

**MINUTES
CITY COUNCIL & WPCA
REGULAR MEETING
City Hall Auditorium / Zoom
June 20, 2022**

A **REGULAR MEETING** of the City Council and Water Pollution Control Authority (WPCA) of the City of Torrington was held at the City Hall Auditorium on Monday, June 20, 2022. Present at the City Hall auditorium were Mayor Elinor Carbone, and City Councilors Drake Waldron, Keri Hoehne, and Armand Maniccia. Councilors Paul Cavagnero and Anne Ruwet were absent. Councilor David Oliver participated via Zoom, as did Corporation Counsel Victor Muschell, Personnel Director Attorney Jaime LaMere, and Deputy Fire Chief David Tripp. Also present was Public Works Director Ray Drew, City Engineer Paul Kundzins, Economic Development Director Rista Malanca, Facilities Director Jamie Sykora, Building Committee Co-Chair Ed Arum, and Building Committee Co-Chair Mario Longobucco.

Mayor Carbone called the meeting to order at 6:30 p.m. with the pledge of allegiance.

Public Comment

On a motion by Councilor Hoehne, seconded by Councilor Waldron, the Council voted unanimously to open the meeting to the public.

Stephen Ivain wanted to Thank Torrington for its Juneteenth Ceremony. He also voiced his concerns about how the finances are split with Harwinton for the Bogue Road Bridge project.

Kevin Hayes shared his thoughts on the budget cuts from Torrington Police and Fire Departments. He also questioned ARPA funds.

Approve Minutes

On a motion by Councilor Maniccia, seconded by Councilor Waldron, the Council voted to accept the Public Hearing meeting minutes for the Neighborhood Assistance Act on June 6, 2022. Councilor Hoehne and Councilor Waldron abstained.

On a motion by Councilor Maniccia, seconded by Councilor Waldron, the Council voted to accept the Public Hearing meeting minutes for the Sewer Use Fee from June 6, 2022. Councilor Hoehne and Councilor Waldron abstained.

On a motion by Councilor Hoehne, seconded by Councilor Maniccia, the Council voted to accept the Public Hearing meeting minutes for the "Peddling & Soliciting" regarding Food Trucks from June 6, 2022. Councilor Hoehne and Councilor Waldron abstained.

On a motion by Councilor Maniccia, seconded by Councilor Waldron the Council voted to accept the Public Hearing meeting minutes for Chapter 194 "Vehicles & Traffic" Article VII Motor Vehicle Registration from June 6, 2022. Councilor Hoehne and Councilor Waldron abstained.

On a motion by Councilor Maniccia, seconded by Councilor Hoehne, the Council voted to accept the Regular meeting minutes from June 6, 2022. Councilor Hoehne and Councilor Cavagnero abstained.

Management Resolution Contract

On a motion by Councilor Waldron, seconded by Councilor Hoehne, the Council voted unanimously to approve the 2022 Management Resolution Updates described in the Personnel Director's Memo dated June 10, 2022. Councilor Hoehne asked how many employees are considered part of the management resolution, Mayor Carbone let her know that there are multiple positions including the Fire Chief and Deputy Fire Chief in this contract. Atty. LaMere let everyone know that there was a typo in her memo and that the date of the last Contract ended June 30, 2021.

Small Cities Exception

On a motion by Councilor Waldron, seconded by Councilor Hoehne, the Council voted unanimously to approve a funding increase for the installation of a ramp and relocation of the washer and dryer, as described in the letter dated May 27, 2022. This was previously approved by the Small Cities Committee. Councilor Waldron let the Council know that this was a special situation as the requestor holds a previous Small Cities loan with the City. He went on to say that it was extenuating circumstances as the request is for a wheelchair ramp and relocation of a washer and dryer.

General Plumbing Services and Repairs PST-026-053122

On a motion by Councilor Waldron, seconded by Councilor Hoehne, the Council voted unanimously to authorize the Mayor to act on behalf of the City to enter a bid contract with West State Mechanical Inc. of Torrington for on-call general plumbing services and repairs for the City. The contract will be in effect from July 1st 2022 to June 30th, 2023, at the rates specified in the memo dated June 13, 2022.

Maintenance and Repair of HVAC Equipment – HVS-026-053122

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to authorize the Mayor to act on behalf of the City to enter a bid contract with Temp Mechanical Services, Inc. of Southington, CT for on-call maintenance and repair of HVAC equipment for the City. This contract

will be in effect from July 1st, 2022 to June 30th, 2023, at the rates specified in the memo dated June 13, 2022.

Contract for Design, Planting, and Maintenance of Downtown Garden Beds, Planters, and Trees

On a motion by Councilor Maniccia, seconded by Councilor Hoehne, the Council voted unanimously to renew the Contract with Still River Gardens, LLC of Litchfield, CT for the Design, Planting, and Maintenance of Downtown Garden Beds, Planters, and Trees, dated May 11, 2021, based on the terms and conditions outlined in said Contract.

THS/TMS Material Testing and Special Inspection Services

On a motion by Councilor Hoehne, seconded by Councilor Waldron, the Council voted unanimously to approve TRI State Material Testing Lab LLC of Berlin CT, to be the consultant for Torrington's Material Testing and Special Inspection Services for the Torrington High School/Torrington Middle School/Central Administration Office (THS/TMS/CAO) Construction Project, having been previously approved by The Building Committee and Board of Education on June 16, 2022.

THS/TMS Project Sitework Enabling Contractor

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council considered approval of O&G's Trade Recommendation for the Enabling of Phase 1, as presented, having been previously approved by The Building Committee and the Board of Education on June 16, 2022. Councilor Hoehne asked who O & G's recommendation was for the work, Mr. Arum let her know that it was C.J. Fucci.

Councilor Waldron and Councilor Maniccia withdrew their motion.

On a motion by Councilor Waldron, seconded by Councilor Hoehne, the Council voted unanimously to approve the recommendation by O&G Industries, to award the THS/TMS/CAO PH1 site work contract to C.J. Fucci in the amount of \$2,990,000 and to reject Alternate #1 for deletion of parking at the temporary north parking area, and to reject Alternate #2 for the addition of a temporary parking area off Major Besse Dr adjacent to the basketball court.

THS/TMS Structural Threshold Peer Review Services

On a motion by Councilor Hoehne, seconded by Councilor Maniccia, the Council voted unanimously to approve the services of M. Horton Associates of Branford CT, as the consultant for Torrington's Structural Threshold Review for the THS/TMS/CAO Construction Project, having been previously approved by the Building Committee and the Torrington Board of Education.

Local Flood Protection Project Routine Maintenance FPM-027-052721-One Year Extension

On a motion by Councilor Maniccia, seconded by Councilor Waldron, the Council voted unanimously to authorize the Mayor to act on behalf of the City to award and execute a one-year extension of the contract agreement with Premier Landscaping LLC of Thomaston CT, in the amount of \$70,000, for the Local Flood Protection Project Routine Maintenance. The project is funded through the Landfill Post Closure Activities and Naugatuck River Levee accounts as further explained in City Engineer Paul Kundzins' memo dated June 20, 2022.

Torrington East Reconstruction Various Roads Project 2022.2 Bid No. TER 027-052622

On a motion by Councilor Maniccia, seconded by Councilor Hoehne, the Council voted unanimously to authorize the Mayor to act on behalf of the City to award and execute a contract agreement, and all construction change orders, to the PAC Group, LLC of Torrington for \$1,358,404.20 and allow for expenditures of up to \$135,840, for the Torrington East Reconstruction Various Roads Project 2022.2. This project is funded by the City of Torrington Pavement Management Program Bond Fund, as further explained in City Engineer Paul Kundzins' memo dated June 20, 2022.

Milling and Overlay of Various Roads Project 2022.3 Bid No. MOP 027-052422

On a motion by Councilor Hoehne, seconded by Councilor Maniccia, the Council voted unanimously to authorize the Mayor to act on behalf of the City to award and execute a contract agreement, and all construction change orders, to the PAC Group, LLC of Torrington for \$759,750.63 and allow for expenditures of up to \$75,975, for the Milling and Overlay of Various Roads Projects 2022.3. This project is funded by the City of Torrington Pavement Management Program Bond Fund, as further explained in City Engineer Paul Kundzins' memo dated June 20, 2022.

Cold-In-Place Recycling Various Roads Phase 2022.5.1 Bid No. CIP 027-052522

On a motion by Councilor Maniccia, seconded by Councilor Waldron, the Council voted unanimously to authorize the Mayor to act on the behalf of the City to award and execute a contract agreement, and all construction change orders, to Sealcoating, Inc. DBA INDUS of Braintree MA for \$860,073.08 and allow for expenditures of up to \$86,007, for the Cold-In-Place Recycling Various Roads Phase 2022.5.1. This project is funded by the City of Torrington Pavement Management Program Bond Fund, as further explained in City Engineer Paul Kundzins' memo dated June 20, 2022.

Paving Various Roads Phase 2022.5.2 Bid No. PVR-027-052522

On a motion by Councilor Maniccia, seconded by Councilor Waldron, the Council voted unanimously to authorize the Mayor to act on behalf of the City to award and execute a contract agreement, and all construction change orders, to PAC Group, LLC of Torrington for \$535,427.80, and allow for expenditures of up to \$53,500, for the Paving Various Roads Phase 2022.5.2. This project is funded by the City of Torrington Pavement Management Program Bond Fund, as further explained in City Engineer Paul Kundzins' memo dated June 20, 2022.

Rehabilitation of Bogue Road Over the Naugatuck River CTDOT Bridge NO. 05059 Bid #027-150622

On a motion by Councilor Maniccia, seconded by Councilor Waldron, the Council voted to consider authorizing the Mayor to act on behalf of the City to award and execute a contract agreement, and all construction change orders, to O&G Industries, Inc. of Torrington for \$2,377,735, and allow for expenditures of up to \$237,735, for the Rehabilitation of Bogue Road Over the Naugatuck River. This project is funded by the City of Torrington Pavement Management Program Bond Fund (86%) and the Town of Harwinton (14%), as further explained in City Engineer Paul Kundzins' memo dated June 20, 2022. Councilor Hoehne and Maniccia wanted an explanation of how the costs are split between Harwinton and Torrington, City Engineer Paul Kundzins explained that the agreement was made before his time being the City Engineer, and with prior City Council. He went on to say that the contract is still in effect, he emailed the Town of Harwinton before going to rebid the project. Councilor Hoehne and Maniccia asked to table the motion until they have a further explanation on the agreement for how the costs are split for the bridge repair.

On a motion by Councilor Hoehne, seconded by Councilor Maniccia, the Council voted unanimously to table the motion and revisit it at the next meeting.

ARPA – Façade Program

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to approve the revised program description for the City of Torrington's Façade and Building Improvement Program and authorize the release of up to \$250,000 for Round 2 of this program, as specified in Rista Malanca's memo dated June 14, 2022.

ARPA – Community Impact Grant Program

On a motion by Councilor Maniccia, seconded by Councilor Hoehne, the Council voted unanimously to approve the Memorandum of Understanding with NW CT Community Foundation for the administration and technical assistance of the Community Impact Grant Program, as specified in Rista Malanca's memo dated June 16, 2022.

ARPA – NW CT Transit District

On a motion by Councilor Maniccia, seconded by Councilor Waldron, the Council voted unanimously to approve the request from Northwestern Connecticut Transit District and authorize \$50,000 from the City's ARPA funds to be paid to the NW CT Transit District. Mayor Carbone explained that NW CT Transit District was going to apply for the ARPA Grant funds, however, these funds are now critically needed, so the funds will be taken from the Contingency portion of the ARPA funds.

Extra Automated Refuse Container Fee

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to accept the recommendation of the Public Works Director and MSW/Recycling Coordinator pursuant to City Ordinance Chapter 128 to set the fee for Extra Automated Refuse Container(s) at \$250.00 for the period beginning 7/1/2022 to 6/30/2023. Councilor Maniccia asked what the current fee was and if there was an option for a tiered rate based on container size. Public Works Director Ray Drew, let him know that the current fee is \$125 for any size container and that it was established in 2004. He went on to say that they had discussed tiered rates, however, if they ask for an extra container it is usually the biggest that they offer which is 96 gallons.

Sewer Use Lien Release

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to release the sewer use liens in Corporation Counsel's memo of June 20, 2022.

Tax Collector Refunds

On a motion by Councilor Waldron, seconded by Councilor Hoehne, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the tax refunds indicated on the list dated June 20, 2022.

Sewer Usage Refunds

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the sewer usage refunds indicated on the list dated June 20, 2022.

Business by Dept. Heads

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to consider business by department heads.

Rista Malanca let the Council know that Torrington had recently been awarded the Silver Certification for the Best Land Use and Development by the Connecticut Economic Development Association, for the City's best practices in Land Use Departments and Building Business-friendly communities.

Business by Mayor & Members

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to consider business by the Mayor and members of the City Council.

Councilor Waldron asked when the Fireworks were this year, Mayor Carbone said that they will be held on July 8, 2022.

Councilor Hoehne praised the City for its Juneteenth Ceremony. She also asked what the current status was of opening the City pool this year. Mayor Carbone let her know that they have hired 13 new lifeguards who are all in the process of going through training and certifications and that they are all high school-aged students. She went on to say that this is a rebuilding year and that they hope to add days and hours to the City pool, but right now with the staffing they are looking at Friday through Monday.

Public Comment

On a motion by Councilor Waldron, seconded by Councilor Hoehne, the Council voted unanimously to open the meeting to the public. No one wished to speak.

Adjournment

On a motion by Councilor Waldron, seconded by Councilor Maniccia, the Council voted unanimously to adjourn the meeting at 7:18 p.m.

Respectfully submitted by
Heather Abraham, Asst. City Clerk

ATTEST:


CAROL L. ANDERSON, CITY CLERK