

Date 2/15/2019
 Time Started 12 pm Finished 12:05 pm

BID OPENING
RESULTS

Project # T018-003
 Name mosher

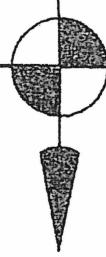
	COMPANY Name, Address, Phone	COST	ALT #1	ALT #2	ALT #3	ALT #4	ALT #5	Low Bid	ALT Taken	Requirements Met	Homeowner Selection (Initial)
1	Nowakowski Dymachuk KANE & Assoc Shelton	2500								✓	
2	Berkshire Engineering & Surveying LLC Bristol	2000						✓		✓	
3	Hrica Assoc 44 Maple Ave New Milford Litchfield	2850								✓	
4											
5											
6											

ATTENDEES	COMPANY or ADDRESS
1 Helen Chung	GSA LOW @ Assoc
2 Lisa Low	" " "
3	
4	
5	
6	
7	
8	
9	

To be completed by Homeowner:
 I, Kerry Mosher (Printed Name), have reviewed the above bids and I understand that the Town of Torrington Housing Rehab Program will cover the cost of up to the lowest qualified bidder. Should I choose a bidder with a higher bid, I must pay the difference with a certified check prior to project start. I select the following contractor for my project: Berkshire Engineering + Surveying, LLC
Kerry Mosher (Signature) 2/19/2019 (Date)

BERKSHIRE

143 Bantam Lake Rd.
Bantam CT. 06750
(860) 567-8007
(860) 567-8006 (fax)



ENGINEERING & SURVEYING, LLC

Dennis S. McMorrow, P.E.
Stephen R. Latour, R.L.S. *
* Licensed in CT & NY

PROFESSIONAL SERVICES AGREEMENT

February 14, 2019

Lisa Low & Associates, LLC
293 Riggs Street
Oxford, CT 06478

Attn: Ms. Lisa Low, Ph.D.

RE: Mosher Residence
108 Colorado Avenue North
Torrington, CT 06790
Project # T018-003

Dear Ms. Low;

Berkshire Engineering and Surveying (BES) is pleased to submit this proposal for Engineering and Surveying services for the above referenced project. The following describes the Scope of Services for this project:

1. Surveying

- a. Prepare a topographic survey with a 2' contour interval for the entire parcel. This does not include a Class A-2 survey.

2. Engineering

- a. Investigate water patterns and homeowner issues and design an efficient underdrain stormwater collection system to resolve icing issues primarily on the driveway. The proposed drainage will connect to the municipal storm sewer in the road.

3. Miscellaneous

- a. We will assist you in completing the applications to the local land use agencies.
- b. We will attend Commission meetings and present the project.
- c. We will make revisions to plans and provide additional information as required by the local land use agencies during the permitting process.

- d. The following items are not included in the scope of services.
- Soil Scientist
 - Backhoe or Soil Borings
 - Cost Estimates
 - Application fees

Fee Schedule

1. The following is our estimate for our fees:

Surveying	Item 1.a	\$1,000.00
Engineering:	Item 2.a	\$1,000.00
Miscellaneous:	Item 3	Hourly

2. The following is our hourly fee schedule:

Professional Engineer	\$140.00/hr.
Registered Land Surveyor	\$130.00/hr.
AutoCAD Technician	\$ 95.00/hr.
Engineer Technician	\$100.00/hr.
Surveyor	\$100.00/hr.
2 Man Survey Crew/Surveyor with Robot	\$135.00/hr.
GPS with Operator	\$150.00/hr.
Rodman	\$ 80.00/hr.
Office Support / Secretary	\$ 60.00/hr.
Governmental Meetings (\$200.00 min.)	\$150.00/hr.
Court Proceedings	\$200.00/hr.
Mylar for recording	\$ 50.00 ea.

3. We will generally bill on a monthly basis for work completed on the project. Payment in full is required when the project is completed or prior to the release of the project.

Lisa Low & Associates, LLC
February 14, 2019
Page 3 of 3

We appreciate the opportunity to present this proposal and trust that it represents a mutual understanding of the work which is to be performed on this project. Please review what is contained herein and feel free to contact us with any questions you may have. This proposal is good for 60 days and our Terms and Conditions are attached. Should you choose to accept this proposal, please sign and return to us.

Very truly yours,



Dennis S. McMorro, P.E.
Principal

Authorization to proceed with work:

Please sign in the space provided below

Client

Date

Telephone number

Fax number

Cell number

TERMS AND CONDITIONS

1. Outside consultants and application fees will be charged at our costs plus 15%.
2. Any services not specifically mentioned herein will be deemed extra work and billed at our hourly rates.
3. Extra copies of plans and reports shall be \$3.75 per blueprint and \$0.25 per photocopy.
4. Client shall discuss all client expectations and provide all pertinent information to BES at the beginning of the project. BES shall not be responsible for or held liable for any information not prepared directly by BES.
5. It is mutually understood that BES will prepare all plans in substantial conformance with existing State and Local regulations which apply to this Project. However, no warranty of approval is expressed nor implied for the Project.
6. The Client agrees to pay BES for work in accordance with the terms of this agreement without regard to the success of the Project. Payment is not conditioned on payments from third parties who are not part of this agreement, nor shall it be conditioned on any payments from others or any funding sources. Payment is not conditioned on approval by any regulatory agency.
7. All materials prepared for this project are the property of BES. If the Client has no outstanding bills, the Client may request copies of all information.
8. BES reserves the right to review estimated fees and other terms on a yearly basis.
9. The Client shall indemnify and hold harmless BES and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except BES), or anyone for whose acts any of them may be liable.
10. The Client and BES have discussed the risks, rewards and benefits of the project and BES total fees for services. The risks have been allocated such that the client agrees that, to the fullest extent permitted by law, BES's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claims expenses arising out of the agreement from any cause or causes shall not exceed our fee or \$50,000.00, whichever is less. Such causes include, but are not limited to, BES's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.
11. Accounts unpaid 30 days after invoice date may be subject to a monthly service charge of 1.5% on the unpaid balance (18.0% true annual rate), at the sole election of BES. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.
12. This agreement may be terminated by the Client or BES should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay BES for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.
13. Unless otherwise stated, BES will have access to the site for activities necessary for the performance of the services. BES will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

SCOPE OF WORK & BID PROPOSAL FORM

Mosher Residence
108 Colorado Avenue
Torrington, CT 06790
Project # TO18-003
Homeowner Cell Phone: 845-392-7192 (c)

Bidding Instructions

The following is an outline of the Scope of Work for an Engineered Design at 108 Colorado Avenue North, Torrington, CT. Please submit your bid (this page) no later than Friday, February 15th, at 12 noon by email to the following: llow@lisalowassociates.com. You may reach the homeowner at 845-392-7192.

Scope of Work

Investigate water patterns and homeowner issues and design an efficient underdrain stormwater collection system to resolve outstanding water issues; ensure problematic water is diverted from house and driveway. Tie collection system into public storm drain at base of drive.

Cost: \$2,000⁰⁰ (please see attached proposal)

Bid Submitter's Name: Dennis S. McMorrow, P.E.

Company Name: Berkshire Engineering & Surveying, LLC

Company Address: 143 Bantam Lake Road, Bantam, CT 06050

Company Ph/Email: Berkshiredsm@aim.com

License #: PEN. 15524 (please see attached license)

SCOPE OF WORK & BID PROPOSAL FORM

Mosher Residence
108 Colorado Avenue
Torrington, CT 06790
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Scope of Work

Investigate water patterns and homeowner issues and design an efficient underdrain stormwater collection system to resolve outstanding water issues; ensure problematic water is diverted from house and driveway. Tie collection system into public storm drain at base of drive.

Cost: **\$2,500.00** _____

Bid Submitter's Name: **Alan Shepard, P.E.** _____

Company Name: **Nowakowski, O'Bymachow, Kane & Associates** _____

Company Address: **415 Howe Avenue, 4th Fl. Shelton, CT 06484** _____

Company Ph/Email: **203-924-7745 karen.nok@gmail.com** _____

License #: **16198** _____

SCOPE OF WORK & BID PROPOSAL FORM

Mosher Residence
108 Colorado Avenue
Torrington, CT 06790
Project # TO18-003
Homeowner Cell Phone: 845-392-7192 (c)

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Scope of Work

Investigate water patterns and homeowner issues and design an efficient underdrain stormwater collection system to resolve outstanding water issues; ensure problematic water is diverted from house and driveway. Tie collection system into public storm drain at base of drive.

Cost: \$2,850.00

Bid Submitter's Name: Kenneth Hrica, PE,LS

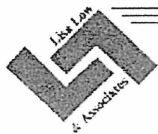
Company Name: Hrica Associates LLC

Company Address: 44 Maple View Trail, P.O. Box 1861, Litchfield, CT 06759

Company Ph/Email: 860-567-2112; hricaassociates@optonline.net

License #: CT Lic. #18866

13597



Lisa Low, Ph.D.

Grant Writing • Grant Administration • Project Management

293 Biggs Street, Oxford, CT 06478

Payment Requisition Form

Municipality: City of Torrington

Date: June 18, 2019

Pay from Account – Program Income

Grant Number: HRRL

Requisition Number: TO-HRRL-132

Charge to Line Item: HR Cost

1. Make Check Payable To:

Berkshire Engineering & Surveying LLC
143 Bantam Lake Road
Bantam CT 06750

2. Description of Services:

Engineering and Survey Services for Housing Rehabilitation Services for Project #TO18-003 (Mosher, 108 Colorado Avenue, Torrington, CT 06790). See invoice attached for detail.

3. Amount:

\$2,000.00

0250...5910... *ap*

4. Grant Administrator Approval

Lisa Low

Lisa Low, Ph.D., Lisa Low & Associates

Date

6/18/19

5. Municipality Approval

Elinor Carbone

Elinor Carbone, Mayor

Date

6/24/2019

Check #: _____

Berkshire Engineering & Surveying, LLC

143 Bantam Lake Road
Bantam, CT 06750
860-567-8007

Invoice

DATE	INVOICE #
5/17/2019	10874

Bill To:

City of Torrington
140 Main Street
Torrington, CT 06790

PROJECT

19-3220 108 Colorado Avenue, Torrington

DESCRIPTION	HOURS	RATE	AMOUNT
Mosher Residence Project # T018-003 For Engineering and/or Surveying services rendered for the above referenced project per proposal dated February 14, 2019.			
Item 1.a. - Prepare a topographic survey with a 2' contour interval for the entire parcel.		1,000.00	1,000.00
Item 2.a. - Investigate water patterns and homeowner issues and design an efficient underdrain stormwater collection system to resolve icing issues primarily on the driveway. The proposed drainage will connect to the municipal storm sewer in the road		1,000.00	1,000.00

Thank you for your business!

Total: Due on receipt**\$2,000.00**



Lisa Low, Ph.D.

Grant Writing • Grant Administration • Project Management

293 Riggs Street, Oxford, CT 06478

Approved by City Council
Date: MAR 18 2019

Payment Requisition Form

Municipality: City of Torrington

Date: February 20, 2019

Pay from Account – Program Income

Grant Number: HRRL

Requisition Number: TO-HRRL-116

Charge to Line Item: HR Cost

1. Make Check Payable To:

Robert Green Associates LLC
6 Old Waterbury Road
Terryville CT 06786

2. Description of Services:

Title Search Payment for Housing Rehabilitation Services for Project #TO18-003 (Mosher, 108 Colorado Avenue North, Torrington, CT 06790). See invoice attached for detail.

3. Amount:

\$70.00

4. Grant Administrator Approval

Lisa Low, Ph.D., Lisa Low & Associates

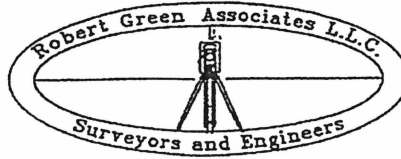
2/20/19
Date

5. Municipality Approval

Elinor Carbone, Mayor

3/5/2019
Date

Check #: _____



6 Old Waterbury Rd. • Terryville, CT 06786
Telephone: (860) 589-0135 • Fax: (860) 589-1342
e-mail: green@rga-ct.com

INVOICE

To: City of Torrington
140 Main Street
Torrington, CT 06790

Re: 108 Colorado Avenue North – Torrington

MOSHER
#T018-003

Invoice Number – 6
Invoice Date – 1/30/2019

Services Rendered:

1. Provided title search (limited title search) services for housing rehabilitation program.

TOTAL AMOUNT DUE THIS INVOICE – \$70.00

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ap