

Memorandum

To: Mayor Elinor Carbone and Water Pollution Control Authority

CC: Ray Drew, DPW
Pennie Zucco, Purchasing Agent
Carol Anderson

From: Edward Tousey, Administrator WPCA

Date: 2/12/2024

Re: RFP #WES-041-091523, WPCA Vote to Enter into on call contract for Engineering services with the WPCA

1. Vote by City Council herein acting as the Water Pollution Control Authority to accept the recommendation of the WPCA Administrator, enter contract negotiations with Wright-Pierce of Middletown CT and Tighe & Bond of Middletown CT with the Mayor for On Call Engineering Services.

City Of Torrington



WATER POLLUTION CONTROL AUTHORITY

Tel: (860) 485-9166

MEMORANDUM

To: Honorable Mayor Elinor Carbone and WPCA Board Members

From: Edward F. Tousey 3rd WPCA Administrator

Date: February 5, 2024

Re Selection of Qualified Firms for On-Call Engineering Services
RFQ #WES-041-091523

I respectfully request the WPCA Board to accept the recommendation of the WPCA Administrator to enter into master agreements for on-call engineering services with Wright-Pierce and Tighe & Bond Inc. as described herein and to authorize the mayor to act on the behalf of the city regarding the execution of the general service agreements and all future task orders including contract administration related items such as approval of change orders and payment invoices.

The WPCA department has followed the Qualifications-Based Selection process including a selection committee, public bid request, short listing, interviews, final evaluation and selection, the selection committee recommends Wright-Pierce of Middletown CT and Tighe & Bond Inc of Middletown CT.

On-Call Services include design and construction phase services to implement upgrades of various wastewater pump stations, collection systems components and WRRF modifications. The WPCA will solicit and negotiate project specific task order including scope of work, services required, fee payment schedule and contract documents to be awarded with Mayor approval.

Thank you for your consideration,

Edward F. Tousey 3rd

Edward F. Tousey 3rd
WPCA Administrator

CC: Pennie Zucco, Purchasing Agent
Ray Drew, Public Works Director