

# STAY SAFE, STAY HOME

USE OUR ONLINE BILL PAY SERVICE, OUR LOCKBOX MAIL IN SERVICE or OUR DROP BOX NEAR THE ENTRANCE ON THE SOUTH SIDE OF CITY HALL (NO PAYMENTS ACCEPTED ON THE PHONE)

## Online Payment Option

User-friendly features allow you to view and pay your bills 24/7. Enjoy the convenience of setting up automatic payments, getting your balance in real time, receiving email reminders, and more.

**View and pay your bill electronically with a credit or debit card for an additional charge**

**OR use an e-check for ONLY 95 CENTS!**

**It is simple and secure!**

**(\*\*Sewer Usage payments, you will need your 12-digit UID # on your bill\*\*)**

- No registration is required
- Set it and forget it with automatic payment options
- Schedule payments for a future date
- On the go? Use *Pay by Text* to get alerts about your bill and make payments via text message
- Receive email notifications when your bill is ready, just before the due date and a confirmation after making a payment



Go to [www.torringtonct.org](http://www.torringtonct.org) to get started.

SAVE A TRIP. SAVE A STAMP. SAVE A TREE.

When you go paperless - you reduce clutter and help the environment.

Brought to you by:

**InvoiceCloud™**  
Innovating the Customer Experience



## Lockbox Mail in Payment Option



Lockbox is a service provided to us by our bank we deposit payments with. This service helps speed up the payment processing.

**During July and January only, mail your payment in the enclosed blue envelope provided with your tax bill along with your payment stub or in your own envelope mail it to: PO Box 150508, Hartford, CT 06115. If a receipt is desired, please include a self-addressed stamped envelope.**

## **\*\*Paying in Person/Drop Box\*\***

**We have an option to use our DROP BOX right outside of City Hall for payments. It is located to the left of the door on the south side of the building at the top of the handicap entrance. This box is checked often during business hours. NO CASH PLEASE!!**

**\*\*\*IF PAYING BY CHECK, PLEASE HAVE YOUR CHECK FILLED OUT COMPLETELY BEFORE YOUR TURN AT THE WINDOW.\*\*\***

**Office hours (subject to change):  
Mon-Wed 8:30-4; Thurs 8:30-6:30 & Fri 8:30-12:30**

**\*\*\*NO PAYMENTS ACCEPTED OVER THE PHONE\*\*\***