



CITY OF TORRINGTON

PURCHASING DEPARTMENT
140 Main Street, Room 206
Torrington, CT 06790

Pennie Zucco, Purchasing Agent
Phone: (860)-489-2225
Fax (860)-489-2547
Email: pennie_zucco@torringtonct.org

May 9, 2023

Mayor Elinor Carbone
Members of the City Council

RE: Bid #HVS-026-053122 MAINTENANCE AND REPAIR OF HVAC EQUIPMENT CITY OF TORRINGTON EXTENSION

Mr. Fred Wish of Air Temp Mechanical Services, Inc. submitted his request extension regarding HVAC Services to the City of Torrington for FY 23/24. The City has the option to extend these services up to a maximum of 5 years before going out for re-bid as long as the same terms and conditions as well as the same rates are in agreement. The rates in place are Journeyman, \$92.00/hr.; Apprentice - \$77.00/hr.

It is the recommendation of both Jamie Sykora, Facilities Manager and Pennie Zucco, Purchasing Agent for the City to extend the HVAC Service contract for FY 23-24 with Air Temp Mechanical Services, Inc., Southington, CT.

Thank you for your consideration on this matter.


Pennie Zucco
Purchasing Agent

CC: J. Sykora



May 8, 2023

Pennie Zucco
Purchasing Agent
City of Torrington
140 Main Street
Torrington, CT 06790
Pennie_zucco@torringtonct.org

RE: Maintenance and Repair of HVAC Equipment # HVS-026-053122.

Dear Ms. Pennie Zucco

Air Temp Mechanical Services, Inc. would be interested in extending the Maintenance Contract HVS-026-053122 with the same conditions and pricing as per the original contract.

If you have any questions on any of the above, please feel free to give me a call.

Regards

Fred Wish

VP Field Operations



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/9/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sinclair Insurance Group, Inc. 35 Thorpe Ave Ste 200 Wallingford CT 06492	CONTACT NAME: PHONE (A/C No, Ext): 203-265-0996 FAX (A/C, No): 203-284-8638 E-MAIL ADDRESS: jillstrand@srfm.com
INSURED Air Temp Mechanical Services 63 Fuller Way Berlin CT 06037	INSURER(S) AFFORDING COVERAGE INSURER A: EMC Insurance Companies INSURER B: Nautilus Insurance Co INSURER C: Chubb Custom Insurance Co INSURER D: INSURER E: INSURER F:

License#: 2328358
AIRTEMP-01**COVERAGES****CERTIFICATE NUMBER:** 1047267691**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	6D4724223	8/8/2022	8/8/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	6B4724223	8/8/2022	8/8/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$	Y	Y	6J4724223	8/8/2022	8/8/2023	EACH OCCURRENCE \$7,000,000 AGGREGATE \$7,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6H4724223	8/8/2022	8/8/2023	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B B C	Pollution Professional Crime	Y Y Y	Y Y Y	CCP202690414 CCP202690414 8261-0384	8/8/2022 8/8/2022 8/8/2022	8/8/2023 8/8/2023 8/8/2023	Pollution 2,000,000 Professional 2,000,000 Crime 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes an automatic Additional Insured endorsement that provides Additional Insured status to the Certificate holder, only when there is a written contract that requires such status, and only with regard to work performed on behalf of the named insured.

CERTIFICATE HOLDER**CANCELLATION**City of Torrington
Room 206
Torrington CT 06790

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CITY OF TORRINGTON
INVITATION TO BID

BID #HVS-026-053122 MAINTENANCE AND REPAIR OF HVAC EQUIPMENT

Bid opening: May 31, 2022 **Time:** 11:00 A.M. **Location:** City Hall, 140 Main St. Room 206, Torrington, CT

Bid Bond or Certified Check required with bid: \$500.00

SUBMIT ONE (1) ORIGINAL AND TWO (2) EXACT COPIES.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Omit State and Federal Taxes.

All prices must be F.O.B.: Destination (Torrington) unless otherwise requested.

Dated in Torrington: April 28, 2022

Purchasing Agent _____
Pennie Zucco

Item	Price
HEATING & AIR CONDITIONING REPAIRS, INSTALLATION SERVICES, MAINTENANCE SERVICES, ETC. AS NEEDED IN VARIOUS CITY FACILITIES FROM JULY 1, 2022 TO JUNE 30, 2023.	WAGE SHEET: SEE PAGE 15

The Purchasing Agent is authorized to offer City based bidders that exceed the lowest bid by up to 6%, the opportunity to match the lowest bid. A City based bidder within the 6% differential who agrees to accept the amount of the lowest bid will be awarded the bid. When multiple City based bidders agree to accept the amount of the low bid then the City based bidders will be invited to submit a new bid, not to exceed the low bid. The bid will then be awarded to the lowest responsive, responsible bidder.

Bidder: Air Temp Mechanical Services, Inc.

Address: 360 Captain Lewis Drive

(Signed By) _____ Title: Vice President Field Operations

Name (please print) Fred Wish Date: 5-19-2022

Phone: 860-953-8888 Fax: NA E-Mail: fred@ctairtemp.com

Federal Tax Identification Number: (FEIN) 06-1626220

Comments: _____

APPENDIX A
CITY OF CITY OF TORRINGTON
MAINTENANCE AND REPAIR OF HVAC EQUIPMENT PROPOSAL FORM
BID #HVS-026-053122

The undersigned, in compliance with this bid affirms, that it has examined the specifications and related documents contained herein and proposes to provide this service in accordance with this bid and any contract documents with in the time frames set forth herein and at the prices agreed to.

The undersigned certifies that this proposal meets all the specifications, requirements and conditions requested herein. Any substitutions to the specifications requested, are clearly and completely noted and attached. It is understood that the City reserves the right to reject any or all proposals.

Addenda # _____, _____, _____, _____, _____

In accordance with the specifications, the undersigned submits the following bid for maintenance and repair services to HVAC equipment for the City of Torrington facilities:

Base Bid, July 1, 2022 – June 30, 2023

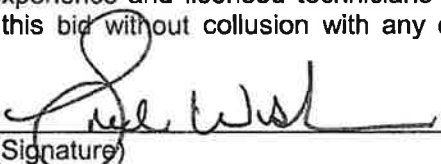
Regular Hourly Labor Rate: \$ 92.00

Apprentice Hourly Labor Rate: \$ 77.00

Discount on parts and material Cost plus 25% Catalog: _____

The completed forms identifying the Bidder's experience and licensed technicians are enclosed with this Bid Form. The undersigned is submitting this bid without collusion with any other individual or corporation.

Air Temp Mechanical Services, Inc.
Company Name


By (Signature)

360 Captain Lewis Drice
Address

Fred Wish
Print Name (A Duly Authorized Representative)

Southington, CT. 06489
Address – City/Town – Zip

Vice President Field Operations
Title

5/24/2022
Date

860-953-8888
Telephone/Fax

fred@ctairtemp.com
Email

www.ctairtemp.com
Website

860-883-1101
Cell