



**City of Torrington
Housing Plan Steering Committee
July 26, 2022
MINUTES**

Present: Jocelyn Ayer, Planning Consultant
Sharon Waagner, former City Councilor
Claudia Sweeney, Torrington Housing Authority
Jeremy Leifert, Torrington City Planner
Nate Nardi-Cyrus, Assistant City Planner

Not Present: Starley Arias, Torrington Planning and Zoning Commissioner

The meeting was called to order at 4:00 p.m., via Zoom on line

1) Approve meeting minutes- June 28, 2022

MOTION by Ms. Sweeney to approve the June 28, 2022 minutes, seconded by Mr. Leifert, motion passed unanimously

2) Discuss edits to draft housing affordability plan; finalize draft

Ms. Ayer presented the newest draft of the plan to the committee and asked if there were any other comments from the committee members. Ms. Waagner said she had spent much time reviewing the plans provided by Ms. Ayer, and had no comments. Ms. Ayer stated that the plan had been discussed and reviewed by Mayor Carbone, Rista Malanca – Economic Development Director and Jeremy Leifert – City Planner in a separate meeting, and all were in support of the plan and had no other suggestions for edits. The committee agreed that the plan was in final draft form to bring to the City Council for approval.

The members then discussed the implementation strategies included in the plan and the priority numbering system developed by Ms. Ayer. The priority scale assigns the number 1 to high priority items and 2 for lower priority. Discussion on how the priority numbers are to be assigned to each implementation action, and which actions Ms. Ayer had already assigned numbers were discussed. Mr. Leifert asked if it would make sense to distribute this to the City's blight committee since most of the people responsible for implementation are also on that committee. The committee agreed that the implementation section of the plan would be distributed for the blight committee at the scheduled August 3 meeting for comment.

3) Discuss next steps

Ms. Ayer stated that per previous discussions with the Mayor and City Planner, the final draft of the plan is scheduled to be brought before the Planning and Zoning Commission at their scheduled August 24, 2022 meeting. The PZC will review the plan for consistency with the City's Plan of Conservation and Development (POCD) and make a recommendation of adoption to the City Council. The plan is then tentatively scheduled to be presented to the City Council at their September 6 meeting with a tentative date of September 19 for adoption by the City Council. It was noted that these dates may change, but that is the target schedule.

Also discussed was the possibility of publishing a flyer with a link to the draft plan and a link to a feedback survey. The committee decided a flyer to let people know that the draft plan was available for review and about the Sept. 6th City Council meeting would be a good idea but that an online survey was not needed.

Ms. Ayer asked if the City could take some photos of housing especially the new Penrose development to be included on the cover of the housing plan. Mr. Nardi-Cyrus would get more pictures of good representative housing as he is out doing field work.

Ms. Ayer suggested a July 29th date to post the draft plan on the City's website to announce the September 6 City Council meeting date for input on the plan. Mr. Leifert suggested that once the plan is posted that he can reach out through the Economic Development Director to get the plan and flyer posted in their Economic Development publications and on social media.

4) Next meeting date

As discussed, the next planned meeting date of this committee is the presentation to the Planning and Zoning Commission at their August 24, 2022 meeting.

Meeting adjourned at 4:42 p.m.