



Tuesday, May 19, 2020
City Clerk
RE: City Council Agenda

Dear Carol & John:

Several items were approved by the Services for the Elderly Commission at the May 18, 2020 meeting to be moved to the city council meeting, June 1, 2020.

1. To request that the city council approves the recommendation of the Senior Center Director and the Purchasing Agent to use BCI, Bartholomew Contract Interiors State Contract #12PSX0307 for \$7,146.48. Replace flooring in Billiards room.
2. To request that the city council approves the recommendation of the Senior Center Director and the Purchasing Agent to use BCI, Bartholomew Contract Interiors State Contract #12PSX0307 for \$4,727.68. Replace flooring in Craft Room.
3. To request that the city council approves the recommendation of the Senior Center Director to empower the mayor to sign the DOT 5310 2020 application and purchase, if awarded, of a Lift Mini Van for the use of Medical Transportation. Estimated Van cost to not exceed \$50,000.00, 80/20 grant. DOT 5310, 80%, \$40,000 / Program, 20%, \$10,000.

These items have been planned and funded prior to this request using donations, vehicle replacement wish list and Senior Center fundraising.

- It should also be noted that it appears that concrete floor below the existing tile in the billiards room could need to be removed up to 3 inches deep and this is accounted for in the proposal #1. If the concrete does not need to be removed, poured and leveled, the savings in labor and new concrete would be \$1,453.00 (Adjusted total if the tile only is removed \$5,693.48)

With appreciation,

Joel Sekorski, Director Service for the Elderly
88 East Albert Street
Torrington, CT 06791

Services for the Elderly Commission

Minutes – Monday

May 18, 2020

Time at 1:00 PM

Zoom and Phone Meeting



Meeting called to order by Chairman hosted by Director Sekorski

1:06pm

Present:

Commissioners (7): Jean Rochelt, Art Mattiello, Raymond Aeschliman, John Silano, Jean McGarrity, John Riggs and Gloria Novak. Alternates (3) Mary Ann Berlinski, Dennis Pezze, Michael Gardinello and Winsted Rep. Candy Perez.

Staff: Director Joel Sekorski & Supervisor Christine Trudeau-Brown

Excused: C. Perez

Absent:

Appointed to Vote:

Public Input: N/A

Approval of Minutes:

Motion to accept the minutes made by

Commissioner Silano

2nd by Commissioner Mattiello

Passed

Announcements & Correspondence: Presented

Reviewed announcements and correspondence.

Motion to accept Commissioner Rochelt

2nd Commissioner Novak

Passed

Sullivan Senior Center Report:

Reviewed Sullivan Senior Center Report as reported by Director Joel Sekorski

Motion to accept Senior Center Report made by Commissioner Mattiello

2nd by Commissioner Silano

Passed.

Elderly Nutrition Report:

Reviewed Elderly Nutrition Report as reported by Supervisor Christine Trudeau-Brown.

Motion to accept Elderly Nutrition Report made by

Commissioner Pezze

2nd by Commissioner McGarrity

Passed

Discussed Motions: Motions below:

Old Business: Motion to city council, flooring installation using State contract 12PSX0307 from BCI for Sullivan Senior Center Billiards Room \$7,146.48

Motion to accept

Commissioner Silano

2nd by Commissioner Mattiello

Passed

Old Business: Motion to city council, flooring installation using State contract 12PSX0307 from BCI for Sullivan Senior Center Craft Room \$4,727.68

Motion to accept

Commissioner McGarrity

2nd by Commissioner Silano

Passed

Old Business: Nominating Committee presented slate for officers & New appointees, commissioners to be voted in June 15 Meeting.

New Business: Motions to waive the bid process for Delivery Concepts East the sole provider 2 (two) Colorado Meals on Wheels Hot Shot Delivery Vehicles

Motion to accept Commissioner Mattiello

2nd by Commissioner McGarrity Passed by all

2. Motion- made by commission Chair Novak to Purchase 6 @ \$100 Gift Cards for use during COVID 19 emergency

Motion to accept Commissioner Silano

2nd by Commissioner Pezze Passed by all

3. Motion- Allocation of Funds for Senior Center Roof Repair Stages 1 & 2 Bldg. A as proposed by TREMCO. recommendation to ask the city council to fund the \$70,000 project. Initial emergency Repairs \$4,000 to be funded through Thrift Shop funds. Conversations to support project if necessary, funds to be used from existing funds Trips and Thrift shop could help support Roof repair. Up to \$30,000

Motion to accept Commissioner Rochelt

2nd by Commissioner Aeschliman Passed by all

4. Motion Commission Recommendation to have the City Council empower the Mayor to Sign the applications for a DOT 5310 Grant for purchase of a Lift gate Transportation Mini Van for Medical appointments, 80/ 20 with Funds already acquired by Fundraising. If Successful the Van would be delivered in Fall 2021 and be used for Out of Town Medical Transportation.

Motion to accept Commissioner Silano

2nd by Commissioner Aeschliman Passed by all

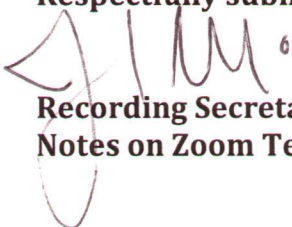
5. Motion- Commission Recommendation, to move forward to the Mayor, Council, Public Works Director and Town Attorney to discuss Lindley Space use approval for implementation October 1, 2020

**Motion to adjourn the meeting was made by Commissioner Aeschliman
2nd by Commissioner Pezze Passed By all.**

Meeting adjourned at 2:06pm

Next meeting to be held on Monday, June 15, 2020 Zoom Tele Conference or at the Sullivan Senior Center at 1:00 pm.

Respectfully submitted by:



Recording Secretary, Mary Ann Berlinski

Notes on Zoom Tele Meeting taken by Director Sekorski, Commissioner Berlinski



PROPOSAL

B C I

Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO Sullivan Senior Center	PHONE 1-860-482-4151 1-860-489-2211	DATE 5/18/2020
STREET 88 East Albert Street	JOB LOCATION Sullivan Senior Center – Craft Room	
CITY, STATE & ZIP Torrington, CT 06790	JOB DETAIL Luxury Vinyl Tile	PROPOSAL NUMBER 200441
ATTN: Joel Sekorski	FAX NO 1-860-489-2529 / joel_sekorski@torringtonct.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Luxury Vinyl Tile: Mohawk

Color: TBD

Mohawk Luxury Vinyl Tile:	612 Square Feet x \$2.99/Square Foot	=	\$1,829.88
LVT Adhesive:	1 Pail x \$210.00/Pail	=	\$210.00
Ardex Feather Finish Patch:	10 Bags x \$19.50/Bag	=	\$195.00
4" Vinyl Cove Base:	1 Box x \$214.80/Box	=	\$214.80
All Labor:	2 Men x 17 Hours @ \$67.00/Man/Hour	=	\$2,278.00
Total		=	\$4,727.68

Pricing Does Not Include Furniture Move Services.

All Labor To Be Performed During Normal Business Hours.

State Contract #12PSX0307

PRICE As indicated above	Josh Ehrlich
TERMS Net 30	
ACCEPTED BY:	

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