

88 East Albert Street
Torrington, CT 06790

(860) 482-4151
fax: (860) 496-5900

May 19, 2020

Jonathan Draper
Assistant City Clerk
RE: City Council Agenda

Dear Jonathan:

Please include the following request in the Monday, June 1st agenda.

The Nutrition program made the following recommendation to the Services for the Elderly Commission at the May 18th meeting. The Nutrition program requested to purchase two Hot Shot II Chevy Colorado 6 Series 70/30 4x4 food transport units for grant year 2019-2020 at a cost of \$48,811 each (\$48,311 vehicle/\$500 graphics) for a total of \$97,622.00. Funds have been secured and allocated for this purchase.

Services for the Elderly Commission discussed the vehicle and the purpose for the specific needs of the program. The Services for the Elderly Commission also agreed unanimously to waive the bid process and purchase the vehicle from Delivery Concepts East; they are the sole provider for these specific vehicles (quote and picture attached). In addition, the City of Torrington maintenance department has a long-standing relationship with this vendor and the vehicles have proven themselves worthy work vehicles.

The motion was made by the Services for the Elderly Commission at the May 18th meeting to have City Council waive the bid process and empower the Mayor to purchase two new temperature controlled Hot Shot Meals on Wheels 4x4 delivery vehicles from Delivery Concepts East, sole vendor. Total cost of each vehicle including delivery and graphics \$48,811. This motion made and approved by the commissioners.

We will be present at the council meeting on June 1st for any questions regarding these vehicle purchases.

With Appreciation,

Joel Sekorski
Director
Elderly Services

Christine Trudeau-Brown
Nutrition Supervisor
LHNW Elderly Nutrition Program

Services for the Elderly Commission

Minutes – Monday

May 18, 2020

Time at 1:00 PM

Zoom and Phone Meeting



Meeting called to order by Chairman hosted by Director Sekorski

1:06pm

Present:

Commissioners (7): Jean Rochelt, Art Mattiello, Raymond Aeschliman, John Silano, Jean McGarrity, John Riggs and Gloria Novak. Alternates (3) Mary Ann Berlinski, Dennis Pezze, Michael Gardinello and Winsted Rep. Candy Perez.

Staff: Director Joel Sekorski & Supervisor Christine Trudeau-Brown

Excused: C. Perez

Absent:

Appointed to Vote:

Public Input: N/A

Approval of Minutes:

Motion to accept the minutes made by

Commissioner Silano

2nd by Commissioner Mattiello

Passed

Announcements & Correspondence: Presented

Reviewed announcements and correspondence.

Motion to accept Commissioner Rochelt

2nd Commissioner Novak

Passed

Sullivan Senior Center Report:

Reviewed Sullivan Senior Center Report as reported by Director Joel Sekorski

Motion to accept Senior Center Report made by Commissioner Mattiello

2nd by Commissioner Silano

Passed.

Elderly Nutrition Report:

Reviewed Elderly Nutrition Report as reported by Supervisor Christine Trudeau-Brown.

Motion to accept Elderly Nutrition Report made by

Commissioner Pezze

2nd by Commissioner McGarrity

Passed

Discussed Motions: Motions below:

Old Business: Motion to city council, flooring installation using State contract 12PSX0307 from BCI for Sullivan Senior Center Billiards Room \$7,146.48

Motion to accept

Commissioner Silano

2nd by Commissioner Mattiello

Passed

Old Business: Motion to city council, flooring installation using State contract 12PSX0307 from BCI for Sullivan Senior Center Craft Room \$4,727.68

Motion to accept

Commissioner McGarrity

2nd by Commissioner Silano

Passed

Old Business: Nominating Committee presented slate for officers & New appointees, commissioners to be voted in June 15 Meeting.

New Business: Motions to waive the bid process for Delivery Concepts East the sole provider 2 (two) Colorado Meals on Wheels Hot Shot Delivery Vehicles

Motion to accept Commissioner Mattiello

2nd by Commissioner McGarrity Passed by all

2. Motion- made by commission Chair Novak to Purchase 6 @ \$100 Gift Cards for use during COVID 19 emergency

Motion to accept Commissioner Silano

2nd by Commissioner Pezze Passed by all

3. Motion- Allocation of Funds for Senior Center Roof Repair Stages 1 & 2 Bldg. A as proposed by TREMCO. recommendation to ask the city council to fund the \$70,000 project. Initial emergency Repairs \$4,000 to be funded through Thrift Shop funds. Conversations to support project if necessary, funds to be used from existing funds Trips and Thrift shop could help support Roof repair. Up to \$30,000

Motion to accept Commissioner Rochelt

2nd by Commissioner Aeschliman Passed by all

4. Motion Commission Recommendation to have the City Council empower the Mayor to Sign the applications for a DOT 5310 Grant for purchase of a Lift gate Transportation Mini Van for Medical appointments, 80/ 20 with Funds already acquired by Fundraising. If Successful the Van would be delivered in Fall 2021 and be used for Out of Town Medical Transportation.

Motion to accept Commissioner Silano

2nd by Commissioner Aeschliman Passed by all

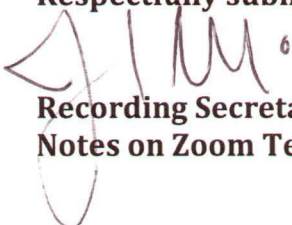
5. Motion- Commission Recommendation, to move forward to the Mayor, Council, Public Works Director and Town Attorney to discuss Lindley Space use approval for implementation October 1, 2020

**Motion to adjourn the meeting was made by Commissioner Aeschliman
2nd by Commissioner Pezze Passed By all.**

Meeting adjourned at 2:06pm

Next meeting to be held on Monday, June 15, 2020 Zoom Tele Conference or at the Sullivan Senior Center at 1:00 pm.

Respectfully submitted by:



Recording Secretary, Mary Ann Berlinski

Notes on Zoom Tele Meeting taken by Director Sekorski, Commissioner Berlinski





1012 NC Hwy 210 West, Hampstead, NC 28443
P: (910) 270-2090 - (800) 255-5183 - F: (910) 270-2091
www.deliveryconcepts.com

DATE: May 7, 2020

QUOTE

To:

City Of Torrington
140 Main St.
Torrington, CT 06790

Attention: Joel Sekorski
Sullivan Senior Center
80 East Albert St.
Torrington, CT 06790
PH:860-482-4151

SALESPERSON	P. O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
Gary Sample			Contract Driver	Torrington, CT	TBD

MAKE	MODEL	YEAR	SERIAL NUMBER	ORIGIN
Delivery Concepts	6 Series R70H30	2020		Delivery Concepts, Inc.
Chevrolet	Colorado Ext Cab 4x4	2020		Randy Marion Automotive

1 - Delivery Concepts 6 Series (HotShot II) 70Rfr/30Ovn Food Transport Unit: White
Oven Catering Rack System: Accommodates 10 18 x 26 Sheet Pans or Meal Baskets

Refrigeration Racking System: 4- stainless steel removable flat racks 3- Passenger 1- Drivers Side
Stainless lined w/2 kazoo style drains & rubber floor mat.
Locking Handle Package
Mount & Drive for 2nd compressor (Cab Air Equipment)
Suspension Kit (spring upgrade)
Heavy Duty Steel Rear Bumper
Fire Extinguisher w/ Bracket

6Series	\$14,575.00
Oven Racking	\$845.00
Refrigeration Racking & Mat	\$1,283.00
Locking Handles	\$274.00
Backup Alarm	\$117.00
Mount & Drive	\$979.00
Suspension Kit	\$743.00
HD Steel Rear Bumper	\$600.00
Fire Extinguisher w/ Bracket	\$37.00
BODY SUB TOTAL > >	\$19,453.00

Colorado Extended Cab 4x4	\$31,458.00
UNIT SUB TOTAL	\$50,911.00

1 - Chevrolet Colorado Extended Cab 4x4 12M53 128.3" WB, 6' Bed, Color White
3.6 Liter SIDI-DOHC V-6 Engine 8 Spd Auto. Trans. W/OD 3.42 Auto Locking Rear Differential
GVW 5,900 lbs. Power Steering Power Brakes
Air Conditioning 4- Way Power Seat Adjuster Vinyl AM/FM Stereo w/Clock
Power Windows HD Trailering Package Cruise Control
Remote Keyless Entry Power Mirrors Back-up Camera

Install OEM Camera	\$300.00
Transporation Charge	\$1,100.00
UNIT TOTAL	\$52,311.00
MOWAA Discount	(\$3,000.00)
DCE Loyalty Discount	(\$1,000.00)

Authorization: _____ Date: _____

TOTAL	\$48,311.00
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Services for the Elderly Commission

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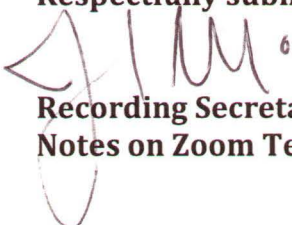
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