

A **REGULAR MEETING** of the City Council & WPC Authority was held in the City Hall Auditorium on Tuesday, February 20, 2018. Present were Mayor Elinor Carbone, Corporation Counsel Jaime LaMere and City Councilors Gregg Cogswell, Fred Simon, Anne Ruwet, Marie Soliani and Frank Rubino. City Councilor Paul Cavagnero arrived at 6:13 p.m. Public Works Director Jerry Rollett, Water Pollution Control Administrator Ray Drew and Purchasing Agent Pennie Zucco were also present.

Mayor Carbone called the meeting to order at 6:03 p.m. starting with the Pledge of Allegiance.

**Open to Public**

On a motion by Councilor Ruwet, seconded by Councilor Soliani, the Council voted unanimously to open the meeting to the public. There was no one present who wished to speak.

**Appointments**

On a motion by Councilor Rubino, seconded by Councilor Simon, the Council voted unanimously to re-appoint Joseph Petricone, Jr. to the Torrington Area Health District Board of Directors for a three-year term to expire January 9, 2021.

On a motion by Councilor Soliani, seconded by Councilor Ruwet, the Council voted unanimously to accept the Mayor's appointment of Beverly Delventhal-Sali as an alternate member of the Board of Ethics for a three year term.

**Diesel Fuel/ Gasoline and #2 Fuel Oil**

On a motion by Councilor Simon, seconded by Councilor Ruwet, the Council voted unanimously to authorize the Purchasing Agent to enter into a contract for the following:

Gasoline: 105,000 (+/-5%) gallons for FY2018/2019 from Petroleum Traders, Inc. of Fort Wayne, IN for \$213,465.00 estimated annual cost.

#2 Fuel Oil: 19,400 (+/-5%) gallons for FY2018/2019 from Dime Oil Co. of Waterbury, CT for \$40,771.04 estimated annual cost.

Diesel Fuel: 93,600 (+/-5%) gallons for FY2018/2019 from Dime Oil Co. of Waterbury, CT for \$189,390.24 estimated annual cost.

**Small Cities Program Admin**

On a motion by Councilor Soliani, seconded by Councilor Simon, the Council voted unanimously to accept the selection committee's recommendation and authorize the Mayor to award the Small Cities Community Development Program Administrator to Lisa Low & Associates, LLC of Oxford, CT.

On a motion by Councilor Soliani, seconded by Councilor Simon, the Council voted unanimously to accept the selection committee's recommendation and authorize the Mayor to award the Administrative Services for Torrington's Small Cities Income Housing Rehabilitation Loan Program to Lisa Low & Associates, LLC of Oxford, CT.

**Lien Releases**

On a motion by Councilor Soliani, seconded by Councilor Rubino, the Council voted unanimously to accept Corporation Counsel's recommendation and authorize the Mayor, pursuant to CGS §12-179, to release the liens described in Atty. LaMere's Memo dated February 20, 2018.

**Tax Refunds**

On a motion by Councilor Rubino, seconded by Councilor Simon, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the 25 tax refunds indicated on the list dated February 20, 2018.

Acting herein as the Water Pollution Control Authority, on a motion by Councilor Ruwet, seconded by Councilor Soliani, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the three sewer-usage fee refunds indicated on the list dated February 20, 2018.

**Building Dept. Report**

On a motion by Councilor Ruwet, seconded by Councilor Simon, the Council voted unanimously to accept the Building Department's report for January 2018.

**Business by Dept. Heads**

On a motion by Councilor Rubino, seconded by Councilor Soliani, the Council voted unanimously to consider business by Department Heads. The City Clerk informed the Council of a five-year contract she is signing with the primary software vendor for the City Clerk's Office in the amount of \$54,000 per year, the same rate as 2008.

**Business: Mayor & Members**

On a motion by Councilor Rubino, seconded by Councilor Ruwet, the Council voted unanimously to consider business by the Mayor and Members of the Council.

**Open to the Public for Agenda Items Only**

On a motion by Councilor Ruwet, seconded by Councilor Rubino, the Council voted unanimously to open the meeting to the public to discuss agenda items only. There was no one from the public who wished to speak on agenda items.

**Executive Session**

On a motion by Councilor Soliani, seconded by Councilor Simon, the Council voted unanimously to enter Executive Session to discuss potential acquisition of real property at 6:13 p.m.

**Councilor Cavagnero arrived at 6:13 p.m.**

**Open Session**

On a motion by Councilor Rubino, seconded by Councilor Cavagnero, the Council voted unanimously to enter open session at 6:30 p.m. No recommendations were presented.

**Adjournment**

On a motion by Councilor Cavagnero, seconded by Councilor Simon, the Council voted unanimously to adjourn at 6:31 p.m.

ATTEST:



CAROL L. ANDERSON, MMC  
CITY CLERK