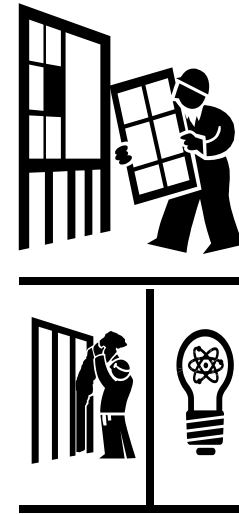


Overview of Application and Payment Process

- Interested business/property owners contact local BEEP Coordinator for program information and application form.
- Business prepares and submits application form to the Local BEEP Committee.
- The Local BEEP Committee meets to review application, and make recommendation to the Regional BEEP Committee.
- Regional BEEP Committee notifies applicant of approval, approval with minor conditions, or denial as presented.
- Once application is approved, applicant commences improvement project.
- Applicant provides documentation that the approved enhancement expenses are paid (copy of cancelled check and final waiver of lien & claim).
- Local BEEP committee meets to review project accounting and recommend a final rebate to the Regional BEEP Committee.
- Regional BEEP Committee meets to review final paperwork and authorize distribution of money to business.

For more information contact:

Your local BEEP Coordinator:
Rose Ponte at
rose_ponte@torringtonct.org or 860-496-5920
or
Rick Lynn
Planning Director
Litchfield Hills Council of Elected
Officials
42E North Street
Goshen, CT 06756
Tel. 860-491-9884
Fax. 860-491-3729
Email. Lhceo1@snet.net



Litchfield Hills Business Energy Efficiency Program

A cooperative venture of the Litchfield Hills Council of Elected Officials, Northwest Connecticut Chamber of Commerce, and the Towns of Barkhamsted, Colebrook, Goshen, Hartland, Harwinton, Litchfield, Morris, New Hartford, Norfolk, Torrington and Winchester

Program Purpose

The Litchfield Hills Council of Elected Officials established the Litchfield Hills Business Energy Efficiency Program to:

- Strengthen the economic viability of the region's businesses;
- Improve the energy efficiency of business buildings;
- Stimulate reinvestment in business buildings and facilitate local economic development.

Participating Communities

The BEEP offers incentive financing to encourage energy efficient improvements to business buildings in the towns of Barkhamsted, Colebrook, Goshen, Hartland, Harwinton, Litchfield, Morris, New Hartford, Norfolk, Torrington and Winchester.

Financing Description

The BEEP rebates 50% of the cost of approved energy efficiency building improvements for the first \$5,000 of improvement, with a 20% rebate for additional project expenses up to a maximum project cost of \$30,000. The maximum rebate that can be provided for a single application is \$7,500.

Funding for the rebates is provided by a grant from the Connecticut Office of Policy and Management.

Eligible BEEP Improvements

- Energy Efficient Window Replacement
- Building Insulation and Weather Stripping
- Energy Saving Light-Bulb Replacement
- Solar Electricity or Solar Thermal Installations (Note: Solar electricity/photovoltaic installations are eligible for appropriately sized system or a unit on existing rooftops and parking shade structures; or a 60 KW system or smaller unit installed on the ground within the boundaries of the existing facility. Solar thermal systems must be 20 KW or smaller. Solar thermal hot water systems must be appropriately sized for small buildings.)

Ineligible Expenses

- Any project expenses incurred prior to application submittal, review and approval are not eligible.
- Cost of borrowing (loan interest & fees)
- Wages paid to the applicant, employees of the applicant, or members of applicant's family for improvement related work
- Any portion of expenses for which the applicant pays a contractor in merchandise or service in lieu of cash.

Eligible Applicants

- Owners or tenants of existing commercially owned structures located in one of the eleven participating towns.
- Private, non-profit organizations are eligible provided they serve to enhance economic development (e.g. local historical society building which serves to attract tourist).

Note: Home-based business that are not assessed as commercial property, religious establishments, and municipal buildings are not eligible.