

**MINUTES
CITY COUNCIL & WPCA
REGULAR MEETING
CITY HALL AUDITORIUM
ONLINE (ZOOM)
October 5, 2020**

Vol. 26, Page 940

A **REGULAR MEETING** of the City Council and Water Pollution Control Authority was held in the City Hall auditorium on Monday, October 5, 2020. In response to the Governor's Executive Orders regarding COVID-19, members of the public were able to attend the meeting remotely using the ZOOM online meeting platform. Board members and City staff also had the option to join the meeting remotely.

The meeting was attended in-person by Mayor Elinor Carbone, Corporation Counsel Victor Muschell, City Treasurer Daniel Farley, Public Works Director Ray Drew, Acting WPCA Administrator Ed Tousey, Public Works Superintendent Bill Mayers, Assistant Superintendent of Streets Tim Cote and City Councilors Frank Rubino, Drake Waldron and Sharon Waagner. City Councilors Paul Cavagnero and Anne Ruwet joined by ZOOM. Councilman David Oliver was absent.

Mayor Carbone called the meeting to order at 6:36 p.m. beginning with the Pledge of Allegiance.

Roll-Call Vote: Putter Lane Sanitary Sewer Extension

On a motion by Councilor Waagner, seconded by Councilor Waldron, the Council herein acting as the WPCA, voted unanimously by roll call vote to approve the Putter Lane Sanitary Sewer Extension project and authorize the sewer extension to become part of the City of Torrington Public Sewer System beginning at 3828 Tarringford Street and running approximately 95 feet to the sanitary sewer manhole at the beginning of Putter Lane.

Minutes

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to approve the minutes of the public hearing held September 21, 2020.

On a motion by Councilor Waldron, seconded by Councilor Ruwet, the Council voted unanimously to approve the minutes of the regular meeting held September 21, 2020.

Business by the Small Cities Subcommittee

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to consider business by the Small Cities subcommittee. Councilor Waldron shared the subcommittee's recommendation to approve Small Cities project #TO18-038.

Small Cities project #TO18-038 Approved

On a motion by Councilor Waagner, seconded by Councilor Rubino, the Council voted unanimously to accept the recommendation of the Small Cities subcommittee and approve Small Cities Project #TO18-038 for various home improvements at 33 Norfolk Road in an amount up to \$17,961.

Business by the Ordinance Subcommittee

On a motion by Councilor Rubino, seconded by Councilor Waagner, the Council considered business by the Ordinance subcommittee. Councilor Rubino reported on the subcommittee's recommendation to schedule a public hearing for the purpose of soliciting citizen input regarding a possible amendment to §75-3 of the Code of Ordinances of the City of Torrington to allow alcoholic beverages on a limited basis at Franklin Plaza. On a motion by Councilor Waagner, seconded by Councilor Rubino, the Council voted unanimously to schedule the public hearing on October 19, 2020.

Councilor Rubino also informed the Council of the Ordinance subcommittee's intent to establish a noise ordinance and he requested that Atty. Muschell prepare a draft ordinance for consideration and review at the next meeting.

Winter Operations Plan

Public Works Superintendent Bill Mayers presented an overview of the Public Works Department's Winter Operations Plan. He discussed strategy, staffing, expenses and standard operating procedures with respect to the clearing and maintenance of roads and sidewalks when inclement weather arrives.

Debris Grinding Services

On a motion by Councilor Waagner, seconded by Councilor Rubino, the Council voted unanimously to accept the recommendation of the Public Works Superintendent Bill Mayers to waive the City's bid process and award the contract for Tropical Storm Isaias debris grinding to NORTHEASTERN CLEARING INC for a total amount of \$15,855 (State bid # 14PSX0006AE) and authorize the Mayor to act on behalf of the City regarding the execution of the contract and its administration.

WPCA Invoice Payments

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council herein acting as the WPCA voted unanimously to approve the following payments from Fund #490 Sanitary Sewer Capital Improvement:

<u>DATE</u>	<u>INVOICE</u>	<u>CONTRACTOR</u>	<u>AMOUNT</u>
9/28/2020		Saltmarsh Industries, Inc.	\$91,081.25
10/1/2020	9200594	Weston & Sampson Engineers	\$12,000.00
9/9/2020	0000209053	Wright-Pierce	\$8,305.46

Release of Liens

On a motion by Councilor Rubino, seconded by Councilor Waldron, the Council voted unanimously to accept Corporation Counsel's recommendation and authorize the Mayor, pursuant to C.G.S. § 12-179, to release the liens described in Atty. Muschell's memo dated October 5, 2020.

Tax Collector Refunds

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the tax refunds indicated on the list dated October 5, 2020.

On a motion by Councilor Rubino, seconded by Councilor Waldron, the Council herein acting as the WPCA, voted unanimously to accept the recommendation of the Tax Collector and authorize the sewer usage refunds indicated on the list dated October 5, 2020.

Business by Dept. Heads

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to consider business by Department Heads. Public Works Director Ray Drew commended Mr. Mayers on his presentation and preparation of the Winter Operations Plan. City Treasurer Daniel Farley updated the Council on his findings from an internal audit of Small Cities loans. Assistant City Clerk Jonathan Draper reported that the City Clerk's office issued more than 4,000 absentee ballots to date and called for more volunteers.

Business by Mayor & Members

On a motion by Councilor Rubino, seconded by Councilor Waldron, the Council voted unanimously to consider business by the Mayor and members of the City Council. No business was reported.

Adjournment

On a motion by Councilor Waagner, seconded by Councilor Rubino, the Council voted unanimously to adjourn the meeting at 7:29 p.m.

Respectfully submitted by
Jonathan R. Draper, Asst. City Clerk

ATTEST: 
CAROL L. ANDERSON, MMC
CITY CLERK