

**Mission Statement:** To create within the downtown area of Torrington a first-class Horticultural Oasis in accordance with and strict adherence to the Coe Godfrey Benefactors and the Coe Family Trust

**January 16, 2019**

The meeting was called to order at 5:05 pm by Marc Trivella, Chairman. In attendance were Marc Trivella, Kathy Renzullo, Mark McEachern, Mary Zbell and Judy Addazio.

**Minutes** of the December 19, 2018 meeting were approved on a motion made by Mark McEachern and seconded by Mary Zbell.

**Old Business**

Chairman Marc Trivella will respond to Brett Simmons regarding the approved file cabinet purchase. We have requested a four (4) drawer vertical letter-size locking cabinet which should include hanging file folder brackets and letter-size hanging file folders and letter-size manila file folders.

Marc Trivella will notify Brett Simmons that the monument plaque will be restored in the spring. Marc Trivella asked John Ciesco to provide an estimate on restoring the all wars memorial plaque.

Mark McEachern will contact Mike Boe regarding the design and crafting of carriage house finials.

Marc Trivella will contact Bill Pietrafesa at Mark McEachern's suggestion for Bill's suggestions on how to mount the Coe family portraits.

**New Business**

The Committee noted the new no-smoking sign and find it to be less offensive than we had expected. We reserve the right to modify it once the park signage policy has been developed.

**Park Operations**

Marc Trivella will ask Brett Simmons for more information on the proposal to purchase Sun Warm LED bulbs for the Civic Center.

**Adjournment**

The meeting was adjourned at 6:13 pm on a motion by Judy Addazio, seconded by Kathy Renzullo.

Respectfully submitted,  
Judy Addazio  
Recording Secretary