

City of Torrington

ENGINEERING DEPARTMENT
(860) 489-2234
Fax: (860) 489-2550



140 Main Street • City Hall
Torrington, CT 06790-5245

March 4, 2019

RE: Request for Qualifications City of Torrington – Various Consulting Engineering and Surveying Services

RFQ# CES-027-031119

ADDENDUM #1

All bidders are hereby advised of the following amendments to the RQF Documents, which are hereby made an integral part of the RFQ documents, as prepared by The City of Torrington, to the same extent as all other documents. All work shall conform to the standards and provisions of same.

Proposals submitted shall be deemed to include the document information as shown in Addendum No. 1. Firm shall notify sub-contractors that may be affected by this addendum as applicable. Firms shall be required to acknowledge receipt of this Addendum in the space provided on the enclosed form APPENDIX A – REV 3-4-19 titled Acceptance of Terms of this Agreement.

Respondents shall acknowledge receipt of this Addendum on the revised APPENDIX A form attached to this addendum.

This addendum #1 shall clarify questions regarding the submission of Proposals and Statement of Qualifications (SOQ's) in relation to work practice groups.

- The City is requesting one submission package from each firm. This package shall contain One (1) Original Proposal and six (6) identical copies of the original. The package may be physically delivered in separate sealed envelopes provided they are all bound together and identifiable as such.
- In reference to RFQ documents, Section 1, Part B, Paragraph 2, the Proposal shall contain one SOQ for each work practice group for which the Firm proposes to offer services. Multi-disciplinary Firms offering services for more than one work practice group shall provide one SOQ for each work practice group.
- With reference to RFQ documents, Section 1, Part B, Paragraph 3 and 4, Proposals with one or more SOQ's should be presented in a simple, concise format with accessible order, containing sufficient information to convey the Firms abilities to meet the requirements of the RFQ.
- Replace Page 8 APPENDIX A – titled Acceptance of Terms of this Agreement of the RFQ documents with the enclosed Page 8 APPENDIX A – REV 3-4-19 titled Acceptance of Terms of this Agreement.

**Addendum #1
March 4, 2019**

**Request for Qualifications
City of Torrington – Various Consulting Engineering and Surveying Services**

APPENDIX A – REV 3/4/19

RFQ# CES-027-031119

Acceptance of Terms of this Agreement

Name of Firm/Proposer: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

E-mail: _____

Authorized Signature: _____

Title: _____

Authorized Name Printed: _____

Date: _____

Addendum # _____ Addendum Date _____

Addendum # _____ Addendum Date _____

Addendum # _____ Addendum Date _____

It is agreed by the above signed proposer that the signature and submission of this proposal represents the proposer's acceptance of all terms, conditions, and requirements of this Request for Qualifications proposal, including receipt of all Addendums and the Statements of Qualifications provided are an accurate and true and current representation of the firm's ability and capacity to perform the work as outlined herein.