

A **REGULAR MEETING** of the City Council & WPC Authority was held at the City Hall Auditorium on Monday, December 2, 2019. Present were Mayor Elinor Carbone and City Councilors Drake Waldron, Sharon Waagner, Frank Rubino, Anne Ruwet, Paul Cavagnero and David Oliver.

Corporation Counsel Victor Muschell and Public Works Director Ray Drew were also present.

Mayor Carbone called the meeting to order at 6:30 p.m. beginning with the Pledge of Allegiance and a moment of silence for the deceased Owen Canfield, Jr.

**Minutes Approved**

On a motion by Councilor Rubino, seconded by Councilor Ruwet, the Council voted unanimously to accept the minutes of the regular meeting held November 18, 2019. Councilors Oliver, Waagner and Waldron abstained.

**Open to the Public**

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to open the meeting to the public.

Mayor Carbone expressed her appreciation for the Christmas Committee and all of the volunteers who helped decorate the City.

Raymond Bottass commended the City and volunteers for decorating the downtown with Christmas lights and expressed his excitement for the kickoff of Christmas Village.

**Mayoral Appointments Approved**

On a motion by Councilor Waldron, seconded by Councilor Ruwet, the Council voted unanimously to approve the Mayor’s reappointment of Bill Haygood and Rachel Kelly as regular members of the Arts and Culture Commission for four-year terms expiring on December 31, 2023.

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to approve the Mayor’s reappointment of Donna Greco as a regular member of the Planning and Zoning Commission for a five-year term expiring on December 1, 2024.

On a motion by Councilor Waldron, seconded by Councilor Oliver, the Council voted unanimously to approve the Mayor’s reappointment of Christine Altman as a regular member of the Inland Wetlands Commission for a three-year term expiring on September 5, 2022.

On a motion by Councilor Waldron, seconded by Councilor Rubino, the Council voted unanimously to approve the Mayor’s reappointment of Ray Aeschliman, Arthur Mattiello, and Jeanne McGarrity as regular members of the Services for the Elderly Commission for three-year terms expiring on July 6, 2022.

**Public Hearing Scheduled**

On a motion by Councilor Waldron, seconded by Councilor Ruwet, the Council herein acting as the WPCA voted unanimously to schedule a Public Hearing on December 16, 2019 at 6:30 p.m. to solicit citizen comments on the acceptance and acquisition of Sanitary Sewers on Tognalli Drive.

**WPCA Invoice Approved**

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council herein acting as the WPCA voted unanimously to approve the following payment from Fund #490 Sanitary Sewer Capital Improvement:

DATE	CONTRACTOR	AMOUNT	DESCRIPTION
11/6/19	Wright-Pierce	\$265.49	CMOM Plan

**Coe Park Gardens Contract Approved**

On a motion by Councilor Waldron, seconded by Councilor Oliver, the Council voted unanimously to accept the recommendation of the Purchasing Agent and the Superintendent of Parks and Recreation to award a five-year contract for the design, planting and maintenance of the Coe Memorial Park Gardens to Still River Gardens, LLC of Litchfield, CT and authorize the Mayor to enter into contract negotiations and act on behalf of the City regarding the execution and administration of the contract.

**Liens Released**

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to accept Corporation Counsel’s recommendation and authorize the Mayor, pursuant to C.G.S. §12-179, to release the liens described in Atty. Muschell’s memo dated December 2, 2019.

**Tax Collector Refunds Approved**

On a motion by Councilor Waldron, seconded by Councilor Rubino, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the 35 tax refunds indicated on the list dated December 2, 2019.

On a motion by Councilor Waldron, seconded by Councilor Oliver, the Council herein acting as the WPCA voted unanimously to accept the recommendation of the Tax Collector and authorize the three sewer usage refunds indicated on the list dated December 2, 2019.

**Business by Dept. Heads**

On a motion by Councilor Waldron, seconded by Councilor Rubino, the Council voted unanimously to consider business by Department Heads. City Clerk Carol Anderson announced that an audit of the 2019 municipal election results for one of Torrington's polling places will be held on Wednesday, December 4, 2019 at 9:00 a.m. in the Registrar of Voters' Office at City Hall. She stated that the three offices to be audited would be determined by a random drawing at the conclusion of the meeting.

**Business by the Mayor and Council Members**

On a motion by Councilor Ruwet, seconded by Councilor Rubino, the Council voted unanimously to consider business by the Mayor and Council members.

Councilors Waldron, Waagner, Ruwet and Oliver expressed their appreciation for the opportunity to serve on the Board of Councilmen. Councilor Waagner also promised to say something positive every meeting night and updated the Board on several events taking place in Torrington, including the Christmas Village Toy Shower, the Christmas Village Parade, and performances of *The Nutcracker* at the Warner Theater.

The incumbent Council members Rubino, Ruwet and Cavagnero welcomed the new and returning members to the City Council. Councilor Ruwet also commended the volunteers for decorating Main Street.

Mayor Carbone informed the Board that she will be attending the Connecticut Conference of Municipalities' (CCM) annual conference on December 3 and 4, 2019. She reported that she was elected to the CCM's Board of Directors and will serve on the Member Services and Education Committee. Mayor Carbone also announced that the North End tree lighting ceremony is scheduled to be held at 5:00 p.m. on Thursday, December 5, 2019 at the Police Department. She also informed the Board that the Christmas Village toy shower will be held at Christmas Village on December 6, 2019 and the parade will begin at the Fuessenich Park parking lot at 12:30 p.m. on Sunday, December 8, 2019. Lastly, the Mayor presented her plan to organize a City Board Summit for the City's elected officials to come together and discuss a strategic plan for the City.

**Open to Public**

On a motion by Councilor Ruwet, seconded by Councilor Waldron, the Council voted unanimously to open the meeting to the public. No one from the public wished to speak.

**Adjournment**

On a motion by Councilor Waldron, seconded by Councilor Oliver, the Council voted unanimously to adjourn the meeting at 6:57 p.m.

*Respectfully submitted by*  
Jonathan R. Draper, Asst. City Clerk

ATTEST:



CAROL L. ANDERSON, MMC  
CITY CLERK