



## CITY OF TORRINGTON

**PURCHASING DEPARTMENT**  
140 Main Street, Room 206  
Torrington, CT 06790

**Pennie Zucco, Purchasing Agent**  
Phone: (860)-489-2225  
Fax (860)-489-2547  
Email: pennie\_zucco@torringtonct.org

October 31, 2022

Mayor Elinor Carbone  
Members of the City Council

### **RE: BID: RIS-031-101922 RIDING INDUSTRIAL FLOOR SWEEPER**

The City of Torrington received two (2) proposals to purchase a Riding Industrial Floor Sweeper for the Street Department.

Hillyard, Inc. East Hartford, CT	\$69,491.41 (Tennant S30 Diesel Steel Hopper w/brushes)
<b>Maybury Material Handling East Longmeadow, MA</b>	<b>\$46,176.00</b> <b>(AtlasPB620DSL Heavy Duty Sweeper, Diesel)</b>

After reviewing the submitted proposals, Fleet Manager Emil Castro, Street Superintendent Bill Mayers and Purchasing Agent Pennie Zucco request City Council accept the recommendation and authorize the Mayor to award the purchase of one (1) Riding Industrial Floor Sweeper to Maybury Material Handling, East Longmeadow, MA for \$46,176.00 and to have the Mayor act on the behalf of the City regarding the execution of the contract and its administration.

Funding of this purchase will be from the Street Department Capital account.

Thank you for your consideration in this matter.

  
Pennie Zucco  
Purchasing Agent

cc: R. Drew; E. Castro, B. Mayers

## **Pennie Zucco**

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**From:** EMIL CASTRO  
**Sent:** Thursday, October 20, 2022 7:24 AM  
**To:** Pennie Zucco  
**Cc:** Bill Mayers; Ray Drew  
**Subject:** BID # RIS-9031-101922 Riding Industrial Sweeper

Pennie,

After reviewing the proposals for BID# RIS-9031-101922 Riding Industrial Sweeper, it is the recommendation of the Street Superintendent Bill Mayers and Fleet Manager Emil Castro to award the contract to Maybury Material Handling of East Longmeadow, MA.

The proposed bid amount is \$46,176.00, the funding for the sweeper will coming out of GL account 0310.8888.5900.0105.

**EMIL CASTRO  
FLEET MANAGER  
107 ARTHUR STREET  
TORRINGTON, CT.06790  
PH:860-489-2349  
CELL: 860-689-3132  
FAX: 860-482-8154**



City of Torrington

Bid Name

Biding Industrial Floor Sweeper

Bid Number

#E15-031-101922

Date of Opening

10/19/22

Time of Opening

11am

VENDOR

BID BOND

NON-COLLUSION

BID AMOUNT

ADDENDUM

Hillgard Inc  
127 Park Avenue

☒

☒

\$169,491.41 8-10mo  
AKO

☒

East Hartford, CT 06108

Maybury Machine Handling

☒

\$46,176.00 28-30wks  
AKO

90 Dendow Road  
East Longmeadow, MA

01028-3160

\$2308.50  
CE#2894



**CITY OF TORRINGTON**  
**INVITATION TO BID**

**BID # RIS-031-101922 RIDING INDUSTRIAL FLOOR SWEEPER**

**Bid opening:** October 19, 2022 **Time:** 11:00 AM **Location:** City Hall, 140 Main St., Room 206, Torrington, CT

**Bid Bond or Certified Check required with bid: 5%**

**Performance Bond required if awarded bid: "see instruction to bidders"**

**MUST SUBMIT AN ORIGINAL AND TWO EXACT (2) COPIES.**

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Omit State and Federal Taxes.

All prices must be F.O.B.: Destination (Torrington) unless otherwise requested.

Dated in Torrington: September 28, 2022

Purchasing Agent \_\_\_\_\_  
Pennie Zucco

Item	Price
<b>PURCHASE OF ONE (1) RIDE ON INDUSTRIAL CLEANING FLOOR SWEEPER MACHINE PER SPECIFICATIONS</b>	<b>**SEE PROPOSAL FORM**</b>
<b>ETA of delivery of Ride on Floor Sweeper machine</b>	<b>**SEE PROPOSAL FORM**</b>

The Purchasing Agent is authorized to offer City based bidders that exceed the lowest bid by up to 6%, the opportunity to match the lowest bid. A City based bidder within the 6% differential who agrees to accept the amount of the lowest bid will be awarded the bid. When multiple City based bidders agree to accept the amount of the low bid then the City based bidders will be invited to submit a new bid, not to exceed the low bid. The bid will then be awarded to the lowest responsive, responsible bidder.

**Bidder:** Maybury Material Handling

**Address:** 90 Denslow Rd, East Longmeadow, MA 01028

**(Signed By)** \_\_\_\_\_ **Title:** CE Sales Manager

**Name (please print)** David Buchanan **Date:** 10-05-2022

**Phone:** 413-525-4216 **Fax:** 413-525-8231 **E-Mail:** dbuchanan@maybury.com

**Federal Tax Identification Number: (FEIN)** 04-2649171

**Comments:** \_\_\_\_\_

**CITY OF TORRINGTON  
RIDING INDUSTRIAL FLOOR SWEEPER  
BID # RIS-031-101922**

The City of Torrington Public Works Department is seeking competitive bids from qualified companies to supply one (1) ride on industrial floor cleaning sweeper with hardware. The machine will require to be very maneuverable with the ability to operate in tight spaces. Vendors will be required to supply manufacturer specifications of sweeper mentioned with bid. Ride on floor cleaning Sweeper supplied for this bid shall be new. Used or open boxes will not be accepted.

The deadline for bid submittals is **October 19, 2022 at 11:00 AM**. All Bids submitted to the Purchasing Department, City Hall, 140 Main Street, Room 206, Torrington, CT 06790. One original and two (2) exact copies placed in a sealed envelope and clearly marked on the outside of the package **"BID # RIS-031-101922, RIDING INDUSTRIAL FLOOR SWEEPER"**. Bids received after the time and date will be rejected and returned unopened. In the event of the closure of City Hall, proposals shall be due the next day when City Hall reopens for business, no later than 11:00 AM on that day. All bid submissions and materials become property of the City and will not be returned. **No fax or e-mail Bids will be accepted.**

The Deadline for submitted questions is **Wednesday, October 12, 2022 by 2:00 PM**. Technical questions directed to Emil Castro Fleet Manager, [emil\\_castro@torringtonct.org](mailto:emil_castro@torringtonct.org) and Bill Mayers, [bill\\_mayers@torringtonct.org](mailto:bill_mayers@torringtonct.org). Administrative questions directed to Pennie Zucco, Purchasing Agent, [pennie\\_zucco@torringtonct.org](mailto:pennie_zucco@torringtonct.org). All information by the City except by written addendum shall be informal and shall not be binding upon the City nor shall it furnish a basis for legal action by any proposer against the city. Vendor responsible to check City website for addendum/updates 48 hours prior to bid opening.

It is the sole responsibility of the bidder to see that the bid is in the hands of the proper authority prior to the bid opening time. The City will not be liable for any costs incurred by a contractor in the preparation or submission of a proposal.

The information provided herein is not intended to and shall not bind the City of Torrington to any of the statements or assumptions set forth herein. Any alleged oral agreement made by a bidder or contractor with any agency or employee of the City of Torrington will be disregarded.

This Bid shall remain open and shall not be withdraw for a period of ninety (90) days from the date set for its opening.

The City of Torrington reserves the right to award or reject any or all bids or any portion thereof; to waive technicalities; to award the contract to a bidder other than the lowest bid, and to award the bid and/or contracts to one or more bidders submitting essentially identical proposals, and that in the city's judgment, will best serve the public interest.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER  
MBE'S WBE'S AND SBE'S ARE ENCOURAGED TO APPLY**



**CITY OF TORRINGTON**  
**TECHNICAL SPECIFICATIONS AND REQUIREMENTS**  
**RIDING INDUSTRIAL FLOOR SWEEPER**  
**BID # RIS-031-101922**

**PART 1 - GENERAL**

The City of Torrington, Connecticut Publics Works Department (hereinafter referred to as City), through the Office of the City's Purchasing Agent, will accept sealed bids for ONE (1) ride on industrial floor cleaning sweeper with hardware. The floor sweeper must be very maneuverable with the ability to operate in tight spaces. Vendors will be required to supply manufacturer specifications of sweeper mentioned with bid. Ride on floor cleaning Sweeper supplied for this bid shall be new. Used or open boxes will not be accepted.

**PREPARATION OF PROPOSALS**

Bids shall be submitted by using the enclosed bid proposal forms that accompanies this request. Submit one (1) ORIGINAL and two (2) exact copies. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.

Bidders may also submit, under separate cover with their proposal, any additional reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded.

No oral, telephonic, or faxed proposals will be considered. Corrections, deletions, or additions to bids may be made by wire, provided such wires are received in correct and comprehensive form prior to the opening time of bids, and confirmed by letter. No telephone corrections, deletions, or additions will be accepted. The City reserves the right to reject any or all bids, and to waive any or all formalities in connection therewith.

**BID SUBMISSION**

The deadline for bid submittals is **October 19, 2022 at 11:00 AM**. All Bids submitted to the Purchasing Department, City Hall, 140 Main Street, Room 206, Torrington, CT 06790. One original and two (2) exact copies placed in a sealed envelope and clearly marked on the outside of the package "**BID # RIS-031-101922, RIDING INDUSTRIAL FLOOR SWEEPER**". Bids received after the time and date will be rejected and returned unopened. In the event of the closure of City Hall, proposals shall be due the next day when City Hall reopens for business, no later than 11:00 AM on that day. All bid submissions and materials become property of the City and will not be returned. **No fax or e-mail Bids will be accepted.**

**CITY OPTIONS**

If your proposal does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.

**TAXES**

All purchases made by the City and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A City Tax Exemption Certificate shall be furnished upon request.

**INQUIRIES**

All technical inquiries regarding this request shall be received until **Wednesday, October 12, 2022 by 2:00 pm**, after which time no additional questions will be accepted. To ensure consistent interpretation

of certain items, answers to questions the City deems to be in the interest of all bidders will be made available by EMAIL as appropriate to all bidders. Inquiries of a technical nature may be directed to Emil Castro, [emil\\_castro@torringtonct.org](mailto:emil_castro@torringtonct.org); Bill Mayers, [bill\\_mayers@torringtonct.org](mailto:bill_mayers@torringtonct.org). All others may be directed to Pennie Zucco, Purchasing Agent, [pennie\\_zucco@torringtonct.org](mailto:pennie_zucco@torringtonct.org).

The City reserves the right to communicate with any or all of the bidders to clarify the provisions of Bids. The City further reserves the right to request additional information from any bidder at any time after proposals are opened.

**It is the sole responsibility of a bidder to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Any notice of addendum shall be published on the Purchasing Department Website [www.torringtonct.org/bids](http://www.torringtonct.org/bids). Failure to submit a response that does not address any changes or addendums may result in a disqualification of a proposal submission.**

### **AWARD AND AUTHORITY**

The City Purchasing Agent will issue notification of Award in writing and followed by a purchase order. The award will be made on base on best meets bid specifications. Purchases will be made or entered into with the lowest, qualified responsible bidder meeting Specifications. The City of Torrington Reserves the right to determine the low bidder on an individual basis or based on all items included in the specification and Requirements otherwise expressed by the City.

### **PRICING AND TERM**

All prices quoted are to be firm for a period of **ninety (90) days** following bid opening.

### **DELIVERY AND F.O.B.**

The quoted price must be F.O.B. Torrington, Connecticut as designated on the purchase order. All prices shall be quoted as **DELIVERED PRICES**.

### **PART 2 – PRODUCT**

The City of Torrington is interested in purchasing a ride on industrial floor sweeper cleaning machine. The machine needs to be very maneuverable with ability to operate in tight spaces. General specifications are listed below.

#### **MACHINE SPECIFICATIONS (or equivalent to the following)**

- Length – 99.75"
- Width – 63"
- Height – 56"
- Weight – 3,500 lbs.
- Minimum Aisle Turn – 113"
- Ground Clearance – 4"
- Tricycle rear wheel steering configuration
- Tires – (2) Front 23.2" Pneumatic / (1) Rear 18.5" Pneumatic
- Straight Hydraulic sweeping Controls – NO TOUCH PAD OPERATOR CONTROLS)

#### **CLEANING PATH**

- Single Side Broom: 64" Sweep Path+
- Side broom should include a dust suppression system
- 48" main sweeping broom (Tubular) (main brush changes no tools)
- 26" Side broom diameter (Disk) (side broom changes no tools)

#### **DEBRIS HOPPER**

- Agricultural Steel construction



- Volume Capacity – 16 feet
- Weight Capacity – 1,200 lbs.
- Dump Height (variable to clear) 60"

#### **TILTED DUST CONTROL SYSTEM**

- Stage 1 – Vacuumed Main Boom Camber
- Stage 2 – Perma Filter
- Stage 3 – 95 Ft. Synthetic Panel Filter (no tools)
- Stage 4 – Aggressive Filter Contact Vibration

#### **POWER SYSTEM**

- Engine - Diesel (1.5 Liter) 37.5 HP Kubota V1505 or equivalent
- 360-degree access for engine maintenance
- Block and Head Material – Cast Iron
- Propel Speed Forward – 10 mph
- Propel speed Reverse – 3.0 mph

#### **SAFETY FEATURES**

- Operational Training to be provided / along with maintenance and operator's manuals
- Adjustable Steering Wheel
- Adjustable Comfort Seat
- Fire in Hooper Indicator
- Right rear corner roller
- Engine air Filter Indicator
- Head lights and tail lights
- Large safety view dump window

#### **Warranty**

#### **GUARANTEE/WARRANTIES**

- A. Manufacturer shall provide a minimum 1-year warranty on newly provided riding industrial floor sweeper.

#### **SUBMITTAL**

- B. Proposal response shall include the following, at minimum:
1. Price for Riding Industrial Floor Sweeper, complete and delivered to Public Works Facility, 107 Arthur Street, Torrington, CT 06790
  2. Non-Collusion Affidavit, Appendix A & B
  3. Acknowledgement of any addenda on page 12

#### **WARRANTY PERIOD SUPPORT**

- C. The manufacturer of the Riding Industrial Floor Sweeper and associated equipment shall provide manufacturer literature pertaining riding industrial floor sweeper.
- D. Warranty for all parts shall be for a period of one year from acceptance by Owner.
- E. Two (2) printed copies of the operation and service manual shall be provided with the completed assembly.



Bid # RIS-031-101922

**NON-COLLUSION AFFIDAVIT**

STATE OF MA COUNTY OF Hampden

I, William Maybury, being first duly sworn, deposes and says that:

1. I am CFO of Maybury Material Handling, the bidder that has submitted the attached request for proposal for Bid #RIS-031-101922, City of Torrington
2. I am fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the work for which the attached Bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the price of any Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Torrington or any person interested in the proposed Bid; and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Printed) William Maybury

(Signed) [Signature]

(Title) CFO

Subscribed and sworn to before this 12 day of October, 2022

Kimberly R Marlon  
Notary Public Printed  
Kimberly R Marlon  
Notary Public Signature

My commission expires



Kimberly R Marlon  
NOTARY PUBLIC  
Commonwealth of  
Massachusetts  
My Commission Expires  
10/16/2026

**APPENDIX A  
RIDING INDUSTRIAL FLOOR SWEEPER  
BID # RIS-031-101922**

**THE UNDERSIGNED AFFIRMS AND DECLARES** that this Bid is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this Bid for the request contained herein and certifies that this Bid meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted.

Having received the specifications prepared by the City the undersigned hereby submits the following Unit Price to supply the Riding Industrial Floor Sweeper outlined in the specifications, and attests that this bid meets all the specifications and conditions stated in this Invitation to Bid.:

**PROPOSED PRICE FOR ONE (1) RIDING INDUSTRIAL FLOOR SWEEPER AND HARDWARE DELIVERED TO PUBLIC WORKS FACILITY, 107 ARTHUR STREET, TORRINGTON, CT 06790:**

\$ \$46,176.00

Forty Six Thousand, One Hundred Seventy Six dollars and 0 Cents.

**(PROVIDE PRICE IN WRITING)**

**ETA DELIVERY TO PUBLIC WORKS FACILITY, 107 ARTHUR STREET, TORRINGTON, CT 06790:**

**ADDENDA**

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs thereto are included in the Base Bid.

Addenda # \_\_\_\_\_

Bidder: Maybury Material Handling

Address: 90 Denslow Rd, East Longmeadow, MA 01028

(Signed By) \_\_\_\_\_ Title: CE Sales Manager

Name (please print) David Buchanan

Date: 10/05/2022

Phone: 413-525-4216

Fax: 413-525-8231

E-Mail: dbucanan@maybury.com

Federal Tax Identification Number: (FEIN) 04-2649171

Comments: \_\_\_\_\_

**City of Torrington – DPW**  
**107 Arthur ST**  
**Torrington, CT 06790**

**Proposal: DB68101 REV2**

**Date: October 5, 2022**

**Account Manager: David Buchanan**

**Delivery: 28 – 30 Weeks ARO**

**Terms: 30% Deposit Due with Order, 70% Due at Delivery, Net 30 Days**

**Attention: Emil Castro – BID# RIS-031-101922**

We are pleased to submit the following proposal for your review and consideration. Prices and specifications as follows:

### ATLAS HEAVY DUTY SWEEPER

#### Standard Equipment and Features ATLAS Sweeper

64" Sweep Path w/ one Side Broom	Steel Debris Hopper - 16 ft3
78" Sweep Path w/ two Side Brooms	Debris Hopper - 1,200 lb Capacity
48" Main Sweeping Broom *Proex std	Adjustable Comfort Seat
26" Side Sweeping Brush *Poly std	Right Rear Corner Roller
Adjustable Steering Wheel	23.2" Front Tires, 18.5" Rear (pneumatic)
<b>Dust Control System- 4 Stage System</b>	4" Ground Clearance
<b>Stage 1-</b> Vacuumed Main Broom Chamber	Fire In Hopper Indicator
<b>Stage 2-</b> Perma Filter (removable)	Head Lights & Tail Lights
<b>Stage 3-</b> 95 ft2 Synthetic Panel Filter (no tools)	(L) 99.5" (W) 64"w/SB (H) 59"
<b>Stage 4-</b> Aggressive Filter Vibration System	<b>Power:</b> Kubota Gas/LP, Kubota, DSL



#### **ATLAS Sweeper Warranty**

Parts / Replacement Parts:	48 Months / 3000 Hours
Labor	12 Months
Engine	60 Months / 3000 hours
Travel	90 Days

PowerBoss O-Ring faced hydraulic hose seal designed come with 3yr leak proof warranty  
**EXTENDED WARRANTY** Additional 12 Months parts & Labor or 1000 hours available



**City of Torrington – DPW**  
107 Arthur ST  
Torrington, CT 06790

**Proposal: DB68101 REV2**

**Date: October 5, 2022**

**Account Manager: David Buchanan**

**Delivery: 28 – 30 Weeks ARO**

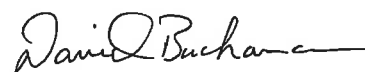
**Terms: 30% Deposit Due with Order, 70% Due at Delivery, Net 30 Days**

**Attention: Emil Castro – BID# RIS-031-101922**

<b>PB620DSL – ATLAS Heavy Duty Sweeper – Diesel</b> 1.5 Liter Kubota V1505 Engine With Cast Iron Block and Head Material.	<b>\$ 46,176.00</b>
<b>620739 Opt - Dust Suppression 1 Side Brm Atlas</b>	<b>INCLUDED</b>
<b>Freight, Prep &amp; Delivery</b>	<b>INCLUDED</b>
<b>Total For PB620LP – ATLAS Heavy Duty Sweeper LP, Delivered and Installed</b>	<b>\$ 46,176.00</b>

We thank you for the opportunity to submit this quotation and we look forward to receiving your valued order.

Prices quoted above are based upon quantities specified. Subject to acceptance by buyer and seller within 30 days. Above prices subject to all state and local taxes. Credit Card payments are subject to a processing fee of up to 3.5% of the transaction total. Terms on this quote are subject to change pending our credit approval.



By: CITY OF TORRINGTON - DPW

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: MAYBURY MATERIAL HANDLING  
David Buchanan

Title: Cleaning Equipment Specialist

Date: October 5, 2022

