



PARKS and RECREATION COMMISSION
MEETING MINUTES

MEETING DATE: April 4, 2017		MEETING LOCATION: Armory	
CALL TO ORDER:	By: Patricia Fairchild	Time: 4:30 PM	
ROLL CALL:	Members Present: Patricia Fairchild, Fran Ducotey, Gerry Carbone, Superintendent of Parks and Recreation Brett Simmons.		
PREVIOUS MINUTES APPROVAL:	Minutes of March 1, 2017 Motion to approve: Fran Ducotey with a second by Gerry Carbone. Approved unanimously.		
CORRESPONDENCE:	Superintendent Simmons shared three emails regarding: signage at Fuessenich Park, the Birdhouse Project by the Girl Scouts, and the Timber Harvest at Alvord Park.		
CITIZEN'S COMMENTS:	None		
COMMITTEE UPDATES:	<p>Requests for Armory:</p> <ul style="list-style-type: none"> Margaret Tucker from the Lions Club for their Craft Fair on November 3 and 4, 2017. Motion to approve by Fran Ducotey seconded by Gerry Carbone. Approved unanimously. <p>Request for Coe Memorial Park</p> <ul style="list-style-type: none"> Bud Atwood, Veterans' Services, for Memorial Service for Len Dube on May 7, 2017. Motion to approve by Fran Ducotey, seconded by Gerry Carbone. Approved unanimously. Greg Wityak, TPD, for Blood Drive on June 22, 2017. Motion to approve by Gerry Carbone, seconded by Fran Ducotey. Approved unanimously. Joel Sekorski, Sullivan Senior Center, Picnic in the Park, September 6, 2017. Motion to approve by Gerry Carbone, seconded by Fran Ducotey. Approved unanimously. Justin Vagliano, Little Guild of St. Francis, for no cost vaccine for dogs June 10, 2017. Pre-approved pending proper paperwork and insurance. Motion to approve by Fran Ducotey, seconded by Gerry Carbone. Approved unanimously. <p>Request for Ruwet, Bishop Donnelly</p> <ul style="list-style-type: none"> James Fritz, Torrington LL Softball, May-June 2017. Motion to approve by Gerry Carbone, seconded by Fran Ducotey. Approved unanimously. 		
- Facility Use (Facility Requests)			
- Programs - (Updates)	Brett distributed copies of the new Spring/Summer brochure. The new software system will be up and running soon. The Easter Egg Hunt will take place on Saturday, April 8, 2017 with a possible change of venue. The proceeds from the Lion's Club City Wide Tag Sale will go to the City of Torrington's Firework Fund. Brett presented a summary of 2017 Kid Rock. All went well.		

- Sports (Updates)	Softball registrations are still coming in. We may be down a few teams. Volleyball and the Young Men's Basketball League have ended. Registration is starting for Summer Basketball.
- Capital / Budget	Superintendent Simmons distributed copies of the Recreation Budget reflecting a zero increase and listed the many changes that occurred with reducing it.
- Facility Operations (Updates)	The Fuessenich Park Plaza Project is underway. Brett showed a diagram of the changes and upgrades that will be included in it. At the Municipal pool sand from the filter has infiltrated the pool. Brett stated that the correction is involved and may have to go out to bid.
- Coe Memorial Park (Updates)	Due to inclement weather, the Coe Memorial Park Committee meeting was cancelled for March 15, 2017. Therefore there were no updates.
- Coe Memorial Park (Meeting Motions)	Due to inclement weather, the Coe Memorial Park Committee meeting was cancelled for March 15, 2017. Therefore there were no Motions.
OLD BUSINESS:	None
NEW BUSINESS:	None
OTHER BUSINESS:	Commissioner Ducotey reported that he was informed about an unsafe seat at one of the picnic tables at Borzani Park. Superintendent Simmons will look into it.
ADJOURNMENT:	Motion By: Fran Ducotey, Second by Gerry Carbone. Approved unanimously. Time 5:25 PM.
MINUTES SUBMITTED BY:	Patricia Fairchild, Chairperson.