

# City Of Torrington



140 Main Street  
Torrington, CT 06790

Tel: (860) 489-2394  
Personnel Dept.

## MEMORANDUM

To: City Council Members  
Mayor Elinor Carbone

From: Jaime M. LaMere, Personnel Director

Re: Update to Management Resolution

Date: June 25, 2021

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The Management Resolution policies were last revised on July 6, 2020 and the Wage and Medical Insurance Benefits policies therein are effective through 6/30/2021. I am proposing the following updates to the Management Resolution policies effective 7/1/2021:

**Wages:** 2% wage increase for Fiscal Year 7/1/2021 retroactive to 7/1/2021 (see attached wage schedule). The estimated cost for this increase is \$31,013.41.

**Medical Insurance Employee cost share:** Employee cost share will remain 14.5% for Fiscal Year 7/1/2021.

In accordance with past practice, the Management Resolution policies regarding wages and medical insurance employee cost share follow the provisions of the UPSEU agreement. These proposed updates to the Management Resolution policies are consistent with the provisions of the current UPSEU agreement approved by Council on March 1, 2021.

I am proposing one additional change to Schedule C "Miscellaneous Compensation for Full Time Employees" of the Management Resolution. Currently, the Town & City Clerk receives \$100.00 on a primary, referendum or election day due to the additional duties required on those days. The proposal is to increase the compensation from \$100.00 to \$250.00.

No other changes to the Management Resolution policies are proposed at this time.

## MANAGEMENT RESOLUTION EMPLOYEES

	<u>07/01/2020</u>	<u>07/01/2021</u>
		2.00%
EXEMPT POSITIONS		
Public Works Director	140,454.11	143,263.19
Police Chief	128,240.11	130,804.91
Fire Chief	112,362.44	114,609.68
Deputy Police Chief	0.00	0.00
Deputy Fire Chief	100,144.28	102,147.17
Corporation Counsel	98,129.57	100,092.16
Personnel Director	111,427.06	113,655.61
Administrative Assistant	0.00	0.00
Comptroller	106,120.80	108,243.22
Mgr. of GIS/Technical Services	71,567.48	72,998.83
Director of Economic Development	77,204.03	78,748.12
I.T. Administration	71,743.89	73,178.77
Director of I.T.	96,044.42	97,965.31
TOTALS	1,113,438.21	1,135,706.98

### NON EXEMPT POSTIONS (HOURLY)

Personnel Assistant	36.9592	37.6984
Assistant Town and City Clerk	32.1455	32.7884
Registrar, Clerk Full Time	30.9074	31.5255
Registrar, Clerk Part Time	23.0966	23.5585
Lead Municipal Animal Control Officer	30.9074	31.5255

Animal Control Officer	28.2231	28.7876
Executive Secretary to the Mayor	30.5254	31.1359
Executive Secretary	27.4729	28.0224

TOTALS (35 HRS)	437,232	445,977
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#### PART TIME POSITIONS

Sealer of Weights & Measures	3,134.00	3,134.00
Emergency Management Director	17,000.00	17,000.00

TOTALS	20,134.00	20,134.00
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Total Cost of Increase	1,570,804.46	1,601,817.87	31,013.41
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