

# Memo

**To:** Mayor Carbone, City Council, Board of Finance  
**From:** Alice Proulx, City Comptroller *AP*  
**Date:** June 14, 2018  
**Re:** Purchase from contingency

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Per attached estimate, I respectfully request authorization to expend \$4,518.00 from contingency for the purchase and installation of new microphones in the City Hall Council Chambers.

Thank you for your consideration in this matter.

SoundWorks & Security LLC

PO Box 23

Torrington, CT 06790

Phone 860-496-7041 Fax 860-496-7043

CT Lic #181031

# Estimate

DATE	ESTIMATE NO.
6/8/2018	4829

NAME / ADDRESS
Torrington City Hall 140 Main Street Torrington, CT 06790-5245

Ship To
Torrington City Hall 140 Main Street Torrington, CT 06790-5245

P.O. NO.	TERMS	DUE DATE	REP	FOB	PROJECT	estimate valid for 30 ...
	Due on receipt	6/8/2018	WLH			
DESCRIPTION				QTY	TOTAL	
Microphone Upgrades/replacements						
MX418D/N 18" Desktop Base with 10' Cable, Logic Functions, Programmable Switch, LED Indicator, Snap-Fit Foam Windscreen				14	4,032.00	
Labor- Scope of work				1	486.00	
remove all existing microphones and replace with new microphones. Test and adjust microphones						
					\$4,518.00	
					(0.00) \$0.00	
					<b>TOTAL</b> \$4,518.00	

SIGNATURE \_\_\_\_\_

SoundWorks & Security LLC

PO Box 23

Torrington, CT 06790

Phone 860-496-7041 Fax 860-496-7043

CT Lic #181031

# Estimate

DATE	ESTIMATE NO.
5/16/2018	4829

NAME / ADDRESS
Torrington City Hall 140 Main Street Torrington, CT 06790-5245

Ship To
Torrington City Hall 140 Main Street Torrington, CT 06790-5245

P.O. NO.	TERMS	DUE DATE	REP	FOB	PROJECT	estimate valid for 30 ...
	Due on receipt	5/16/2018	WLH			
DESCRIPTION				QTY	TOTAL	
Microphone Upgrades/replacements						
MX418D/N 18" Desktop Base with 10' Cable, Logic Functions, Programmable Switch, LED Indicator, Snap-Fit Foam Windscreen				11		3,168.00
Labor- Scope of work				1		486.00
remove all existing microphones and replace with new microphones. Test and adjust microphones						
						\$3,654.00
					(0.00)	\$0.00
					<b>TOTAL</b>	\$3,654.00

SIGNATURE \_\_\_\_\_