

City Of Torrington



Resolution #143-202
Attachment 8-2
Revised 4/8/2020

ELINOR CARBONE
Mayor

140 Main Street
Torrington, CT 06790-5245
elinor_carbone@torringtonct.org
Tel: (860) 489-2228
Fax: (860) 489-2541

FAIR HOUSING RESOLUTION CITY OF TORRINGTON

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and


Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The City of Torrington is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the City of Torrington hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the City of Torrington or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the City of Torrington and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the City of Torrington on April 20, 2020



Elinor Carbone, Mayor

City Of Torrington



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REVISED 4/8/2020

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Fair Housing Policy Statement

It is the policy of the City of Torrington to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by this City must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The City of Torrington or any sub-recipient of the City of Torrington will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the City of Torrington.

The municipality's Mayor's Office is responsible for the enforcement and implementation of this policy. The Fair Housing Officer, Maurette Wall may be reached at (860) 489-2228 or Maurette_Wall@torringtonct.org.

Complaints pertaining to discrimination in any program funded or administered by this City may be filed with the Fair Housing Officer in the Mayor's Office. The municipality's Grievance Procedure will be utilized in these cases.

Complaints may also be filed with the Commission on Human Rights and Opportunities, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403 within 180 days of the alleged violation by submitting a notarized complaint and/or the Boston Regional Office of FHEO, U.S. Department of Housing and Urban Development, Thomas P. O'Neill, Jr. Federal Building, 10 Causeway Street, Room 321, Boston, MA 02222-1092, Telephone (617) 994-8300 or 1-800-827-5005, TTY (617) 565-5453. A complaint may be filed with HUD within one year after an alleged violation. Additionally, an individual may file suit, at his/her expense, in Federal District Court or State Court within two years of an alleged violation. If the individual cannot afford an attorney, the Court may appoint one. A suit can be brought even after filing a complaint, if the complaining party has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

A copy of this policy statement will be given annually to all City employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the City.

Revised April 20, 2020

4/21/2020
Date

Elinor Carbone
Elinor Carbone, Mayor

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE
by contacting Maurette Wall, Fair Housing Officer at (860) 489-2228.

City Of Torrington



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Affirmative Fair Housing Marketing Plan

It shall be the policy and commitment of the City of Torrington to ensure that fair and equal housing opportunities are granted to all persons, in all housing opportunities and development activities funded by the City, regardless of race, color, religion, gender, sexual orientation, marital status, lawful source of income, familial status, national origin, ancestry, age or mental or physical disability.

Questions, concerns, complaints, or requests for additional information regarding Fair Housing may be forwarded to the City of Torrington designated Fair Housing Office Representative:

Name: Maurette Wall
Title: Fair Housing Officer
Address: 140 Main Street, Torrington, CT 06790
Phone Number: 860.489.2228
Email Address: maurette_wall@torringtonct.org

Days/Hours Available: Monday through Wednesday 8:00 am to 4:30 pm; Thursday 8:00 am – 6:30 pm; Friday 8:00 am – 12:30 pm



Elinor Carbone, Mayor

April 20, 2020
Date





City of Torrington
Fair Housing Grievance Form

Maurette Wall
Fair Housing Officer
140 Main Street, Room 334
860-489-2228
maurette_wall@torringtonct.org

Your housing discrimination complaint will be reviewed by a fair housing specialist to determine if it alleges acts that might violate the Fair Housing Act. The specialist will contact you for any additional information needed to complete this review. If your complaint involves a possible violation of the Fair Housing Act, the specialist will assist you in filing an official housing discrimination complaint.

Contact Information for complainant:

Name:

Address:

Phone:

Email:

Secondary Contact information:

Contact information for offending individuals:

Name:

Address:

Phone:

Email:

Contact information for any witnesses:

Name:

Address:

Phone:

Email:

Why complainant believes it is discrimination:

Where did the alleged act of discrimination occur?

Date of last act of discrimination:

Is the discriminatory behavior ongoing? Y/N

Permission granted to contact HUD and CHRO? Y/N

Once a complaint has been received by the Fair Housing Officer, the complaint will be forwarded to the CT Fair Housing Center, the Commission on Human Rights and Opportunities, and the Department of Housing and Urban Development. Permission from complainant is required to contact HUD or CHRO.

The Fair Housing Officer will contact the complainant to follow up after complaint has been forwarded to external departments.

Name

Date

City Of Torrington



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CITY OF TORRINGTON AFFIRMATIVE ACTION POLICY STATEMENT

As Mayor of the City of Torrington, I recognize the need for Affirmative Action and I pledge my commitment to undertake positive actions to overcome the present effects of past practices or barriers to equal employment opportunity and to achieve the full and fair participation of minorities, women, people with disabilities, older persons, and all other protected groups found to be underutilized in the Bantam's work force or affected by policies having an adverse impact. In the spirit of Executive Order 11, signed by Governor Ella Grasso, November 21, 1975, and Executive Order 9, signed by Governor William A. O'Neill on January 3, 1984, I further state that this City of Torrington will comply with the anti-discrimination provisions of the State and Federal laws and regulations listed at the end of this section.

I recognize the hiring difficulties experienced by minorities, people with disabilities and by many older persons and, where appropriate, I have set goals to overcome the present effects of past discrimination, if any, to achieve the full and fair utilization of such persons in the work force. I further pledge that the City of Torrington will affirmatively provide services and programs in a fair and impartial manner.

Where adverse impact is identified, the City of Torrington will: (1) review its personnel policies and procedures to ensure that barriers, which unnecessarily exclude protected classes and practices which have an illegal discriminatory impact, are identified and eliminated; (2) explore alternative approaches to employ minorities and members of protected classes; (3) administer all terms, conditions, privileges and benefits of the employment process in an equitable manner; and (4) establish procedures for the extra effort that may be necessary to ensure that the recruitment and hiring of protected group members reflect their availability in the job market.

It is the policy of the City of Torrington to provide equal employment opportunities without consideration of race, color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but, not limited to blindness, sexual orientation, political belief, or criminal record, unless the provisions of Section 46a-60(b), 46a-80(b), and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to, recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The City of Torrington will implement, monitor and enforce this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations and executive orders listed below: 13th, 14th, and 15th Amendments of the United States Constitution, Civil Rights Act of 1866, 1870, 1871, Equal Pay Act of 1963, Title VI and VII of the 1964 United States Civil Rights Act, presidential Executive Orders 11246, amended by 11375, (Nondiscrimination under federal contracts), Act 1 Section 1 and 20 of the Connecticut Constitution, Governor Grasso's Executive Order Number 11, Governor O'Neill Executive

Order Number 9, the Connecticut Fair Employment Practices Law (46a-63-64), Discrimination against Criminal Offenders (46a-80). Connecticut General Statutes and Connecticut Code of Fair Accommodations Law (46a-63-64), definition of Blind (46a-51 (1), definition of Physically Disabled (46a-51 (15), definition of Mentally Retarded (46a-51 (13), cooperation with the Commission on Human Rights AND Opportunities (46a-77), Sexual Harassment (46-60-(a), Connecticut Discrimination Law (360436 through 439), Title I of the State and the Local Fiscal Assistance Act of 1972 and the Americans with Disabilities Act of 1992.

This policy statement will be given annually to all City employees and will also be posted throughout the Town Hall. I also expect each supplier, union, consultant and other entity (s) with which we do business to comply with all applicable State and Federal Equal Opportunity laws and regulations. The City of Torrington will not knowingly do business with any entity debarred from participation in any federal or state program or found to be in violation of any state or federal anti-discrimination law.

I have assigned the responsibility to achieve the successful implementation of our goals and objectives to Elinor Carbone, Mayor, (860) 489.2228.



Elinor Carbone, Mayor

April 20, 2020

Date

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE FROM THE ADA-504 COORDINATOR BY CALLING (860) 489.2228.

City Of Torrington



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City of Torrington

ADA NOTICE

The City of Torrington does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. The City of Torrington does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to the City of Torrington's designated ADA Compliance Coordinator.

Name: Brett Zuraitis

Title: Building Official

Office Address: 140 Main Street

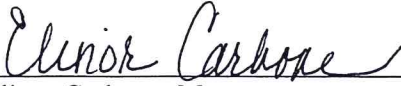
Phone Number Voice: 860-489-2244 TDD _____

Email Address: brett_zuraitis@torringtonct.org

Days/Hours Available: Mon-Weds 8:30-4; Thurs 8:30-6:30; Friday 8:30-12:30pm

Individuals who need auxiliary aids for effective communication in programs and services of the City of Torrington are invited to make their needs and preferences known to the ADA Compliance Coordinator.

This notice is available in large print, on audio tape, and in Braille, from the ADA Compliance Coordinator.



Elinor Carbone, Mayor

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COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The City of Torrington does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The City of Torrington seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that "No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program" covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the City's Fair Housing Plan and is fully implemented to ensure compliance by the City, as the recipient, and by subrecipients. The cooperation of all City personnel is required.

Elinor Carbone
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CITY OF TORRINGTON

MUNICIPAL GRIEVANCE PROCEDURE

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by the City of Torrington.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Brett Zuraitis
860-489-2245
brett_zuraitis@torringtonct.org

Within 15 calendar days after receipt of the complaint Brett Zuraitis will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, Brett Zuraitis will respond in writing, and, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of Brett Zuraitis and offer options for substantive resolution of the complaint.

If the response by Brett Zuraitis does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to the Compliant Officer or his or her designee.

Within 15 calendar days after receipt of the appeal, the Mayor or his or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the Mayor or his or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Brett Zuraitis, appeals to the Mayor or his or her designee, and responses from the ADA coordinator and Mayor or his or her designee will be kept by the City of Torrington for at least three years.



Elinor Carbone

April 20, 2020
Date