

**MINUTES  
MEETING OF THE BOARD OF ETHICS  
OF THE  
CITY OF TORRINGTON  
April 22, 2015**

Meeting held at Torrington City Hall. Room 311 was not open, therefore the committee moved to the Corporate Counsel's room. A sign was posted on RM. 311 stating where the meeting was being held.

**Present:**

Commission Chairman Samuel E. Slaiby  
Commissioner Gerald Zordan  
Commission Secretary Donna Maraia.  
Commissioner Michael Sartori  
Alternate Commissioner Tony Turina

**Absent:** Commissioner Jane Vannini

The meeting was called to order by Chairman Slaiby at 6:04. A motion was made by Commissioner Sartori to accept the April 8, 2015 minutes. Commission Maraia seconded the motion.

The motion was adopted unanimously.

A motion was made by Commissioner Zordon and seconded by Commissioner Sartori to accept the amendment(s) to the Torrington Code of Ethic proposed by Commissioner Slaiby in his memo to the Board dated April 10, 2015, which read in pertinent part as follows:

" In order to clearly set forth the rules of confidentiality in the Code of Ethics for the City of Torrington, I propose that in accordance with Code §22-17(A) the Code of Ethics be amended as follows:

~ *As regards Code §22-3. Definitions.* , following definition be added:

CONFIDENTIAL INVESTIGATION - THE EXAMINATION, PRIOR TO THE FINDING OF PROBABLE CAUSE, OF BOTH WRITTEN AND ORAL EVIDENCE, THAT IS NOT TO BE DISCLOSED TO ANY THIRD PARTY BY ANYONE CONNECTED WITH THE INVESTIGATION, EXCEPT UPON THE WRITTEN REQUEST OF THE RESPONDENT .

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~ As regards Code §22-18. Procedure for receiving and hearing complaints.

The following provisions be added:

- A. 1. DISCUSSIONS OF THE BOARD HELD IN EXECUTIVE SESSION ARE CONFIDENTIAL . ALL OTHER MINUTES OF THE BOARD ARE PUBLIC INFORMATION AND WILL BE MADE AVAILABLE TO THE PUBLIC THROUGH THE CITY CLERK'S OFFICE.
- 2. THE BOARD WILL USE THE CORPORATION COUNSEL AND CLERICAL STAFF WILL BE PROVIDED, IF NEEDED, BY THE CITY OF TORRINGTON.

Current Section B. shall become Section C. ; current Section C become Section E, and the following provision added:

- D. ALL INFORMATION SUPPLIED TO OR RECEIVED FROM THE BOARD DURING ITS EVALUATION OR INVESTIGATION SHALL REMAIN CONFIDENTIAL, AS SPECIFIED BY PROVISIONS OF THE CONNECTICUT GENERAL STATUTES, SECTION 1-82a, IN RELATION TO OPERATIONS OF THE BOARD OF ETHICS, UNLESS THE BOARD MAKES A FINDING OF PROBABLE CAUSE FOR A HEARING, OR UNLESS THE RESPONDENT REQUESTS IN WRITING THAT THE ENTIRE RECORD AND ANY HEARINGS BE OPEN TO THE PUBLIC.

The motion was adopted unanimously.

**Executive Session:** A motion was made by Commissioner Zordon with a second by Commissioner Maraia to go into Executive Session to discuss any investigation that may be pending or under consideration in which there has not yet been a finding of probable cause per the City of

Torrington Code of Ethics Section 22-18 and C.G.S. Section 1-82a at 6:26 PM.

The motion was carried unanimously.

The Board came out of Executive Session at 7:00 PM.

A motion was made by Commissioner Zordon with a second by Sartori that Board return to open session.

The motion was carried unanimously.

A motion was made by Commissioner Zordon with a second by Sartori that probable cause be found in the matter the Complaint of Edward Arum, dated March 18, 2015, received by Torrington Town Clerk on March 23, 2015. In which the Complainant is Edward Arum, 2291 Torrington West Street, Torrington CT, 06790, and the Respondent is Kenneth P. Traub, 211 Chamberlain Street, Torrington CT 06790, Chairman, Torrington Board of Education and that pursuant to Torrington Code Section 22-18 D, a formal hearing be held on the complaint on May 27, 2015 at 6:00 PM, Torrington City Hall, Room 311, 140 Main Street, Torrington, Connecticut 06790.

The motion was carried unanimously.

The meeting was adjourned at 7:02 PM

A handwritten signature in cursive script, reading "Donna Maraia".

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Donna Maraia, Secretary