

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
Torrington, CT 06790



Tel: (860) 489-2274
Fax: (860) 489-2588
www.torringtonct.org

Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	September 19, 2018	Chairperson:	Marc Trivella
Meeting Location:	Coe Park	Recorder:	Marc Trivella
Meeting – Start Time:	5:02 PM	Meeting – End Time:	6:17 PM
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Marc Trivella	
Mary Zbell	
Lori Chiron	
Judy Addazio	
Kathy Renzullo	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By – Mary Zbell to purchase two four-drawer locking file cabinets along with hanging file folders and manila folders to store Coe Memorial Park records that had been maintained by Margaret Keywan since the inception of the Committee. The file cabinet will be stored at the Civic Center.	Lori Chiron	5	0		The Parks and Recreation Commission recommends purchasing one four-drawer locking file cabinet to start with. Chairman Marc Trivella should coordinate with Superintendent Simmons on what type of cabinet to purchase and where it will be stored.
Motion By – Mary Zbell to approve Brett Simmons request for a one year extension of the current Still River Gardens contract; and to request that the RFP process be moved to no later than next May.	Lori Chiron	5	0		Motion Approved. The Park and Recreation Commission made a similar motion at their meeting on 9/5/18.
Motion By –					
Motion By –					
Motion By –					

.....Explore the possibilities