

City Of Torrington



140 Main Street • City Hall
Torrington, CT 06790-5245

www.torringtonct.org

Coe Memorial Park Committee Meeting August 15, 2018

Mission Statement:

To create within the Downtown area of Torrington a first class Horticulture Oasis in accordance with and strict adherence to the Coe Godfrey Benefactors and the Coe Family Trust.

Call to order 5:10 PM

The meeting was held outside on the “terrace”.

Present

Marc Trivella Chairman

Lori Chiron

Mark McEachern

Kathy Renzullo

Absent:

Judy Addazio

Mary Zbell

Last meetings minutes approved with the correction that “any future discussion of replacing the Copper Beech at the head of the park with a similar specimen or another variety of tree, remains an open topic to be discussed at that time.”

Motion from Kathy Renzullo and Mark McEachern 2nd. All in favor.

Committee Discussion:

The Committee discussed the option of addressing the renewal of the gardener’s contract with the Park and Recreation Commission in a Special Meeting. We welcome that opportunity in support of the possible options of the contract. We will respond to the direction of Brett Simmons for setting the date and time.

The observation of the Civic Center being open and unoccupied was noticed by a committee member by chance, the day of voting. The doors were open, lights on and neither the Police officers nor staff were present. Areas such as the restrooms were checked. We note this as an alert for the buildings security.

New Business:

In reference to the usage of the Civic Center by the agreement with the Torrington Police, the committee requests the (electric) utility bills from Fiscal Year 2016 - 2017 and Fiscal Year 2017- 2018 to make a comparison. It was noted that a majority of the west side office space air conditioning is cooling the building when the police room is in use,

but is left on constantly when unoccupied and over the weekend. As evidenced by a hand written sign taped to the thermostat. This usage must reflect in the bill.

The committee reviewed the income from 2017-2018 and could not find reference to utilities being paid by the Police Department. **A motion was made by Mark McErichen and Lori Chiron 2nd, all in favor, to submit a request for more information on Police Department payments to the Coe Memorial Park operating (fund 40).** The committee also requests a line item in the report for police rent payments.

Old Business:

Regarding the Coe Family Portraits, the wall on the West side of the auditorium between the folding curtain and the office door is the proposed wall for the display of the Coe Family portraits. The dimension of the wall space is 8'8" X 13'8". This measurement will assist in the calculation the size of each framed portrait to hang side by side. An accompanying small plaque will identify the persons in the paintings.

The committee discussed a memorial plaque in this area for the remembrance of Sue Coe Holbrook to be finalized at a future meeting.

Regarding the bronze Coe Memorial Park plaque on the boulder: A proposal from Ciesco Memorials was received and submitted to Brett Simmons dated August 14, 2018 for the "refurbishment of the Coe Memorial Park plaque on the large boulder in the front of the Park". The estimate is \$1,600.

The polishing of the remaining War Memorial plaques will be discussed at a future meeting. Lori C motioned to approve, Mark McEachern 2nd. All in favor.

Regarding the further planning for the Carriage House cupola finials, Mark McEachern will approach Mike Boe for discussion of the construction of the finials by a craftsman and how to proceed with identifying him, in conjunction with the design of the finials from Mike.

From a previous meeting we discussed: "The committee revisited the sign(age) discussion after last year's decision to abandon further signage in the park. The committee decided to reopen the topic if not to exhaust any possibilities of signage in other forms in addition to a "Coe Memorial Park" sign. It was discussed it would be prudent to broaden our scope of any and all potential signage requests for other purposes to identify signage including but not limited to trees, specific areas, rules and restrictions, traffic and parking, identifying plaques, to buildings."

Meeting Adjourned 6:35 PM, Motioned by Lori Chiron, Kathy Renzullo 2nd.

Respectfully submitted by:

Marc Trivella, Chairman,
in the absence of Judy Addazio, Secretary.