



## COE MEMORIAL PARK COMMITTEE MEETING MINUTES

<b>MEETING DATE:</b> February 17, 2021		<b>MEETING LOCATION:</b> Coe Memorial Park	
<b>CALL TO ORDER:</b>	Marc Trivella		5:00 PM
<b>ROLL CALL:</b>	<p>Members Present: Mark McEachern, Mary Zbell, Kathy Renzullo Marc Trivella and Judy Adazzio (on the phone)</p> <p>Members Absent: Lori Chiron, Effie Mwanda</p>		
<b>PREVIOUS MINUTES APPROVAL:</b>	Minutes of (Date): None recorded from January		
	Corrections: None. Although the committee met with attendance limited by the pandemic, and phone in conversation from available members. No motions were made.		
	Motion to Approve by:		
	Second by:		

<b>CITIZEN'S COMMENTS:</b>	Name, Address, Comments: None present
<b>PARK OPERATIONS:</b>	<p>Three questions came up when the report was reviewed:</p> <ol style="list-style-type: none"> <li>1. Kathy asked if the middle benches, where benches are in groups of three, were going to be removed (as previously discussed and motioned to be removed in a previous meeting) will in fact be removed (with respect to social distancing efforts.)</li> <li>2. In the Capital budget \$125,000 has been budgeted for "Roof Replacement and Mechanicals." The committee is asking for clarification about the project and if a detailed accounting of each part of the project were available to better understand the cost.</li> <li>3. Also in the budget regarding the "Trust Probate Fee", we questioned if this is a filing fee (for accounting purposes) with the Probate Court.</li> </ol>
<b>OLD BUSINESS:</b>	<p>Judy offered to take minutes via Face Time at the next meeting as she is unable to be present but has joined by phone several times so we thought we'd give it a try. Thank you Judy!</p> <p>The committee would like to invite Laurie Stickney to our meeting to discuss ordering plants before planting season. Also to ask about Margaret's tree that was damaged and is sending new growth out but it's looking more like a bush than a tree. Did we discuss replacing it?</p>
<b>NEW BUSINESS:</b>	We are thinking of Christmas 2021 and wish to participate in the Downtown Christmas planning committee. Kathy offered to be our "consistent" representative given her schedule availability.
<b>OTHER BUSINESS:</b>	Thank you to Mark McEachern for bringing pizza to the meeting as we tackled Margaret's files and sorted them.
<b>CITIZEN'S COMMENTS ON AGENDA ITEMS ONLY:</b>	
<b>ADJOURNAMENT:</b>	<p>Motion By: Mark, second Kathy</p> <p>Time: 6:00 PM</p>
<b>MINUTES SUBMITTED BY:</b>	Marc Trivella in the absence of Judy Adazzio