

**MINUTES  
CITY COUNCIL & WPCA  
REGULAR MEETING  
City Hall Auditorium / Zoom  
October 17, 2022**

A **REGULAR MEETING** of the City Council and Water Pollution Control Authority (WPCA) of the City of Torrington was held at the City Hall Auditorium on Monday, October 17, 2022. Present at the City Hall auditorium were Mayor Elinor Carbone, City Councilors Drake Waldron, Armand Maniccia, and Anne Ruwet. Also present at City Hall were Corporation Counsel Victor Muschell, Treasurer Dan Farley, Public Works Director Ray Drew, Economic Development Director Rista Malanca, Sergeant Dustin Baldis, and Building Committee Co-Chairs Ed Arum and Mario Longobucco. Councilor Keri Hoehne joined via Zoom. Councilors Paul Cavagnero and David Oliver were absent.

Mayor Carbone called the meeting to order at 6:33 p.m. beginning with the Pledge of Allegiance.

Mayor Carbone asked for a moment of silence for Bristol Police Officers, Sergeant Dustin DeMonte and Officer Alex Hamzy who lost their lives in the line of duty.

**Public Comment:** (in-person only)

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to open the meeting to the public, in accordance with Section 4(e) of the City Council & WPCA Meeting Rules of Procedure. No one from the public wished to speak.

**Approve Minutes**

On a motion by Councilor Waldron, seconded by Councilor Hoehne, the Council voted unanimously to accept the Public Hearing meeting minutes from October 3, 2022.

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to accept the Regular meeting minutes from October 3, 2022.

**Food Truck Ordinance**

On a motion by Councilor Waldron, seconded by Councilor Ruwet, the Council, on the recommendation of the Ordinance Committee, voted unanimously to schedule a Public Hearing for the Food Truck Ordinance on November 14, 2022.

**Solid Waste Ordinance**

On a motion by Councilor Ruwet, seconded by Councilor Maniccia, the Council, on the recommendation of the Ordinance Committee, voted unanimously to table the motion to schedule a Public Hearing for the Solid Waste Ordinance on November 14, 2022, until further notice.

**Elected Officials Salary Increase, Registrars of Voters**

On a motion by Councilor Ruwet, seconded by Councilor Hoehne, the Council voted unanimously to approve a 2.5 % salary increase effective July 1, 2023, and a 2.5 % salary increase effective July 1, 2024, for the elected position of Registrar of Voter and Deputy Registrar of Voter and to tie further wage increases for these positions to the terms of the Management Resolution contract.

**THS/TMS O & G Guaranteed Maximum Price Amendment for Phase 2 Bid Packages**

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to approve O & G's recommendations to award bid packages to the lowest qualified, responsible bidders, as described in Preconstruction Manager Daniel Hetzler's letter of October 11, 2022, and email of October 14, 2022, as well as Ed Arum's summary received October 14, 2022. This bid package and recommendations were approved by the Board of Education and the Building Committee on October 13, 2022.

**Workforce Navigator**

On a motion by Councilor Maniccia, seconded by Councilor Ruwet, the Council voted unanimously to authorize the Mayor to negotiate the terms of a contract with the Northwest Regional Workforce Investment Board for \$103,567.80 and with Prime Time House for \$7,200 to provide benefits counseling services as described in the joint memo dated October 12, 2022. Mayor Carbone explained that awarding the contract wasn't enough, but that there had to be deliverables and progress reports, that's why there was a new motion. Economic Development Director Rista Malanca let the Council know that this is to fill a demand that was created from the pandemic, it is not meant to be a City position. She went on to explain that this is a one-year contract with Workforce Navigator, and Prime Time House to work with only Torrington businesses and Torrington Residents. She also said that Prime Time House will be helping residents navigate their benefits.

**Sewer Use Lien Release**

On a motion by Councilor Maniccia, seconded by Councilor Ruwet, the Council voted unanimously to release the sewer use liens in the Corporation Counsel's memo of October 17, 2022.

**Tax Collector Refunds**

On a motion by Councilor Ruwet, seconded by Councilor Maniccia, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the tax refunds indicated on the list dated October 17, 2022.

**Business by Department Heads**

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to consider business by department heads. There was no business to be discussed.

**Business by Mayor and Members**

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to consider business by Mayor and Members.

**Councilor Hoehne** asked for an update on the release of funds for the ARPA Grants that have been approved so far, Mayor Carbone explained that there was a memo released and the City will be issuing checks for these recipients.

**Councilor Ruwet** Congratulated Atty. Muschell for being Italian Mayor of the Day. She went on to speak of the tragedy in Bristol.

**Mayor Carbone** explained to Council that she reached out to the Mayor of Bristol after the tragic event to offer support. She let Council know that Torrington Police did provide shift coverage for Bristol Police the day after the event occurred.

**Public Comment**

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to open the meeting to the public for comment on agenda items only. No one from the public wished to speak.

**Executive Session**

On a motion by Councilor Maniccia, seconded by Councilor Ruwet, the Council voted unanimously to enter an Executive Session at 7:01 p.m. according to Section 1-200(6)(d) - Real Estate, inviting Corporation Counsel Victor Muschell and Public Works Director Ray Drew.

**Open Session**

On a motion by Councilor Waldron, seconded by Councilor Ruwet, the Council voted unanimously to return to the open session at 7:33 p.m.

**Adjournment**

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to adjourn the meeting at 7:33 p.m.

*Respectfully submitted by*  
Heather Abraham, Asst. City Clerk

ATTEST:

  
CAROL L. ANDERSON, CITY CLERK