

**MINUTES
BOARD OF FINANCE
REGULAR MEETING
June 16, 2020**

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A **REGULAR MEETING** of the Board of Finance was held on Tuesday, June 16, 2020. In response to the Governor's Executive Orders regarding COVID-19, this meeting was held remotely using the ZOOM online meeting platform. Participants included Mayor Elinor Carbone and Board of Finance Members James Wright, Lance Boynton, Mark Bushka and Christopher Anderson. Board of Finance Member Laurene Pesce joined the meeting at 5:25 p.m. and Christopher Beyus was absent.

City Clerk Carol Anderson and City Comptroller Alice Proulx also joined the meeting.

Mayor Carbone called the meeting to order at 5:04 p.m.

MINUTES APPROVED

On a motion by Mr. Wright, seconded by Mr. Anderson, the Board voted unanimously to accept the minutes of the joint meeting with the Board of Education held May 5, 2020.

On a motion by Mr. Anderson, seconded by Mr. Bushka, the Board voted unanimously to accept the minutes of the special meeting held May 11, 2020.

On a motion by Mr. Wright, seconded by Mr. Boynton, the Board voted unanimously to accept the minutes of the joint meeting with the City Council held May 18, 2020.

On a motion by Mr. Wright, seconded by Mr. Bushka, the Board voted unanimously to accept the minutes of the regular meeting held May 19, 2020. Mr. Boynton expressed his frustration that that the Board of Education had not provided the Board of Finance with reports that they requested, including a breakdown of salaries, an update on negotiations for a credit with the bus company and a report on COVID-related savings and expenses. Mayor Carbone informed the Board that there was a change in staffing at the Board of Education's financial office and stated that she would follow up with the Superintendent and Business Manager.

On a motion by Mr. Anderson, seconded by Mr. Wright, the Board voted unanimously to accept the minutes of the joint meeting with the City Council held May 21, 2020. Mr. Boynton and Mr. Bushka abstained.

On a motion by Mr. Anderson, seconded by Mr. Bushka, the Board voted unanimously to accept the minutes of the special meeting held May 26, 2020.

On a motion by Mr. Boynton, seconded by Mr. Wright, the Board voted unanimously to accept the minutes of the special meeting held June 2, 2020.

CITY FINANCIAL REPORTS

On a motion by Mr. Bushka, seconded by Mr. Boynton, the Board voted unanimously to accept the City's financial reports. Mr. Bushka asked whether the City was still on track to not have to use any money from the Fund Balance for the 2019-2020 fiscal year and City Comptroller Alice Proulx reported that was still the case.

BOE FINANCIAL REPORTS

On a motion by Mr. Anderson, seconded by Mr. Bushka, the Board voted unanimously to accept the Board of Education's financial reports. Mr. Bushka requested clarification regarding the Board of Education's COVID-related expenses and Ms. Proulx reported that the expenses primarily came from the cafeteria and capital funds for the lunch distribution program and new laptops, respectively.

BUSINESS BY DEPARTMENT HEADS

On a motion by Mr. Wright, seconded by Mr. Anderson, the Board voted unanimously to consider business by Department Heads. No business was reported.

BUSINESS BY MAYOR & MEMBERS

On a motion by Mr. Wright, seconded by Mr. Anderson, the Board voted unanimously to consider business by the Mayor and members of the Board of Finance.

Mr. Boynton expressed support for holding the referendum for the THS Building Project on Election Day and stated his concerns regarding the impact that the project could have on the City's mill rate in future years. Mayor Carbone presented voter turnout data and reported that the City Council scheduled the referendum to be held on November 3, 2020.

Mr. Wright asked whether the City could charge a fee for the disposal of mattresses and pass it through retailers. Mayor Carbone expressed her support for investigating the matter further and she discussed the possibility of reinvestigating SMART waste disposal to help offset some of the City's expenses.

Mr. Anderson commended the Public Works Department.

Mr. Bushka asked whether the City and Board of Education were on track to submit all of the application materials for the THS Building Project to the State before the June 30, 2020 deadline. Mayor Carbone reported that the Board of Education received all of the required approvals and resolutions and the referendum was on track for November 3, 2020.

Mayor Carbone reported that she had a conversation with Rep. Cook regarding her concerns about the State's budget and teacher pension obligations.

ADJOURNMENT

On a motion by Mr. Anderson, seconded by Mr. Boynton, the Board voted unanimously to adjourn at 5:39 p.m.

Respectfully submitted,
Jonathan Draper, Asst. City Clerk

ATTEST:


CAROL L. ANDERSON, MMC
CITY CLERK