



***PARKS and RECREATION COMMISSION***  
***MEETING MINUTES***

<b>MEETING DATE: October 3, 2017</b>		<b>MEETING LOCATION: Armory</b>
<b>CALL TO ORDER:</b>	By: Patricia Fairchild	Time: 5:00 PM
<b>ROLL CALL:</b>	Members Present: Patricia Fairchild, Jim Pescatore, Fran Ducotey, Gerry Carbone, Brett Simmons. Dan Lovallo was absent.	
<b>PREVIOUS MINUTES APPROVAL:</b>	Minutes of (Date): September 9, 2017	
	Corrections: None	
	Motion to Approve by: Gerry Carbone	
	Second by: Fran Ducotey	
<b>CORRESPONDENCE:</b>	None	
<b>CITIZEN'S COMMENTS:</b>	Name, Address, Comments: None	
<b>COMMITTEE UPDATES:</b>	<p><b>Request for Coe Memorial Park:</b>            Tony Pietrafesa from the Torrington Police Department for Safety Class on October 9, 2017 from 10:00 AM to 11:00 AM was pre-approved. Tony canceled this event.            Niccole Maccalous from the Drakeville Fire Department for a Holiday Craft Fair on November 25, 2017 from 8:00 AM to 3:00 PM. A motion to approve was made by Gerry Carbone and 2<sup>nd</sup> by Fran Ducotey. Approved unanimously.            Rebecca Cavallo from Susan B. Anthony for a Domestic Violence Awareness Vigil on October 25, 2017 from 5:00 PM to 8:00 PM. A motion to approve was made by Fran Ducotey and 2<sup>nd</sup> by Gerry Carbone. Approved unanimously.            Arlanda Brantley from Western CT Mental Health for a Client Halloween Party on October 27, 2017 from 12:00 PM to 3:00 PM. Gerry Carbone made a motion to approve and was 2<sup>nd</sup> by Fran Ducotey. Approved unanimously.</p> <p><b>Request for the Armory:</b>            Tony Pietrafesa from PAL for a basketball clinic on October 9, 2017 and tryouts on and October 17 &amp; 20, November 1 &amp; 2, 2017 from 5:30 PM to 8:30 PM. A motion to approve by Gerry Carbone and 2<sup>nd</sup> by Fran Ducotey. Approved unanimously.</p>	
- <b>Facility Use (Facility Requests)</b>		
- <b>Programs - (Updates)</b>	Fall Brochures are out. Trunk or Treat is October 21, 2017 starting at 4:00 PM. Fall trips are lined up. Decisions are being made on a case by case basis for all programs and events due to the budget. No New Year's Eve, Last Night, activities. Toy Shower - waiting to hear from WZBG.	
- <b>Sports (Updates)</b>	Women's Volleyball and the YML Basketball will be starting soon.	
- <b>Capital / Budget</b>	Budget is frozen.	
- <b>Facility Operations (Updates)</b>	Pump and filter installed at pool and we are still trying to locate leak. Found several small leaks, but we need a specialist to help find the main leak(s) and inspect the surge tank. The Commission was in favor of using funds from the Besse Trust to help fix the leaks and make the necessary repairs to the pool. Timber Harvest is complete and the payment is being mailed. Thursday there will be a walk through at the Disc Golf Course.	

- Coe Memorial Park (Updates)	
- Coe Memorial Park (Meeting Motions)	Commissioners discussed and responded to motions submitted by the Coe Memorial Park Committee on the separate Coe Memorial Park Committee Motion Form.
<b>OLD BUSINESS:</b>	None
<b>NEW BUSINESS:</b>	Next year's Commission meeting schedule was announced. A motion to approve the new schedule was made by Fran Ducotey and 2 <sup>nd</sup> by Gerry Carbone. Approved unanimously.
<b>OTHER BUSINESS:</b>	None
<b>ADJOURNMENT:</b>	Motion By: Jim Pescatore  Second By: Fran Ducotey  Time: 5:54 PM
<b>MINUTES SUBMITTED BY:</b>	Jim Pescatore