



CITY OF TORRINGTON
Addendum # 1

THE CITY OF TORRINGTON HAS ISSUED ADDENDUM 1 PERTAINING TO QUESTIONS/ ANSWERS FOR STREETLIGHT MAINTENANCE SERVICES

RFP # SLM-026-071223 STREETLIGHT MAINTENANCE SERVICES

Date of bid opening: July 12, 2023 **Time:** 11:00 AM **Location:** City Hall, 140 Main St., Room 206, Torrington, CT

Submit signed addendum with bid.

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: 7/6/2023 Purchasing Agent _____
Pennie Zucco

Company name _____

Authorized Representative _____

Authorized Signature _____

Phone _____ Fax _____

Address _____ Email _____

City, State, Zip _____

Federal Tax Identification Number: (FEIN) _____

QUESTIONS/ANSWERS 7/6/2023

Q1) Does the city currently have an inventory on hand the contractor will maintain? Does the municipality pay for the required inventory?

A1) The City has some replacement parts as well as the current contractor has an inventory as well that would be transferred to whomever wins the bid. The City will reimburse the cost for whatever material is purchased by the contractor to maintain inventory.

Q2) For Emergency Calls. The RFP states that contractor will provide a 24HR 7 day a week Answering service for Emergency Calls, but also states that the contractor will be contacted by DPW employee with the dispatch information. Is the Answering service for the residents or the DPW? Is this Answering service necessary or can we just provide a contact for emergency calls?

A2 There may be a possibility in an emergency situation that the Police Traffic Department will call the contractor direct after normal business hours if the situation calls for it, so a 24-hour phone service or contact is needed for this reason. No resident will be calling the contractor direct. Normal service calls will come from the City DPW.

Q3) For emergency calls it states that the remaining section of pole in the ground is part of the emergency call. Typically this part of the work is done during installation as to night have to fill in a hole and then have to dig it up again. Should this be changed to the Installation part of the quote?

A3) This can be adjusted as needed based on the situation. If the pole is damaged and new pole can be place immediate or within an approved timeframe, the pole will need to be made safe, so being removed may be part of the solution. Again, each emergency situation is different and as long as the situation is made safe to residents, it will be on a per case basis based on the contractors finding on site. The city is open to the contractor’s suggestions for each service call before work is completed.

Q4) Pricing/ Maintenance - Monthly check verbiage

A4) Pricing should be hourly cost per electrician and bucket truck cost. Whereas 99% of the City Owned streetlights are LED, the monthly maintenance will be for fixture failure and not for lamp replacement.

Q5) Is it correct to assume that all fixture replacements found through maintenance inspections will be quoted on T&M?

A5) Yes, that is correct based on like for like and any alternates need to be pre-approved prior to any work being started.