

**MINUTES  
ORDINANCE SUBCOMMITTEE  
REGULAR MEETING  
AUDITORIUM / ZOOM  
APRIL 3, 2023**

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A **REGULAR MEETING** of the Ordinance Subcommittee of the City Council was held on Monday, April 3, 2023. Present at City Hall were Councilors Anne Ruwet, Armand Maniccia, Paul Cavagnero, and Corporation Counsel Victor Muschell. Public Works Director Ray Drew and Sergeant Dustin Baldis were absent.

Chairman Ruwet called the meeting to order at 5:33 p.m.

**Meeting Minutes Approval**

On a motion by Councilor Maniccia, seconded by Councilor Ruwet, the Ordinance Subcommittee voted unanimously to approve the meeting minutes from March 6, 2023.

**Discussion: Fair Rent Commission**

Atty. Muschell explained that the Fair Rent Commission must be in place by July 1, 2023. He said that having a meeting once a month makes it difficult to get this Ordinance completely done. He went on to say that he would like to have a Commission appointed and then have a meeting with the Commission and the Ordinance Committee to amend the Ordinance as necessary. Councilor Ruwet said that she would like to focus on the simpler version of the Ordinance first, before moving to the second more detailed version.

Councilor Cavagnero arrived at 5:39 p.m.

The Subcommittee went section by section through the Fair Rent Commission Ordinance. They made some adjustments regarding definitions, complaint and hearing procedures, and holding rents in escrow. It was agreed that more information should be brought forward regarding complaint investigators and their duties. Atty. Muschell said that there was nothing in the statute that gives a good direction for that area. The Subcommittee decided to ensure that while a complaint is being investigated that the renter will continue paying rent. They also changed some items in the representation of an attorney and took out having an interpreter. They also decided at this point to remove the Fair Rent Commission holding rents in escrow. Councilor Cavagnero believes that the City should not be involved in holding escrows, and the Subcommittee agreed.

**Business by Committee Members**

**Councilor Ruwet** set the next Ordinance Subcommittee meeting for May 1, 2023, at 5:30 p.m. She said that the only Ordinance to be discussed will be the Fair Rent Commission again.

**Adjournment**

On a motion by Councilor Cavagnero, seconded by Councilor Maniccia, the Ordinance Subcommittee voted unanimously to adjourn at 6:21 p.m.

*Respectfully submitted by*

*Heather Abraham, Asst. City Clerk*

ATTEST:

  
CAROL L. ANDERSON, CITY CLERK