A REGULAR MEETING of the City Council and Water Pollution Control Authority (WPCA) was held at the City Hall auditorium on Tuesday, July 6, 2021. Attendance was by ZOOM and in person. Present at City Hall were Mayor Elinor Carbone, Corporation Counsel Victor Muschell, City Clerk Carol Anderson and City Councilors Frank Rubino, Sharon Waagner, Drake Waldron and Anne Ruwet. City Engineer Paul Kundzins, WPCA Administrator Ed Tousey, Public Works Director Ray Drew, Parks & Recreation Superintendent Brett Simmons, and Personnel Director Jaime LaMere joined by Zoom. Councilors Paul Cavagnero and David Oliver were absent.

Mayor Carbone called the meeting to order at 6:32 p.m. beginning with the Pledge of Allegiance.

Public Comment
On a motion by Councilor Rubino, seconded by Councilor Waldron, the Council voted unanimously to open the meeting to the public. Stephen Ivain, Jr. expressed his disappointment that the William L. Besse municipal swimming pool would be closed for the second year in a row. He urged the City to increase the hourly wages for lifeguards in hopes that would draw more applicants.

Minutes Approved
On a motion by Councilor Waagner, seconded by Councilor Waldron, the Council voted unanimously to approve the minutes of the regular meeting held June 21, 2021. Councilor Ruwet abstained.

Appointments
On a motion by Councilor Rubino, seconded by Councilor Waldron, the Council voted unanimously to approve the appointments of Kristi Barto and Ann Johnson as regular members of the Arts & Culture Commission to fill the remainder of four-year terms expiring on December 31, 2024.

On a motion by Councilor Waagner, seconded by Councilor Rubino, the Council voted unanimously to accept the recommendation of the Services for the Elderly Commission and approve the Mayor’s appointment of Alternate Commissioner Ed Wilmot as a regular member of the Services for the Elderly Commission to fill the remainder of a three-year term vacated by John Silano and expiring on July 6, 2023.

On a motion by Councilor Waagner, seconded by Councilor Rubino, the Council voted unanimously to accept the recommendation of the Services for the Elderly Commission and approve the Mayor’s reappointment of Commissioner John Riggs as a regular member of the Services for the Elderly Commission for a three-year term expiring on July 6, 2024.

On a motion by Councilor Ruwet, seconded by Councilor Rubino, the Council voted unanimously to accept the recommendation of the Services for the Elderly Commission and approve the Mayor’s appointment of Tina Vannini as an alternate member of the Services for the Elderly Commission.

Management Resolution Updates
On a motion by Councilor Ruwet, seconded by Councilor Waldron, the Council voted unanimously to approve the 2021 Management Resolution updates described in the Personnel Director’s memo dated June 25, 2021.

Contract Award: Supply & Installation of Roll-Up Doors
On a motion by Councilor Waagner, seconded by Councilor Rubino, the City Council, herein acting as the WPCA, voted unanimously to accept the recommendation of the WPCA Administrator to waive the bid process and award the contract for the supply and installation of two roll-up doors to Torrington Overhead Door Co. Inc., for the total amount of $24,674.

Contract Award: Extension of Cleaning Services
On a motion by Councilor Rubino, seconded by Councilor Waldron, the Council voted unanimously to accept the recommendation of the Purchasing Agent and the Parks & Recreation Superintendent to extend the current bid contract with Building One Facility Services, LLC for cleaning services at the Armory Building and Teen Center through FY 21/22, at the same prices and terms as the current contract.

Contract Award: City Hall Water Fountain Relocation
On a motion by Councilor Waldron, seconded by Councilor Ruwet, the Council voted, with three votes in favor and one (Councilor Waagner) opposed, to accept the recommendation of the Deputy Public Works Director / City Engineer to award the contract for the relocation of the City Hall water fountain from City Hall to Franklin Plaza to Yield Industries, LLC for the total cost of $34,440, to be funded by the Arts Place
Making Grant ($27,822) and the Parks Department ($6,618), and authorize the Mayor to act on behalf of the City regarding the award and execution of the contract agreement.

Councilor Waagner expressed her disappointment regarding the temporary closure of the municipal swimming pool at William L. Besse Park and informed the Council that she planned to vote against the water fountain relocation due to her belief that the money should be put towards boosting the hourly wages for lifeguards to secure sufficient staffing levels to open the swimming pool.

Mayor Carbone explained the historical significance of the fountain and Public Works Director Ray Drew explained that the portion of the project being funded through the Parks & Recreation Department would come from their capital budget.

**Commissioning Agent Services Agreement**

On a motion by Councilor Waagner, seconded by Councilor Rubino, the Council voted unanimously to appoint Innovative Engineering Services, LLC to act as commissioning agent for the construction of the new high school, middle school, and central offices, and authorize the Mayor to execute the Commissioning Agent Services Agreement. Mayor Carbone noted that the agreement was already approved by the Board of Education and the Building Committee.

**Contract Award: Online Vital Record Processing**

On a motion by Councilor Waldron, seconded by Councilor Waagner, the Council voted unanimously to authorize the City Clerk to enter into an agreement with Permitium, LLC of Pinewood, NC for online vital record processing.

**WPCA Invoices Approved**

On a motion by Councilor Ruwet, seconded by Councilor Rubino, the Council, herein acting as the WPCA, voted unanimously to approve the following payments from Fund #490 Sanitary Sewer Capital Improvements:

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<tr>
<th>DATE</th>
<th>INVOICE #</th>
<th>CONTRACTOR</th>
<th>AMOUNT</th>
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<td>6/18/2021</td>
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**Release of Liens**

On a motion by Councilor Ruwet, seconded by Councilor Rubino, the Council voted unanimously to accept Corporation Counsel’s recommendation and authorize the Mayor, pursuant to C.G.S. §12-179, to release the liens described in Atty. Muschell’s memo dated July 6, 2021.

**Tax Collector Refunds**

On a motion by Councilor Rubino, seconded by Councilor Waagner, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the tax refunds indicated on the list dated July 6, 2021.

**Business by Dept. Heads**

On a motion by Councilor Rubino, seconded by Councilor Ruwet, the Council voted unanimously to consider business by Department Heads.

City Clerk Carol Anderson thanked the Council for authorizing her to enter into an agreement with Permitium for online vital record processing and she announced that Assistant City Clerk Jonathan Draper and Assistant Town Clerk Ingrid Smith completed their certifications as Certified CT Town Clerks.

Parks & Rec. Supt. Brett Simmons provided an update on the fireworks display scheduled for July 9, 2021 and he discussed the factors that contributed to the decision to keep the swimming pool closed for the 2021 season, including the challenge of securing enough qualified lifeguards. Councilors Waagner and Ruwet expressed their concerns and offered suggestions to ensure the pool reopens in 2022. Councilor Waagner also suggested working with the Volunteer Fire Departments or the Torrington Water Co. to provide alternative opportunities for the City’s youth to have fun and cool off during the summer.

**Business by Mayor & Members**

On a motion by Councilor Rubino, seconded by Councilor Ruwet, the Council voted unanimously to consider business by the Mayor and members of the City Council.

Councilor Waldron expressed his concerns about the lingering impact of the coronavirus, including the closure of the municipal swimming pool and cancellation of other youth recreation opportunities.
Councilor Ruwet thanked Mr. Simmons for organizing the fireworks display.

**Adjournment**

On a motion by Councilor Ruwet, seconded by Councilor Waldron, the Council voted unanimously to adjourn the meeting at 7:14 p.m.

Respectfully submitted by
Jonathan R. Draper, Asst. City Clerk

ATTEST:  
CAROL L. ANDERSON, CITY CLERK