



April 27, 2021

Carol Anderson / Jon Draper
City Clerk
RE: City Council Agenda

Dear Carol & Jon:

Please include the following request on the Monday, May 3, 2021 agenda:

To act on the Services for the Elderly Commission's 4/19/21 recommendation to have City Council authorize that the Mayor approve the Purchase Order for the Assisted Transportation Program's DOT Sec. 5310 grant original recommendation and approval May 2020. The grant supplies funding for 80% of the value of an approved wheelchair accessible van. If the grant is awarded, 20% of the value of the vehicle would be paid by with Funds already in the Elderly Services vehicle replacement account. The Assisted Medical Transportation Program has already secured funds for the 20% match through fund raising. Expected maximum cost of the vehicle; \$66,446.00, Grant 80% \$53,156.80 / Program \$13,289.20

I will be available Via ZOOM during the Meeting for any Questions

With appreciation,



Joel Sekorski, Director Service for the Elderly
Sullivan Senior Center
88 East Albert Street
Torrington, CT 06791

88 East Albert Street, Torrington, CT 06790 • Phone (860) 489-2211 • Fax (860) 489-2529

Joel Sekorski • joel_sekorski@torringtonct.org • www.torringtonct.org

Joel Sekorski

From: Lawrence, Ellen M <Ellen.Lawrence@ct.gov>
Sent: Wednesday, April 21, 2021 11:43 AM
To: Joel Sekorski; Carol Tucker; Kerry_Vitale@torringtonct.org
Cc: Doug Gifford (dgifford@matthewsbusescommercial.com); Rivers, Lisa A; Gonzalez, Alicia
Subject: Section 5310 Program - 80/20 Split from Sales Agreement - Matthews Buses

Hello – I received your Sales Agreement from Doug Gifford of Matthews Buses regarding the purchase of your new vehicle through the Section 5310 program. The information below shows the FTA Amount which is 80% of the Total Vehicle Cost that you will receive from CTDOT and the Local Amount which is 20% of the Total Vehicle Cost that your organization will be responsible to pay towards the new vehicle.

Application Amount: $\$67,000.00 \times 80\% = \$53,600.00$

Total Vehicle Cost: $\$66,446.00 \times 80\% = \$53,156.80$

FTA Amount: $\$53,156.80$ (Represents 80% of the Total Vehicle Cost)

Local Amount: $\$13,289.20$ (Represents 20% of the Total Vehicle Cost)

If you should have any questions, please email me at ellen.lawrence@ct.gov

*Ellen M. Lawrence
Transportation Planner 2
Connecticut Department of Transportation
Bureau of Public Transportation
2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131-7546
Phone: 860-594-2912
Email: Ellen.Lawrence@ct.gov*

Services for the Elderly Commission

Minutes – Monday

April 19, 2021

Time at 1:00 PM

Zoom and Phone Meeting



Meeting called to order by Chairman

1:00pm

Commissioners (7): Art Mattiello, Raymond Aeschliman, John Silano, Jean McGarrity, John Riggs Gloria Novak and Mary Ann Berlinski,
Alternates (3) Dennis Pezze, Michael Gardinello, Ed Wilmot
Winsted Rep. Candy Perez.

Staff: Director Joel Sekorski & Supervisor Christine Trudeau-Brown

Excused: Commissioner Perez, Gloria Novak, Jean McGarrity (Arrive Late)

Absent: John Silano Appointed to Vote: Dennis Pezze, Michael Gardinello, Ed Wilmot

Public Input: None

Approval of Minutes:

Motion to accept the minutes made by
Commissioner Ed
2nd by Commissioner Art
Passed

Announcements & Correspondence: Presented

Reviewed announcements and correspondence.

Sullivan Senior Center Report:

Reviewed Sullivan Senior Center Report as reported by Director Joel Sekorski
Motion to accept Senior Center Report made by
Commissioner Aeschliman
2nd by Commissioner Gardinello
Passed.

Elderly Nutrition Report:

Reviewed Elderly Nutrition Report as reported by Supervisor Christine Trudeau-Brown.
Motion to accept Elderly Nutrition Report made by
Commissioner Wilmot
2nd by Commissioner Riggs
Passed

Discussed Motions: Motions below:

Old Business: Motion to approve 5310 procurement order May 3, 2021 Council meeting

To act on the Services for the Elderly Commission's 4/19/21 recommendation to have City Council authorize that the Mayor, the applicant, approve the of Purchase Order for an Assisted Transportation Van DOT Sec. 5310 grant. The approved and awarded grant supplies funding for 80% of the value of an approved wheelchair accessible van. Program responsibility 20% of the value of the vehicle would be paid by the City PO with Funds already in the Elderly Services Assisted Medical Transportation Program vehicle replacement account, 20% match through fund raising. Expected maximum cost of the vehicle; \$66,446.00, Grant 80% \$53,156.80 / Program 20% \$13,289.20 Vehicle delivery Fall 2021

Motion to accept Commissioner Riggs

2nd by Commissioner Mattiello

Passed

New Business:

Motion 1- Dumpster Fencing, erect and install a two sided fence covering the North and east side of the dumpster area with a budget of no more than \$ pending 3 local business quotes if possible. Pleasant Valley Fence provided the original quote

Motion to accept Commissioner Aeschliman

2nd by Commissioner Gardinello

Passed

Motion 2- Three Phase Landscaping Project to use local vendor Jesse Jenner JLC complete services LLC Funded by Trips, Available Fund Raising and Thrift Shop Phase one east side front, sod installation and shrubbery- Funded by Fundraised dollars

Phase Two Front North West, Sod and West side Building A level existing grass, Touch up Shrubbery and generator cage Stone to Nutrition office door- Funded by Fundraised Dollars

Phase Three Thrift shop repair and upgrade fountain, Shrubs and meditation Garden- Funded by Thrift Shop

Motion to accept Commissioner Wilmot

2nd by Commissioner Riggs

Passed

Motion to adjourn the meeting pm was made by Commissioner Wilmot

2nd by Commissioner Aeschliman

Passed.

Meeting adjourned at 2:37 pm

Next meeting to be held on Monday, May 17, 2021 at the Sullivan Senior Center at 1:00 pm.

Respectfully submitted by:

Mary Ann Berlinski

Recording Secretary, Mary Ann Berlinski

Notes on Zoom Tele Meeting taken by Commissioner Berlinski and Director Sekorski

► The Candidate II



► The Candidate II is the perfect solution for those in the market for a smaller shuttle bus or an alternative to a raised roof van. The Candidate II, with its narrow body and long list of standard features, can accommodate a variety of needs. Drivers will appreciate the improved handling and stability the Candidate II offers with its dual rear wheels. Because a Commercial Drivers License isn't needed to operate the Candidate II (check your state requirements), it's always ready for the road.

Passengers will be able to enter and exit the Candidate II with ease through the wide entry door and deep steps and can comfortably move throughout the bus with its 20" aisle and 76" of interior head room. Once seated, passengers will have a great view through the 36" x 36" windows. This, combined with the previously mentioned features, makes the Candidate II the most spacious shuttle bus in the industry.

► Candidate Features | Features to Meet Your Specific Needs



Optional wheelchair accessible floor plan with mid back seats, top mounted grab handles and armrests



Optional double wheelchair door with top mounted gas shocks to hold door open in windy conditions



Optional 13 passenger capacity with mid back seats, top seat mounted grab handles and armrests



800-330-1175 / matthewsbusescommercial.com

► The Candidate II



► Standard Exterior Feature Highlights

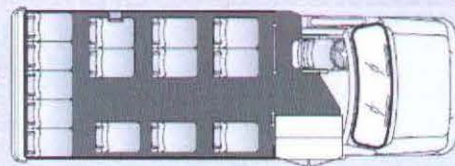
- Fully welded aluminized steel cage construction with laminated sidewall structure meeting all applicable FMVSS requirements
- "Starview" drivers visibility window in front of entry door
- Electric actuated passenger entry door with full length glass
- 36" high x 36" wide high upper double T-Slider tempered safety glass windows with climate control tint
- Black powder coated steel rear bumper
- Rear mud flaps
- Pre-painted white galvanized steel sidewalls and skirts
- One-piece seamless FRP (fiberglass reinforced plastic) roof
- Breakaway rearview mirrors with built-in convex
- Sealed LED stop, tail, and turn signal lights with reverse lights
- Exterior LED front and rear marker lights

Standard Interior Feature Highlights

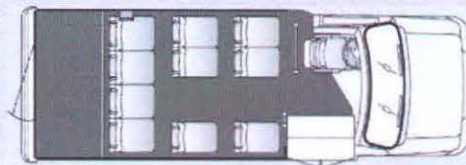
- 81" interior width
- 76" interior floor to ceiling height
- Welded floor and wall seat track for flexible seating
- Black slip resistant floor covering
- 5/8" exterior grade plywood flooring
- Ceiling and rear wall fabric for sound abatement
- White step nosing at passenger entry door
- 1.25" left hand vertical passenger assist rail at entry door
- Printed circuit board with automotive type fuses and LED trouble shooting lights
- LED Entry door step well lights
- LED driver and passenger area lighting
- Non-retractable seat belts

► Popular Option Highlights

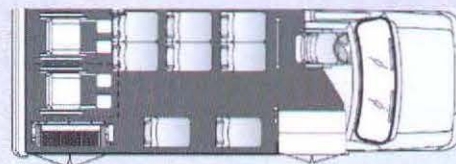
- Stainless steel wheel inserts
- Luggage storage areas (overhead luggage racks with reading lights, interior luggage racks, rear storage area)
- Rear emergency door with window(s)
- Passenger area rear heat and air conditioning
- Complete rubber flooring
- Passenger grab rails
- Padded vinyl or FRP walls and ceiling
- Fiberglass side walls and skirt
- Audio and video systems
- Mid back or high back seating
- ADA and FMVSS compliant wheel chair lifts and securement systems



14 Passenger Plus Driver



10 Passenger Plus Driver
with Secure Rear Cargo Area



Lift System for Wheelchair Passengers,
Plus 8 Ambulatory Passengers



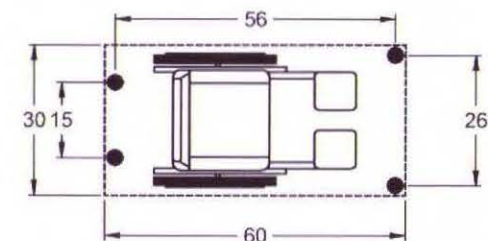
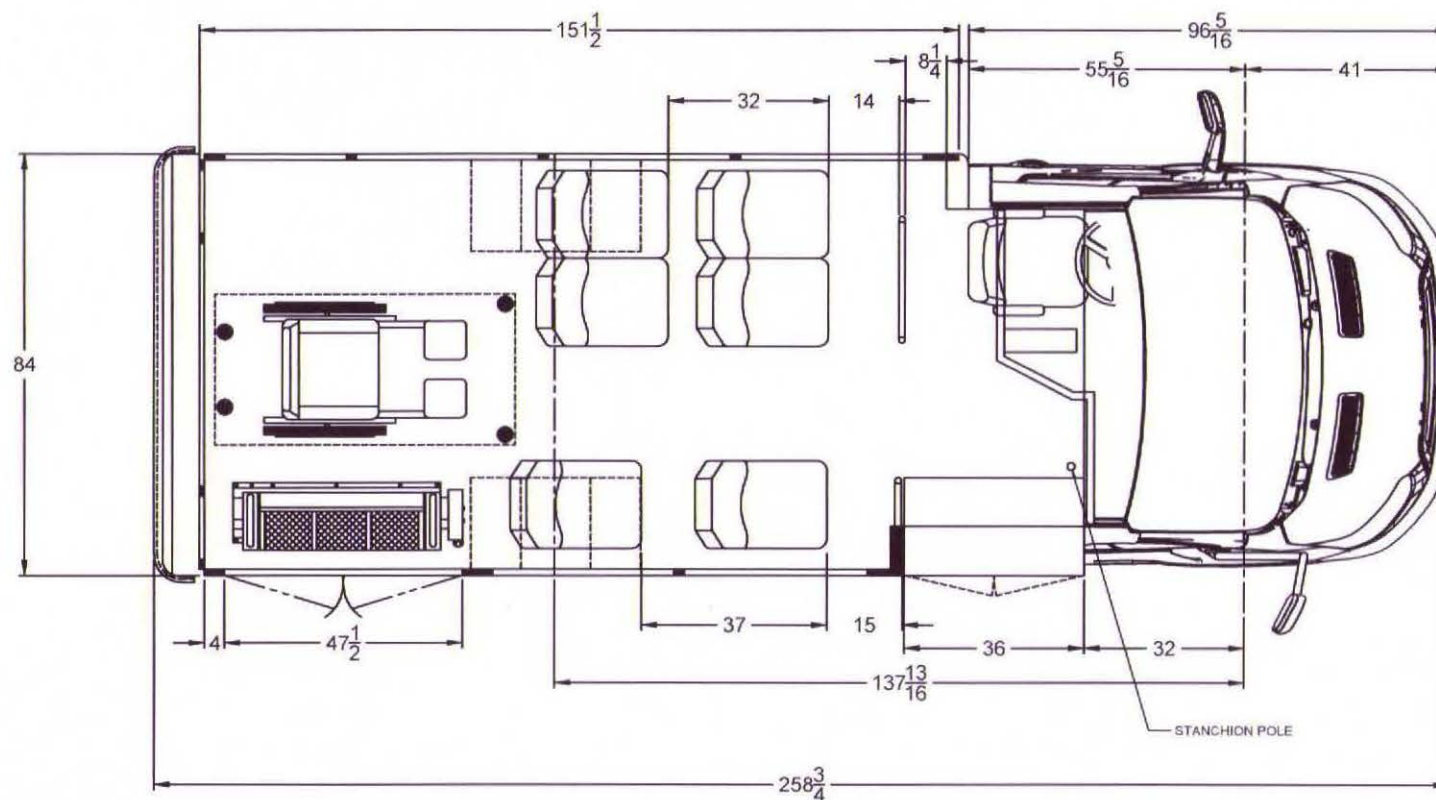
Due to our commitment to product quality, specifications and options are subject to change without notice in the interest of product improvement and market changes.

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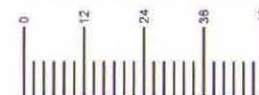
DEALER APPROVAL

☐ APPROVED

CUSTOMER SIGNATURE

NOTE: SHOWN WITH MID HI FREEDMAN SEATS
CANDIDATE II TRANSIT 10,360 GVWR
THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.
A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.
FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A
COMPLETED ORDER WITH ALL OPTIONS SHOWN.
OPTIONAL EQUIPMENT MAY BE SHOWN.
THE SALES ORDER PLACED DICTATES ACTUAL OPTION CONTENT.

SCALE
IN INCHES



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REV.
LET.

DESCRIPTION OF CHANGE

BY

CHK

DATE

ECN No.

TOLERANCE UNLESS
OTHERWISE SPECIFIED

WOOD

OTHER

± 1/8"

± 1/16"

± 1°

± 1/2°

STARTRANS a division of Forest River, Inc.

DATE: 01/30/20

TITLE: 6 1 W/C 138" WB 150 BDY
MODEL 20 CANDIDATE II TRANSIT

NAME: PWM

DWG. No.

6 1 WC 138 150-1 USA

Matthews Buses Commercial				
GNHTD / RFP #10-016 / PROPOSAL SCHEDULE / 2021				
CONFIGURATION A THROUGH H / BUSES AND VANS				
AGENCY NAME:		City of Torrington / Sullivan Senior Center		
ADDRESS:		88 East Albert Street		
ADDRESS:		Torrington, CT 06790		
CONTACT:		Joel Sekorski		
SIGNATURE:				
QTY	OPTION	DESCRIPTION	PRICE	EXT. PRICE
1	CONF. A	FORD E SERIES / 8 SEATS WITH 1 WHEELCHAIR POSITION	\$52,047	\$52,047
1	21	UPGRADE ALTERNATOR TO 220 AMPERE CAPACITY	\$0	\$0
1		MOR/RIDE "RL" SUSPENSION SYSTEM (REAR AXLE RIDE ENHANCEMENT)	\$1,250	\$1,250
1	22	RUNNING BOARD STEP - DRIVER SIDE - ALUMINUM (APPROX. 12" WIDE)	\$385	\$385
1	23	HEATED AND REMOTE CONTROLLED REARVIEW MIRRORS	\$780	\$780
1	24	CHROME GRILLE AND BUMPER IN LIEU OF BLACK / FORD ONLY	\$225	\$225
1	25b	UPGRADE AC SYSTEM FROM 45K BTU (ABC-STD) TO 60K BTU CAPACITY	\$1,585	\$1,585
1		UPGRADE AC SYSTEM / MOUNT EVAPORATOR IN BULKHEAD	\$440	\$440
1	26	ELECTRIC ENTRANCE DOOR OPERATOR	\$0	\$0
1	28	UPGRADE WINDOWS TO 36" HIGH TINTED TRANSIT T-SLIDE STYLE	\$0	\$0
1	29b	UPGRADE WHEELCHAIR SECUREMENT TO FULLY RETRACTABLE TYPE / Q'STRAIT DELUXE (PER POSITION)	\$210	\$210
1	30	UPGRADE WHEELCHAIR SECUREMENTS TO "SLIDE-N-CLICK" (PER LOCATION)	\$275	\$275
1	31	UPGRADE DRIVER'S SEAT / HIGH BACK RECLINER W/ RIGHT SIDE ARMREST	\$435	\$435
1		DRIVER'S SEAT POWER PEDESTAL / ELECTRICALLY OPERATED SIX WAY ADJUSTABLE SEAT BASE (FORD E SERIES ONLY)	\$665	\$665
8	13c	UPGRADE PASSENGER SEATS TO INDIVIDUALLY CONTOURED MID BACK DESIGN (PER PASSENGER / BENCH STYLE IS STD.)	\$50	\$400
8	33	UPGRADE PASSENGER SEAT BELTS TO UNDER SEAT MOUNTED RETRACTABLE TYPE (PER POSITION)	\$42	\$336
2	34	SEAT BELT EXTENSION / 12 " LONG	\$35	\$70
4	35 & 36a	ARM REST - FOLDING RUBBER CUSHIONED (EACH / AT AISLE)	\$38	\$152
2	36	SEAT GRAB HANDLE - PADDED (EACH / AISLE POSITIONS)	\$48	\$96
1	37	PLEXIGLASS UPPER SHIELD BEHIND DRIVER OR AFT OF ENTRY CURBSIDE	\$185	\$185
1	38	STORAGE AREA OVER WINDSHIELD WITH LATCHING COVER / APPROXIMATELY 40" WIDE X 12" HIGH X 15" DEEP	\$280	\$280
1	39	FABRIC HEADLINER / VANDAL RESISTANT OLEFIN FIBER / ABSORBS NOISE	\$480	\$480
1	11 & 40	CAMERA SYSTEM WITH COLOR MONITOR / DRIVER VIEW TO REAR OF BUS / CHOICE OF INDEPENDENT MONITOR OR INTEGRATED INTO REARVIEW MIRROR	\$715	\$715
1	41	RIGHT SIDE ANGLED ENTRY ASSIST GRABRAIL	\$140	\$140
1		ADDITIONAL VERTICAL GRABRAIL AT ENTRANCE STEPWELL	\$110	\$110
1		POWDER COAT PAINTED OPTIC YELLOW ENTRY GRAB RAILS	\$260	\$260
1		RADIO - AM/FM WITH BLUETOOTH AND 4 SPEAKERS	\$380	\$380
1		DUAL VISION SURVEILLANCE CAMERA SYSTEM / 32GB STORAGE	\$1,280	\$1,280
1	42	UPGRADE TO STAINLESS STEEL STEPWELL ASSEMBLY	\$460	\$460
1		UPGRADE EXTERIOR BUS BODY SKIN TO COMPOSITE	\$960	\$960
1	43	LIGHT REAR OF ENTRY DOOR - FLUSH MOUNT	\$60	\$60
1		UPGRADE TO LED (LIGHT EMITTING DIODE) INTERIOR LIGHTS	\$285	\$285
1		UPGRADE TO LED (LIGHT EMITTING DIODE) DRIVERS LIGHT	\$85	\$85
1		UPGRADE TO LED TURN SIGNALS - SIDE MOUNT (MID BODY)	\$115	\$115
1		UPGRADE TO LED (LIGHT EMITING DIODE) MARKER LIGHTS	\$210	\$210
1	50	ESP / BUS BODY EXTENDED SERVICE PLAN FOR 2 YEARS	\$680	\$680
1		FLEX TECH MULTIPLEX ELECTRICAL SYSTEM WITH SAFETY SUITE	\$410	\$410
*			TOTAL	\$66,446