

City of Torrington's Conservation Commission's Good Deed Award  
Guidelines & Criteria

**GOAL:**

To encourage grass-roots, volunteer efforts from residents, civic organization, non-profit organizations and businesses to help keep Torrington Clean and Beautiful!

**NOMINATIONS:**

All nominations must be submitted on the Nomination form along with required attachments

Nominations may be made by any person or organization, self-nominations are welcome!

Nominations can be emailed to [gooddeedaward@torringtonct.org](mailto:gooddeedaward@torringtonct.org) or mailed to City of Torrington, Land Use Office, 140 Main Street, Torrington CT 06790.

**REVIEW PROCEDURE:**

The City of Torrington's Conservation Commission will review all nominations at their next regularly scheduled meeting following submission of a nomination. In the event a meeting is cancelled review of the projects will be postponed until the scheduled meeting.

**CRITERIA:**

The project must enhance the visual beauty, protect natural resources and/or improve a public space.

A wide variety of projects can achieve these goals and qualify for the good deed award, a list of sample projects is listed for you or you can use your creativity to develop a project on your own. If you would like to discuss your project prior to doing the work or making the nomination please feel free to contact Rista Malanca at 860-489-2221 or [gooddeedaward@torringtonct.org](mailto:gooddeedaward@torringtonct.org).

The Commission will use this criteria to see if the project qualifies for a Good Deed Award! Based upon the level of commitment and dedication the project entails the Commission will issue a Bronze, Silver or Gold status!

Bronze Status\*: Projects that are smaller in nature or one time only.

Silver Status\*: Projects that take effort to organize, are multiple days or difficult projects.

Gold Status\*: Projects that show on-going commitment by a person, organization or business, have a substantial cost associated with them, or have a sustainable, significant, impact on the area of the project.

*\*This criteria is to help guide the Commission and interested parties; however, if the Conservation Commission is not restricted by this criteria and can issue the highest status they feel the project deserves!*

The Commission recognizes that not all people or organizations have the same ability, time commitments or manpower. The Commission feels that no project is too small and every little bit helps; therefore, all projects that are done on a voluntary basis, that helps keep Torrington clean and beautiful should be recognized and these efforts should be rewarded. No project is too small; every little bit helps.

All award recipients will receive a Certification that can be proudly displayed, their projects will be announced at the Conservation Commission meetings and City Council meetings, monthly press release will go out to all local radio stations and newspapers and recipients will be listed on the City of Torrington's Website and Social Media pages!

**Rules:**

Projects can be on public or private property, but before any work that change any physical characteristics of the property or permanently affects the property must get permission from the property owner prior to the work commencing. It is recommended that this permission be granted in writing.

If the property is owned by the City of Torrington your proposal must be submitted to Rista Malanca either by email [gooddeedaward@torringtonct.org](mailto:gooddeedaward@torringtonct.org) or by mail to the Land Use Office, 140 Main Street, Torrington CT 06790. No work is permitted to begin without written approval from all necessary departments.

No project is permitted to leave trash or debris in any public right of way or private property

No project is permitted to cause a safety concern, public nuisance or require the City of Torrington to get involved in any way, unless prior authorization has been granted, in writing, must be granted.

If your project involves the collection of trash, it will be your responsibility to properly dispose of all trash. This includes, but is not limited to, tires, TV's, mattresses, garbage, abandoned vehicles, vehicle parts or construction debris.

#### **SAMPLE PROJECTS:**

- Carry a shopping bag on your walks/hikes and pick up trash along the way.
- Organize a neighborhood / Street clean up.
- Pull grass/weeds from sidewalks/stonewalls/parking meters etc.
- Plant and maintain flower gardens and/or boxes along the street or sidewalks your residence/business front to improve visual aesthetics (be careful not to block sightlines from roads or driveways).
- Place a public garbage can in front of your business, in a manner that won't blow away or be stolen, and dispose of the trash on a regular basis.
- Have cigarette dispensers in front of your business.
- Display flyers encouraging customers to recycle and/or properly dispose of Cigarette butts (see Rista Malanca in the City of Torrington's Land Use Office for uniformed messaging) *The City of Torrington has permission to use the national trademark of Woodsy the Owl, "Give a Hoot, Don't Pollute".*

#### **LIABILITY:**

The organizer of the project is responsible to make sure all parties have the proper safety equipment, education and/or skill required to safely complete the project.

The organizer of the project is responsible to make sure all required approval are granted prior to work commencing.

The City holds no responsibility or liability for any project. These projects are done on a purely voluntary basis. The sole function of the good deed award is to recognize and give credit to volunteers for their efforts to keep Torrington Clean and Beautiful.