK OPERATIONS:	Ongoing maintenance of the park continues in the winter month.	
<u>OLD BUSINESS:</u>	<p>Re: Holiday decorating. This was brought up by our Mayor for discussion, an idea to consider as we decorate the park for next year with consideration to the additional lights and wreaths, and the time and preparation it takes. Currently Park and Rec have been handling the chore of stringing the lights as well as seeking a power source for the additional lights in areas where an outdoor outlet does not exist. Mayor Carbone suggests hiring a decorating crew to handle the extra preparation as well as planning for available power sources to be a permanent addition to the grounds. This was met with a favorable reaction from the committee and further discussion needs to take place for a plan. This could be a capitol project to seek an electrical contractor to devise a plan. Consideration to our underground irrigation system and the need to bury power lines should be discussed further.</p> <p>The current use of the Civic Center as a clinic for Vaccination and testing by Hartford Health care and the duration of their usage was discussed. it also influences the programing of other park events. Attendance for vaccines and testing has significantly decreased to this point. We discussed the expense of running the building which includes Franks salary (which we discovered has exceeded the budgeted line item six months into this fiscal year budget.) the agreed \$3,000. Fee for the use of the civic center may not be sufficient for the duration of their project. The Mayor will investigate this further.</p>	

<u>NEW BUSINESS:</u>	<p>We have two vacant positions on the committee and we asked for the Mayors help in seeking candidates.</p> <p>Lori Chiron has graciously volunteered to act as secretary going forward. Thank you Lori!</p>
<u>OTHER BUSINESS:</u>	<p>We discussed the restoration of the All Wars Memorial as a priority to include the restoration of the missing lamp posts as well as investigating a new flag pole.</p> <p>The Finials for the Cupolas, is still a project we want to pursue.</p> <p>Planning for Christmas should be a continuous discussion for the year. As much as attention to the gardens and seasonal planting is continuous.</p> <p>The lease for the room that the Torrington Police has not been reviewed since it was initiated several years ago and it has been used less and less. The committee would like to cancel the lease and reclaim the space for a conference room for Committee business. The Mayor agreed and The chairman will call Chief Baldwin to discuss the matter.</p> <p>Also it was proposed that the committee meet more frequently to address the upcoming projects, regular business and direction for the park, meeting once a month doesn't seem enough at this time. Our regular meetings will stand and others will be posted as "special "meetings on the City's meeting roster.</p>
<u>CITIZEN'S COMMENTS ON AGENDA ITEMS ONLY:</u>	
<u>ADJOURNAMENT:</u>	<p>Motion By: Mary and Mark McEachern</p> <p>Time: 6:15 pm</p>
<u>MINUTES SUBMITTED BY:</u>	Marc Trivella, Chairman