

# Memorandum

**To:** Mayor Elinor Carbone and Water Pollution Control Authority

**CC:** Carol Anderson  
Mary Perrotti  
Ray Drew  
Pennie Zucco

**From:** Edward Tousey, WPCA Administrator

**Date:** 4/3/2023

**Re:** Payment Authorization

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1. Vote by the City Council herein acting as the Water Pollution Control Authority to approve the following payments from Fund #490 Sanitary Sewer Capital Improvement.

DATE	INVOICE	CONTRACTOR	AMOUNT	DESCRIPTION
4/3/2023	#0000227167	Wright-Pierce Engineers	\$2,518.73	meter data review/Report Toro Siphon
4/3/2023	# 0000226899	Wright-Pierce Engineers	\$5,230.42	Brightwood Sewer replacement project

**PLEASE REMIT PAYMENT TO:**

Wright-Pierce  
Department 2100 | PO Box 986500  
Boston MA 02298-6500  
(207) 725-8721

Camden National Bank  
ABA Routing No. 011201458  
Account No. 15505735  
a-r@wright-pierce.com

**Attention:** Edward Tousey 3rd  
WPCA Administrator  
**City of Torrington, CT**  
**140 Main Street**  
**Torrington, CT 06790**

**Invoice :** 0000226899  
**Invoice Date :** 3/6/2023  
**Due Date:** 4/5/2023  
**Project :** 21224  
**Project Name :** Torrington, CT Brightwood Ave  
Sewer Replacement

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**For Professional Services Rendered Through 2/24/2023**

REFERENCE: Contract dated August 31, 2022.

	Fee	Available	Billings		
			To Date	Previous	Current
	44,700.00	9,270.43	40,659.99	35,429.57	5,230.42

This invoice is for our efforts in continuing to the final design of the Brightwood Sewer Replacement project with the revised design concept. We have been working on both the plans and specifications.

*Total Labor* 5,230.42

<b>Current Billings</b>	<u>5,230.42</u>
<b>Amount Due This Bill</b>	5,230.42

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**Christine E. Kurtz**

13 - Preliminary Design Services

Personnel				
Class		Hours	Rate	Amount
ENG. TECHNICIAN		6.00	105.525	633.15
PROJ ENGINEER		21.00	102.249	2,147.23
		3.50	152.649	534.27
Total PROJ ENGINEER		24.50		2,681.50
PROJ. MANAGER		2.50	198.450	496.13
Total Personnel				3,810.78
Total Bill Task: 13 - Preliminary Design Services				3,810.78

14 - Final Design Services

Personnel				
Class		Hours	Rate	Amount
PROJ ENGINEER		8.00	152.649	1,221.19
PROJ. MANAGER		1.00	198.450	198.45
Total Personnel				1,419.64
Total Bill Task: 14 - Final Design Services				1,419.64

Total Project: 21224 - Torrington, CT Brightwood Ave Sewer Replacement

5,230.42

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**City of Torrington, CT**  
**140 Main Street**  
**Torrington, CT 06790**

**Invoice :** 0000227167  
**Invoice Date :** 3/6/2023  
**Due Date:** 4/5/2023  
**Project :** 20373  
**Project Name :** Torrington, CT - Toro RD Siphon  
Abandonment

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**For Professional Services Rendered Through 2/24/2023**

Concept Design to Abandon Siphon

REFERENCE: Contract dated April 24, 2020.

	Fee	Available	Billings		
			To Date	Previous	Current
A - Pre-Design Study/Report	97,000.00	17,018.53	82,500.20	79,981.47	2,518.73
This invoice is for our efforts in evaluating the meter data and incorporating the findings into the memo report. The report is being finalized and will go under a QA/QC review.					
Total Labor		2,518.73			

Current Billings	2,518.73
Amount Due This Bill	2,518.73

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Christine E. Kurtz

10 - Study			
Personnel			
Class	Hours	Rate	Amount
PROJ ENGINEER	8.50	149.257	1,268.68
PROJ. MANAGER	1.25	194.040	242.55
Total Personnel			1,511.23
Total Bill Task: 10 - Study			1,511.23

20 - Flow Metering			
Personnel			
Class	Hours	Rate	Amount
PROJ ENGINEER	3.50	149.257	522.40
PROJ. MANAGER	2.50	194.040	485.10
Total Personnel			1,007.50
Total Bill Task: 20 - Flow Metering			1,007.50

Total Project: 20373 - Torrington, CT - Toro RD Siphon Abandonment

2,518.73