



**PARKS and RECREATION COMMISSION
And Coe Memorial Park Committee**

SPECIAL MEETING MINUTES

MEETING DATE: 2/15/2017		MEETING LOCATION: Coe Memorial Park	
CALL TO ORDER:	By: Patricia Fairchild		Time: 5:30 PM
ROLL CALL:	Members Present: Patricia Fairchild, Jim Pescatore, Fran Ducotey, Brett Simmons, Margaret Keywan, Mary Zbell, Marc McEachern, Mark Trivella, Judy Addazio. Absent: Gerry Carbone and Dan Lovallo.		
- Coe Memorial Park	<p>Proposed Budget for Coe Memorial Park: Brett handed out the proposed budget and discussed. Line items were flat except for the part time staff. Capital is for painting, door repairs and Master Plan updates. A motion to approve the budget by Mark Trivella and 2nd by Fran Ducotey passed unanimously. Discussion on the Gardens: Margaret Keywan asked why Still River Gardens was paid for the first and second quarters of 2017. Brett explained that they were not paid and that money will be paid out as the contract dictates. Mark Trivella request that tall plants are not put in front of the boulder. Marc McEachern suggested that there be a walk way in front of the boulder so people can walk up to it. Everyone filled out their comment sheets and gave them to Brett.</p>		
ADJOURNMENT:	<p>Motion By: Marc McEachern</p> <p>Second By: Fran Ducotey</p> <p>Time: 6:20 PM</p>		
MINUTES SUBMITTED BY:	Jim Pescatore		