

## CITY OF TORRINGTON

### Job Description

**TITLE:** Traffic/Parking Operations Maintainer

**DEPARTMENT:** Police Department

**REPORTS TO:** The Police Chief or his Designee

#### **General Statement of Duties:**

This position provides skilled and semi-skilled labor in the fabrication, installation, maintenance and repair of City traffic controls and housings, traffic and street signage, the layout and painting of streets, parking stalls and crosswalks. Performs maintenance of various municipal parking lots and facilities; maintains parking meters and posts, collects monies, keeps facilities free of trash and debris; mows grass, removes snow and overgrowth of trees, weeds and brush, etc.

**ILLUSTRATIVE EXAMPLES OF WORK:** Installs, replaces, maintains and repairs traffic control devices such as signs and posts, operates signal truck and related equipment; performs overhead work on signs; fabricates various sizes of street signs; operates and maintains sign truck; operates centerline paint machine on streets; maintains paint equipment; maintains sign making equipment; makes minor repairs as necessary to traffic control devices; constructs and maintains barricades for road blocks, detour signs, parade routes and construction projects; maintains operating records of work completed; performs maintenance work on parking facilities and equipment including but not limited to the installation and maintenance of meters and posts, including clearing machine jams, coin jams, clearing spider webs, etc., replacing component parts such as batteries, handles, coin chutes and discriminators and preventative maintenance such as lubing and cleaning machines, and collecting monies and transporting monies for processing and bank deposits; performs snowplowing, snow shoveling, salting and sanding grounds, trash removal, etc; performs mechanical and electronic repairs. Maintains and keeps an inventory of assigned equipment, tools, materials, supplies, meters, and stock. Maintains grass and plantings, including mowing, trimming and pruning; keeps records, files and logs of activities as required. Performs other related duties as assigned.

**KNOWLEDGE, SKILLS, & ABILITIES:** Knowledge of traffic control equipment, knowledge of installation, maintenance and repair of traffic control equipment; knowledge of materials, methods and techniques of sign fabrication; knowledge of occupational hazards and safety precautions necessary in the traffic control, fabricating and road painting trades; ability to construct, letter, paint and repair signs and markers; ability to operate and maintain mechanical line marking machine; Ability to read and interpret technical manuals, engineering drawings and maps. Ability to work under various outdoor conditions, including heavy traffic and inclement weather. Knowledge and ability to analyze safety situations. Ability to operate construction related

equipment, ability to operate a computer, utilize application software and learn computerized systems; ability to maintain effective working relationships with other City employees, associates the general public; ability to understand and follow written and oral instructions; physical strength and agility sufficient to do moderately strenuous laboring tasks under varying weather conditions. Ability to operate all equipment provided to perform assigned tasks including but not limited to department vehicles, plows, snow blowers, pipe cutting and threading tools, torches, rotary hammers, gas powered equipment, assorted hand power tools, etc. Ability to work overtime as required.

**REQUIRED EDUCATION, EXPERIENCE, AND TRAINING:** High School graduate and not less than four (4) years experience in equipment operation and maintenance including one (1) year experience in the repair and maintenance of traffic control signage. Must have a valid Connecticut driver's license. Must attain prescribed educational requirements and certifications as required.

Revised: 8/18/09