

**Mission Statement:** To create within the downtown area of Torrington a first-class Horticultural Oasis in accordance with and strict adherence to the Coe Godfrey Benefactors and the Coe Family Trust

**March 20, 2019**

The meeting was called to order at 5:14 PM by Marc Trivella, Chairman. In attendance were Marc Trivella, Kathy Renzullo, Mark McEachern, Lori Chiron and Judy Addazio. Mary Zbell was absent.

**Minutes** of the February 20, 2019 meeting were approved on a motion made by Judy Addazio and seconded by Kathy Renzullo.

**Park Operations**

Judy Addazio will inform Brett Simmons that April 10 is an unworkable date for the Committee in response to the query in the 3/20/19 Superintendent's Report.

Committee members acknowledge the 2019/20 Proposed Budget as submitted in the February meeting packet.

Committee members also acknowledge the increase in fees to be paid to Artistic Irrigation for 2019 CMP irrigation maintenance.

Is the Purchase Order noted in the Superintendent's Report under the Civic Center heading related to the work to be done by Bill Pietrafesa re the Coe family portraits?

**Old Business**

Mark McEachern will follow-up with Mike Boe regarding the finial design for the Carriage House cupola.

Re Coe family portraits: Bill Pietrafesa received a purchase order from Brett Simmons. Marc Trivella will get color samples for the background of the mounting board. Mark McEachern brought a mock-up of the frame size suggested for the portraits. Marc Trivella is awaiting Photo Shop suggestions on the dimension of the finished product.

**New Business**

The Committee discussed the Civic Center patio. Marc Trivella will contact Brett to discuss what can be done to address the current condition of that space.

**Adjournment**

The meeting was adjourned at 6:15 PM on a motion by Mark McEachern, seconded by Judy Addazio.

Respectfully submitted,  
Judy Addazio  
Recording Secretary