

City Of Torrington

ENGINEERING DEPARTMENT
(860) 489-2234



140 Main Street • City Hall
Torrington, CT 06790-5245
Fax: (860) 489-2550

MEMORANDUM

To: Honorable Mayor Elinor Carbone and City Council Members

From: Paul Kundzins, P.E. - Deputy Public Works Director / City Engineer

Date: May 12, 2021

RE: RFQ ISE-027-051121, INSPECTION SERVICES

I respectfully request City Council to accept the recommendation of the Deputy Public Works Director / City Engineer to enter into service agreements for on-call inspection services with Walter Combes and Steven Roy of Torrington as described herein and to authorize the Mayor to act on the behalf of the City regarding the execution of service agreements including contract administration related items such as renewals and approval of payment invoices.

The scope of work includes inspection services associated with the general inspection work of various City infrastructure projects including the installation of underground utilities, storm and sanitary piping, curbs, sidewalks and paving and other similar miscellaneous work. Services shall be provided on an as needed basis.

Thank you for your consideration,



Paul Kundzins, P.E.
Deputy Public Works Director / City Engineer

cc: Pennie Zucco, Purchasing Agent
Ray Drew, Public Works Director

5/12/2021 3:15 PM
RECEIVED FOR RECORD
TORRINGTON TOWN CLERK



City of Torrington

Bid Name Inspection Services

Bid Number RFO IS& 027-051121

Date of Opening 05/11/2021

Time of Opening 11:00am

VENDOR	BID BOND	NON-COLLUSION	BID AMOUNT	ADDENDUM
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Walter Combes 388 Cardinal Circle Torrington, CT 06470				✓
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Steven Roy 710 Homestead Rd Torrington, CT 06470				✓
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**REQUEST FOR QUALIFICATIONS
INSPECTION SERVICES
RFQ # ISE-027-051121**

The City of Torrington is soliciting Request for Qualifications (RFQ) for construction inspection services for roadway related construction work. Respondents are requested to submit their Resume delivered to the Purchasing Agent, 140 Main Street, Room 206, Torrington, CT 06790, during normal office hours by no later than **11:00 AM on Tuesday, May 11, 2021**. Submittals received after this date and time will be not be accepted. Sealed envelope shall be clearly marked: **“RFQ ISE-027-051121, INSPECTION SERVICES”**. The inspection services will be paid at a rate of \$30.00 per hour.

This RFQ does not commit the City of Torrington to select any Respondent or enter into any contract agreement. The City of Torrington reserves the right to waive any informalities or technicalities and if it is deemed to be in the public interest, to enter directly into negotiations with one or more Respondents based on responses to the RFQ.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
MBE's, WBE's and SBE's ARE ENCOURAGED TO APPLY**

CITY OF TORRINGTON

Pennie Zucco
PURCHASING AGENT

Dated: April 21, 2021