

**Mission Statement:** To create within the downtown area of Torrington a first-class Horticultural Oasis in accordance with and strict adherence to the Coe Godfrey Benefactors and the Coe Family Trust

### **Minutes of Coe Memorial Park Committee meeting May 15, 2019**

The meeting was called to order at 5:11 pm by Marc Trivella, Chairman. In attendance were Marc Trivella, Kathy Renzullo, Mark McEachern, Mary Zbell and Judy Addazio. Lori Chiron was absent.

Minutes of March 20, 2019 were approved on a motion by Mark McEachern and seconded by Mary Zbell.

### **Old Business**

Committee members reviewed the final design submitted by Mike Boe. The preference is for a simpler design, similar to one presented by Mark McEachern, and the elimination of the weathervane. The Committee would like to incorporate the use of brass, along with copper, in the design to recognize the Coe family connection to the brass industry in Torrington. Committee members acknowledge that the choice of materials may be determined by the fabricator. The Committee would like the final flag to be fixed as opposed to rotating.

Re Coe family portraits: Brett Simmons informed Marc Trivella that the work order that Bill Pietrafesa received must be utilized by June 30, 2019. Marc Trivella conveyed this information to Bill. Committee members selected paint colors for the damask stencil - Benjamin Moore HC153 Marlboro Blue will be used for the background and Benjamin Moore HC151 Buckland Blue will be used for the stencil design. Marc Trivella will find a copy of the stencil design agreed on by the Committee and send out a copy with design dimensions. Marc Trivella noted that the Photo Shop estimate of approximately \$1,300.00 for providing archival prints and framing has been submitted to Brett Simmons.

Marc Trivella noted that the work order for the plaque polishing also has a time limit of June 30, 2019 and that John Ciesco has been made aware of that limit.

Marc Trivella will contact Brett Simmons to discuss what can be done to address the current condition of the Civic Center patio.

### **New Business:**

Kathy Renzullo asked about the timeline for the next gardening services RFP. Marc Trivella will contact Brett Simmons to discuss.

Committee members agreed to begin reviewing Margaret Keywan's Coe Memorial Park Committee files, now housed at the Civic Center, at the June meeting.

Mark Trivella will talk to Brett Simmons about allowing Bill Pietrafesa access to the Civic Center to do work regarding the Coe family portraits.

Committee members decided to revisit a signage policy for the Park. Members expressed interest in a scaled-down version of the sign and post at Peaches and Cream and/or Elizabeth Park.

Kathy Renzullo reported that Delia Holbrook has offered the Committee Coe Memorial Park material that belonged to her mother, Susan Coe Holbrook. Kathy will follow up with Delia Holbrook to accept her offer on behalf of the Committee.

Marc Trivella, acting on concern raised by Kathy Renzullo and Mark McEachern and shared by all Committee members, will contact Lori Stickney regarding suggestions for protection of the garden beds during the four festivals to be held in the Park between June and October. He will also contact Ed Cannata to gain an understanding of the logistics for the festivals.

Adjournment

The meeting was adjourned at 6:45 pm on a motion by Judy Addazio, seconded by Mary Zbell.  
Respectfully submitted,

Judy Addazio  
Recording Secretary