

**MINUTES
BOARD OF FINANCE
REGULAR MEETING
City Hall Auditorium
Online (ZOOM)
August 18, 2020**

A **REGULAR MEETING** of the Board of Finance was held in the City Hall auditorium on Tuesday, August 18, 2020. In response to the Governor's Executive Orders regarding COVID-19, members of the public were able to attend this meeting remotely using the ZOOM online meeting platform. Board members and City staff also had the option to join the meeting remotely.

The meeting was attended in-person by Mayor Elinor Carbone, City Comptroller Alice Proulx, Corporation Counsel Victor Muschell, Torrington Public Schools Superintendent Susan Lubomski, Interim Business Manager Ed Arum, Board of Education Chairwoman Fiona Cappabianca, Board of Education Vice Chairman John Kissko and Board of Finance member Christopher Beyus. Board of Finance members James Wright, Lance Boynton and Mark Bushka joined by ZOOM.

Mayor Carbone called the meeting to order at 5:00 p.m. beginning with the Pledge of Allegiance.

Minutes

On a motion by Mr. Beyus, seconded by Mr. Wright, the Board voted unanimously to approve the minutes of the regular meeting held July 21, 2020. Mr. Bushka abstained.

Board of Education Reports

On a motion by Mr. Beyus, seconded by Mr. Wright, the Board voted unanimously to accept the Board of Education's financial reports. Mayor Carbone invited Supt. Lubomski and Mr. Arum to present on the anticipated costs of reopening Torrington Public Schools. Supt. Lubomski presented an overview of the projected costs and Mr. Arum described the PPE that would need to be purchased. Mayor Carbone expressed optimism that the City's Fund Balance would be able to cover the anticipated expenses, but noted that the City would seek maximum reimbursement from the State. Mr. Bushka commended the Board of Education and Mr. Boynton noted the importance of consolidating all COVID-related expenses for the City and Board Education into one account.

KidsPlay Refund

On a motion by Mr. Wright, seconded by Mr. Bushka, the Board voted unanimously to authorize the refund of taxes paid by KidsPlay Museum in accordance with Corporation Counsel's Memorandum dated July 22, 2020.

OPEB Transfers

On a motion by Mr. Beyus, seconded by Mr. Wright, the Board voted unanimously to authorize the transfers to the OPEB Fund listed in the Comptroller's memo dated August 11, 2020.

2020/2021 Budget Modifications

On a motion by Mr. Wright, seconded by Mr. Bushka, the Board voted unanimously to authorize the budget modifications for FY 2020/2021 listed in the Comptroller's memo dated August 11, 2020. Mr. Bushka requested clarification as to whether the City needed to identify additional cuts and the Mayor confirmed that more cuts were still needed. Mr. Beyus requested clarification regarding the proposed cuts to the Police Department and Mayor Carbone explained that those cuts were a result of the Police Academy being delayed due to COVID-19.

2019/2020 Bonded Projects

On a motion by Mr. Beyus, seconded by Mr. Boynton, the Board voted unanimously to accept the 2019/2020 Bonded Projects Report. Mr. Bushka asked which road reconstruction projects were remaining for the summer of 2020 and the Mayor stated that she would send him a report from the Public Works Department.

Business by Dept. Heads

On a motion by Mr. Beyus, seconded by Mr. Bushka, the Board voted unanimously to consider business by Department Heads. No business was reported.

Business by the Mayor & Members

On a motion by Mr. Beyus, seconded by Mr. Boynton, the Board voted unanimously to consider business by the Mayor and Members of the Board of Finance. Mr. Boynton requested information on the financial impact of Hurricane Isaias and Mayor Carbone informed the Board that a line item was established to account for those expenses which were mostly overtime costs.

Adjournment

On a motion by Mr. Beyus, seconded by Mr. Wright, the Board voted unanimously to adjourn the meeting at 5:48 p.m.

*Respectfully submitted by
Jonathan R. Draper, Asst. City Clerk*

ATTEST:



CAROL L. ANDERSON, MMC
CITY CLERK